

Health Studies Program

Independent Research Course Proposal



The Health Studies Program at University College at the University of Toronto is a multidisciplinary undergraduate program of critical studies in the determinants of health and health care. One fundamental aspect of the Health Studies Program is its strong emphasis on research. Our students are strongly encouraged to complete at least one independent research course as part of their program of study.

To enroll in an independent research course, each student is responsible for finding an appropriate supervisor. The supervisor **must** be a faculty member with an appointment in an academic unit at the University of Toronto. (NB - sessional instructors are not eligible to supervise independent study courses unless they hold an appointment in a U of T academic unit, but MAY be eligible to supervise a HST400Y Practicum course – please see the *Practicum Guide* for details). Both the supervisor and the Health Studies Program Director must sign off on the contract; you will not be enrolled in the course until it has been approved by the Program. Complete this form with your supervisor and the Program Director before submitting to the Office of Academic Services (UC 173).

Student and Course Information

Given name(s): _____ Last Name: _____

Student #: _____

Phone #: _____ College Affiliation: _____

utoronto.ca email (mandatory): _____

Program(s) of study: Specialist _____
 Major(s) _____
 Minor(s) _____

Number of credits completed (all courses): _____

Completed HST350Y (please note that HST350Y is a prerequisite for HST450Y, and is strongly recommended as preparation for other independent research courses): yes _____ no _____

Course requested (select one):

☐ HST450Y ☐ HST451Y ☐ HST480F ☐ HST480S

Supervisor Information

Supervisor's name: _____

Department: _____

Phone #: _____ E-mail: _____

Area(s) of research expertise: _____

Project Information

Proposed Project Title:

Brief Project Description (100-200 words):

Estimated time to be spent on project per week: _____

Proposed frequency of in-person meetings with supervisor, and/or other required tutorials or training (describe): _____

Date of meeting to complete Progress Report: _____

Date of meeting to complete Final Evaluation: _____

Evaluation Plan:

Assignment description* (if there are more assignments, add more rows)	Approx. length	% of grade	Due date**

Late Penalty (usually given as % per day of lateness): _____

* Course design is left to the discretion of the instructor, but should include at least one assignment that is graded and returned before the last day the student can withdraw from the course. Most independent research courses will include assignments that correspond to the building blocks of the project (e.g., research proposal, literature review, proposed methodology and/or ethics protocol) as well as a draft and final version of a research report. In addition, all independent research course participants are expected to present at a poster at the University College Research and Practice Fair, and to give an oral presentation at the Health Studies Symposium, and so a component of the grade should be allocated to these tasks. Up to 20% of the course grade can be allocated to participation. Please see the *Independent Research Course Guidelines for Students and Supervisors* for more details.

** All course work must be submitted for grading by the last day of classes (before exams). Requests for extensions on course work must be made to the instructor as far prior to the deadline as is possible, and require supporting documentation.

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Signatures

By signing below, students agree to undertake the independent course outlined in this document, and to submit assignments according to the schedule (or alternatively to accept penalties for late work). They also agree to participate fully in the course, including meeting regularly with their supervisor and undertaking additional training and tasks required as part of the research project (including presenting a poster at the University College Research and Practice Fair, and giving an oral presentation at the Health Studies Symposium). Students further agree to abide by the terms of study and research in Arts & Science, including expectations around academic integrity and research ethics. Please see the *Health Studies Independent Research Course Guideline for Students and Supervisors* for more details.

Student: _____ Date: _____

By signing below, supervisors agree to provide regular direction to the student over the course of their research, including regular in-person meetings and training (as described above) and timely feedback on assignments. They also agree to provide the student with grades based on the Arts & Science grading policy (see <http://www.writing.utoronto.ca/advice/general/grading-policy>), to hold them to the expectations set by the University of Toronto in terms of academic integrity and research ethics, and to notify the Program Director about any concerns they might have with the student's progress in the course as soon as they are identified (please see *Health Studies Independent Research Course Guideline for Students and Supervisors* for more details).

Supervisor: _____ Date: _____

I have read and this program of study, and have met with the student and/or supervisor if appropriate. Based on this information, I believe this independent research project is suitable for credit as per the research course identified in the application.

Program

Director: _____ Date: _____

If you have any questions or concerns, please contact the Health Studies Program Director at healthstudies.director@utoronto.ca, or the Program Assistant, Office of Academic Services
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