1. WELCOME
Speaker Alexander Leggatt called the meeting to order.

2. MEMORIAL RESOLUTION
On a motion duly moved by Donald Ainslie and seconded by Jim Reilly, it was resolved that University College Council deeply regrets the passing of Lise-Lone Marker, a member of University College and what was then the Graduate Centre for the Study of Drama, on March 10, 2013.
A noted theatre historian, Prof. Marker’s love of living theatre took root during her university years in Copenhagen, when she worked as the librarian at the Danish Royal Theatre and as a drama critic for a prominent daily newspaper. After completing post-graduate degrees at the University of Copenhagen and Yale, Dr. Marker joined the faculty at the University of Toronto, where she functioned as Professor of Theatrical History at the Graduate Drama Centre for more than three decades. Her books, many of which are written in collaboration with her husband and colleague Frederick J. Marker, include seminal works on pioneering, 20th-century directors such as Gordon Craig, Ingmar Bergman and David Belasco, critical studies of Ibsen and Strindberg and a definitive history of Scandinavian theatre. Her legacy is generations of her students who have gone on to teach theatrical history across Canada.

It was further resolved that this resolution be inscribed in the minutes of University College and a copy be sent to the family as a token of the deep appreciation University College feels for the life and career of our valued colleague Professor Marker. Approved nem.con.

Council members were called to observe a moment of silence in memory of Professor Marker.

3. MINUTES
   On a motion duly moved by Melinda Scott and seconded by Shelley Cornack, it was resolved that the minutes of the February 1, 2013 meeting be approved as distributed to members. Approved nem.con.

4. BUSINESS ARISING
   There was no business arising from the February 1, 2013 meeting

5. REPORTS
   Update from the Principal
   Principal Ainslie reminded Council that, in the fall College Council passed a motion to transfer power for the academic program from this Council to SDS, which is an Extra-Departmental Unit of Category B (EDU-B); EDUs of this level normally oversee their own academic programs. Unlike other EDU-Bs SDS has no base budget, and is funded entirely from endowment payouts, trust funds, fundraising, and some transfers from UC. Last fall, then Acting Director David Rayside and the Principal wrote the FAS Dean requesting that a base budget be established for SDS; they are still awaiting a response. The CAO has been in communication with the FAS budget officer and an answer is forthcoming. There are clear signals that there will be some kind of base budget, but the amount remains unknown.

   The Principal informed members of University College’s academic appointment requests for the 2013-14 year. All are still awaiting a decanal response.

   One request was with the department of English for a teaching stream appointment split 64% UC, 36% English. The UC portion of the appointment would be in support of SDS. As an EDU-B, SDS can hold appointments of up to 50%, but English did not want to be the majority unit for a teaching-stream appointment. Thus the request was that the position would reside at
UC, with all the teaching done through SDS. This fits the memorandum of understanding between UC and SDS.

Another appointment request was for an assistant or associate professor in Canadian Studies to fill the Richard Charles Lee Chair in Chinese Canadian Studies, which was established through an anonymous gift this past fall.

One twist when it comes to College-based tenure-stream appointments is that the College is not entitled by policy to do tenuring or promotion and instead must partner with a graduate unit. Chinese Canadian Studies is an interdisciplinary field and thus UC has secured the agreement of a number of departments in the humanities and social sciences to serve as the tenuring graduate unit for this appointment, should the final candidate be in the appropriate discipline.

A joint letter from UC, the Cognitive Science Program, and its supporting Departments (Computer Science, Linguistics, Philosophy, and Psychology) was sent in mid-February asking for repatriation of the program, contingent on the continuation of the funding arrangement (where the four Departments share the costs of the program, alongside some OTO funding from the Dean), and the creation of 0.25 staff appointment (to be matched by the College for UC One staff support). It also requests to the appointments committee for two joint teaching stream positions, one 40/60 with Philosophy, the other 43/57 with Psychology. Earlier this week, we received approval for the staff request.

- On a motion duly moved by Donald Ainslie and seconded by John Marshall, it was resolved that the Cognitive Science Program be re-established as a UC program, subject to a Memorandum of Agreement between the Principal and the Chairs of the Departments of Computer Science, Linguistics, Philosophy, and Psychology that ensures that the College will not be financially burdened by its oversight of the Program. Approved nem. con.

The Principal updated members on the building projects at UC. The proposal will be formally presented to alumni at an event on May 2. The Faculty of Architecture is now not interested in moving into Laidlaw wing until summer of 2014 at the earliest; this would mean the UC library won’t relocate until winter or spring 2014. Possible temporary spaces for the library are being investigated, likely the southeast corner of the second floor, with East Hall as a reading room.

**Update from the President, UC Lit**

UC Lit president, Mr. Benjamin Dionne was pleased to share the results of the election. The new VP for the Lit is Ryan Phillips and the new President is Nishi Kumar.

Dionne informed Council that the referendum on student fees in support of building renovations has been postponed until legal issues can be dealt with.
On a motion duly moved by Donald Ainslie, and seconded by Shelley Cornack, it was resolved that College Council thanks the 2012-13 Lit Council for their hard work on behalf of UC students and the College more broadly, and expresses our particular appreciation for this year’s Lit President, Benjamin Dionne and Vice-President, Nishi Kumar. Approved nem. con.

Update from the Vice Principal

On a motion duly moved by John Marshall and seconded by Jerry Plotnick, it was resolved that College Council allows the Executive Committee to approve the Curriculum Committee and the Creative Writing Committee membership prior to the October 2013 Council meeting. Approved nem. con.

On a motion duly moved by John Marshall and seconded by Kathleen Qu, it was resolved that College Council thank Paul Hamel for his dedicated service as the Director of the Health Studies Program from 2007-2013. He is to be particularly lauded for his integration of research into all aspects of the program and for his commitment to giving opportunities to students to use what they learned in the Program in local communities, here and abroad. Approved nem. con.

On a motion duly moved by John Marshall and seconded by Shelley Cornack, it was resolved that College Council thank Scott Rayter for his dedicated service as Acting Director of the Mark S. Bonham Centre for Sexual Diversity Studies, where he oversaw the implementation of the new Memorandum of Understanding between the College and SDS, with its transfer of responsibilities for academic oversight of the program to the Centre. Approved nem. con.

On a motion duly moved by John Marshall and seconded by Yvonne MacNeil, it was resolved that College Council thank Andrew Lesk for his dedicated service as the inaugural Director of UC One. His hard work helped to get this crucial College initiative in support of first-year students off to a splendid start and his dedication to the UC One students has been exemplary. Approved nem. con.

On a motion duly moved by John Marshall and seconded by Jim Reilly, it was resolved that College Council approves the proposed list of new Faculty Members and Other Academic Appointees as proposed by the Appointments Committee. Approved nem. con.

Update from the Registrar

UC Registrar, Shelley Cornack noted that the Registrar’s office has just processed the second and largest round of admissions this week along with the distribution of admission scholarships. The final round will take place toward the end of May.

The March Break Open House is in process. It began yesterday for Humanities students and continued today for Science students. The Registrar’s Office participates in the Open House distributing information along with the UC One Program Co-ordinator. The informational brochure for this event has been revised in co-operation with the UC Advancement Office.
This brochure is also used for Fall Campus Day. The brochure was designed to align with the UC One Program brochure look and feel. The First Year Handbook is also being revised and the Registrar’s Office will be creating a new handbook especially aimed at international students.

The Registrar’s Office has begun subject POST information sessions and the Career Centre will also be holding workshops through this next month.

Cornack informed Council that the Registrar’s Office is also working on student degree assessments for students who are graduating in June. UC usually has approximately 650-750 students who graduate during the June session.

The registrar’s office has begun holding 15-minute appointments for students throughout the week who want to meet with an advisor but don’t need a full half hour session. This allows the Office to see more students and decrease wait times.

The Registrar’s Office will be holding Late Withdrawal and Credit/Non-Credit drop-ins at the end of term and will be handling petitions over the exam period as well as summer enrollment advising. Summer enrollment begins on April 8th.

The Registrar’s and Dean’s offices continue to work together toward a revised longer and more detailed academic course selection format for the Welcome Sessions in June. This will allow students to acquire more of the course selection information earlier than they usually receive. The Registrar’s Office will continue to hold sessions in July but there will be fewer of them. The Registrar’s office also hopes to revise the orientation for international students to begin earlier in August. Dean of Students Melinda Scott will speak more to this later. Plans for UC Day are also underway.

Cornack will be working on in-course awards in July for disbursement in September and admissions scholarship reversions will take place in late August for a late September disbursement.

The Registrar’s and Dean’s offices have also been working on Cressy and Leadership awards and the Scholarship Committee has also met and approved the following new awards which we are now bringing forward for UC Council approval.

> On a motion duly moved by Shelley Cornack, and seconded by Nicole Belosevic, be it resolved that University College Council approves the three new scholarships as proposed by the Scholarship and Bursary Committee (see attached). Approved nem.con.

**Update from the Chief Administrative Officer**

Nearing the close of the 2012-13 budget year, it is expected that the College will end this year in a break even position.

The University College Budget for fiscal year 2013-2014 received from Arts & Science is a total of $2.3M; $470K for Academic Programs and $1.8M for Administrative Funding.
Following budget meetings with individual Program Directors and Administrative Directors, the current expense budget for the College is a total of $3.8M which leaves a shortfall of $1.5M to be made up from transfers from our program specific endowed and discretionary trust funds, transfer recoveries from our Ancillary operation and other university departments, and OTO transfers from Arts & Science.

UC’s endowed trust funds are holding well, the payout this year will be same as last year at $7.56 per unit.

Approximately 83% of UC’s total expenses budget is designated for salary and benefit commitments, with 17% remaining for operating expenses.

Fortunately UC has been able to secure considerable help from Central Facilities and Services this past year. In budget year 2012-2013 UC secured a total of $200K from Central Facilities and Services for maintenance to the UC building. The first $100K was directed to repair much of the fallen paint throughout the UC Building and Cloister office areas. An additional $100K has been awarded to be depleted by end of April 2013: these funds will be used to repair the cloister hallways, removal of asbestos, replacing floors and ceilings. Central has indicated that UC will again receive funding for the coming 2013-2014 budget year, the amount of which has not yet been determined.

Arts & Science is reviewing and maximizing their space needs. In doing so they will be moving their IT group into the Laidlaw Wing office space for about 9 months while their space is being renovated. UC has been in discussion with this group to make use of their services while they are in our building.

**Update from the Director of UC Advancement**

Yvonne Palkowski delivered the following Advancement update on behalf of the Director of Advancement who was unable to attend the meeting.

The report began with an update on the Boundless Campaign. It has been a stellar year in fund raising for University College. At the beginning of the 2012-13 fiscal year an ambitious goal of $2.2M was set. At the closing of fiscal, UC will report over $6.2M funds raised. Out of the $6.2M, $4M was donated to create the Richard Charles Lee Chair in Chinese Canadian Studies and $500,000 was donated in support of UC One (the $500K was matched to create a $1M endowment).

Next year, our sights will be focused on raising much needed support for building restoration and improvement, UC One, and student support, which will form the UC Boundless campaign goals. The Advancement office is currently working on the marketing collaterals for the UC Boundless Campaign.

There are a number of events that the office is currently organizing. Please make note of them in your calendars. A full list of UC events is available at: [http://www.uc.utoronto.ca/events](http://www.uc.utoronto.ca/events)

- The UC Alumni Closing Mentorship reception will be held on March 20 to wrap up another successful year for mentors and mentees.
• The End of Year Party will be held on April 3 to celebrate the year and recognize retiring faculty and to announce the recipient of the inaugural Distinguished Staff Award. The event will take place from 4-6 p.m. in Croft Chapter House. All members of the College are welcome. Please rsvp to uc.rsvp@utoronto.ca

• The Mark S. Bonham Centre for Sexual Diversity Studies is holding the Bonham Awards Gala on April 25 at One King West, Toronto.

The recipients of the 2013 Bonham Centre Awards are:
  ▪ Stephen Lewis, UC alumnus and former Canadian politician, diplomat, broadcaster, educator, and humanitarian noted for his work in fighting HIV/Aids in African countries;
  ▪ Dan Savage, acclaimed author, media pundit, and founder of the It Gets Better campaign to help prevent suicide among youth; and
  ▪ Bent on Change, a Gay-Straight Alliance (GSA) at the Harbord Collegiate Institute in Toronto, an innovative student activism group.

In addition to the awards presentation the program will also include remarks from the MC Tre Armstrong (Judge, So You Think You Can Dance Canada) and a performance by Juno award winning jazz artist, Molly Johnson. The gala is presented by TD Bank Financial Group and the Youth Sponsor is IBM Canada. Tickets are $300, to purchase, please visit www.uc.utoronto.ca/sdsgala2013

• The Spring reunion programming this year will consist of a Stress Free Degree with Tea on May 31, 1:00 p.m. at UC140. UC alumnus Jeffery Rosenthal will be giving a lecture on the “curious world of probabilities.”

In addition to the Stress Free Degree with Tea, the ribbon cutting ceremony for the new UC Alumni Room will take place at 10:30 a.m.

• This year the UC Convocation will take place on June 17. The ceremony begins at 2 p.m. with a reception in the UC quad to follow.

The call for Alumni of Influence Award nominations has gone out. All nominations must be received by April 7, 2013. The Alumni of Influence Awards Gala and Dinner will be held this year on Thursday, November 14 at the Distillery District Fermenting Cellar.

The award recipient must meet the following criteria:

• Must be an Alumnus/Alumna of University College
• Achieved distinction in a chosen field of endeavor;
• Made an outstanding contribution in their field, which has not necessarily received public acclaim;
• Made a contribution of significance that has reflected positively on University College; for example: volunteer leadership, mentorship, community-building, and demonstrating commitment to diversity;
May not be sitting politicians;
May not be the current U of T President, Vice-Presidents (UTM and UTSC) and the Chancellor;
May only receive the Alumni of Influence Award once;

The Alumni of Influence Award Selection Committee will independently review and rank each nomination form according to the award criteria. Recipients will be selected based on the highest aggregate score. An announcement identifying the recipients will be made in the UC magazine.

All members of council are encouraged to nominate. Please visit http://www.uc.utoronto.ca/nominations.

Update from the Dean of Students
Dean of Students, Melinda Scott, began with an update on the 2013-2014 Don hiring process. The process has now concluded and offers are being made to successful applicants today. Summer Dons and Summer Porters have also been hired and the hiring process for 2013-14 Residence Porters is about to begin.

Applications for Summer Residence are currently being accepted. This year Morrison Hall and Whitney Hall will be open as usual for students continuing their studies through the summer as well as for some shorter-term accommodations. However, Sir Daniel Wilson Residence will also be open for the month of July to house participants in the DEEP program as well as students taking part in University of Toronto Schools Summer Programs. During this time the dining hall will also be open for these groups.

Applications for the student-faculty engagement grants that were announced earlier this term are still being accepted. Two successful applications have been received at this point – one to support students and faculty attending a theatrical performance, and one to support a “Science at the Movies” event in which students and faculty watched and discussed the movie Gattaca. The next deadline will be April 1st, 2013. Applications are available on the UC website in the News section. Students, staff and faculty are encouraged to submit applications for funds to support activities designed to encourage student-faculty engagement outside of the classroom.

The Office of Student Life has held two successful student-faculty dinners this term. The next dinner is scheduled for Tuesday, March 26th and is designed for graduating students. Preliminary feedback from these events has thus far been very positive with over 93% of participants indicating that they would rate the quality of their interaction with faculty at this event as excellent. In addition, 100% of respondents said that as a result of attending these events they would feel more comfortable approaching a faculty member outside of class, and 78% have said that they are more interested in pursuing an opportunity to work with a faculty member on a research project. The Office of Student Life is continuing to assess these events, and is tentatively planning to continue these dinners through next year.
In 2010 the University held a series of tri-campus focus groups addressing the issues of co-curricular student engagement, creating a supportive campus environment and general student satisfaction with the overall experience at the University of Toronto. As a result of the information gathered during these focus groups, several new projects have been implemented. Building on these successes, Vice-Provost, Students Jill Matus has initiated a second series of focus groups with undergraduate students in first and second-entry faculties across the University of Toronto.

UC is participating in this project by coordinating 4 focus groups of University College students. Two focus groups were held at UC earlier this week and the final two groups will take place next Wednesday and Thursday. The preliminary results from this project are scheduled to be presented this summer.

Leah Getchell will be leaving on maternity leave as of April 5th. Best wishes and congratulations to her. We are currently in the process of hiring her maternity leave replacement.

The University College Merit Awards were presented at a ceremony earlier this week. These awards recognize the graduating UC students who have made significant contributions to student life at the College. Please join me in congratulating our 2013 Merit Award recipients. Good luck to all students on the end of the term and good luck on exams.

6. BUDGET 2013-14

Principal Ainslie talked about the context for UC’s budget. The province has a $12 billion deficit that has led the government to impose wage restraints. Those at the higher levels of University administration have a frozen wage until such time as there is no longer a deficit. Policy direction remains in flux because of the new Premier (Kathleen Wynne) as well as a new Minister of Training, Colleges, and Universities: Brad Duguid, a University of Toronto alum. There is a great deal of political instability because the the governing Liberals hold only a minority. Moreover, the province controls the University’s capacity to raise tuition, and the tuition framework that has been in place for a number of years has run out. The Ministry has not given a clear signal as to what the new tuition framework will look like. The trial balloons suggested that they will decrease the level of tuition increases allowed; this would take lessen the challenge on the student pocketbook, but would also create challenges for the University, and likely larger classes would be necessary.

Another factor that’s a challenge for the University is the low interest rates. One side effect of low interest rates is that they affect the actuarial calculations around the University’s pension liabilities. The University has promised pensions to staff and faculty and has to have enough money to pay for those promises. Low interest rates create a massive deficit in pension funds and the University is required to make up that deficit in the short term (even though rates will eventually go up). Since the pension liability first emerged in 2008-09, there have been special payments to make up the deficit in the pension fund that now amount to $97 million a year.
Ainslie indicated that nonetheless, the University of Toronto is planning for a balanced budget in the next fiscal year. The budget is approximately $2 billion, approximately $1 billion, or half of which, comes from tuition fees.

Ainslie drew attention to two notable facts about tuition at U of T. FAS tuition costs approximately $7000 a year, but many students do not pay that amount. OSAP-eligible students pay on average 48% of that tuition amount, about $2700 a year—and this is before any loans. Forty-five percent of undergraduates are OSAP-eligible. Student assistance comes in the form of OSAP grants, the Ontario tuition grant, and the University of Toronto Assistance Plan ($156.8 million this year).

Ainslie explained that the other big element in the budget is government funding, accounting for 34% of the budget. That amount is projected to be the same next year, even though the University’s costs are increasing significantly due to increases in salaries and the number of students. The province is spending less and less money on the University and the University’s costs are growing. Nonetheless, the accumulated deficit the University has had has been repaid. However that does not mean all is well; FAS has accumulated a deficit of approximately $55 million, borrowed from other University sources.

Ainslie indicated that there is going to be an ongoing enrollment expansion, which is essential for the University from the point of view of financial health. UTM and UTSC will continue to grow, and the Faculty of Architecture, which recently took over its undergraduate program from FAS, has also experienced growth in the form of increased student demand. FAS is currently planning for a decrease in the number of undergraduates for 2013-14 by 270 students. Graduate student numbers are increasing—the University is being given huge incentives to increase the number of domestic graduate students, in keeping with its long term plan for a research-intensive University. The challenge for units is that they are not being given credit for growing when it comes to drawing international graduate students, for which they receive no funding from the government. In light of this, and because the University wants to draw the best international students, there has been some matching money from Simcoe Hall to help offset graduate student fellowships. FAS has been incredibly successful at getting these fellowships, even in the humanities.

Ainslie indicated that the Provost is making a significant number of new investments this coming year. Some investments have to do with research around cities and involve new faculty appointments, and there is support being given for structural change. Of most interest to UC, money is being given to support writing centres across U of T. The Provost has designated $300,000 for writing centres, which will be distributed across the 14 writing centres on campus.

Ainslie concluded the contextual remarks by stating that the structural challenge the University faces is that its year-over-year increase in revenue is 2.6%, while the year-over-year increase in expenses is 4.2%. Every year, there is a significant gap which has been bridged by an increase in the number of international students. Currently in FAS, 15% of students are international, and the intake this fall was 20.7% international. The projected intake for 2013 is 22.7% international students in FAS.
University College receives approximately 61% of annual budget funding from the Faculty of Arts & Science. The remaining 39% is drawn from designated trust accounts, ancillary recoveries, and salary recoveries from other departments and Faculty OTO funding. The majority of our total expense budget is dedicated to salaries and benefits, 83%. Operating budgets total 17% of total expense budget.

Income:

- Budget Funding from Arts & Science: 2,285,191
- Funding from other sources: 1,495,020
- Total Budget: 3,780,211

Total Funding

Expenses:
- Total Academic Salaries: 582,014
- Total Sessional Lecturers Salaries: 318,191
- Total Teaching Assistants Salaries: 62,326
- Total Administrative Salaries: 1,599,258
- Benefits (total appointed & non-appointed): 583,222
- Total Salaries & Expenses: 3,145,011
- Total Operating Expenses: 635,200
- Total Expense Budget: 3,780,211

7. **INTERNATIONAL STUDENT STRATEGY**

Dean of Students, Melinda Scott, and UC Registrar, Shelley Cornack, presented the International Student Strategy, which had been distributed to Council earlier.

Discussion ensued with support for the initiatives outlined in the document.

8. **OTHER BUSINESS**

9. **ANNOUNCEMENTS**

No additional announcements

10. **ADJOURNMENT**

On a motion duly moved by Shelley Cornack and seconded by Melinda Scott, the meeting was adjourned. Approved nem.con.
IF REQUIRED
Next College Council Meeting – Friday, April 19, 2013, 1:30pm – Croft Chapter House