1. **WELCOME & Introduction** (1:30)
   Speaker Alexander Leggatt welcomed Council members and called the meeting to order.

2. **MINUTES of the meeting held on October 18, 2013** (1:35)
   Speaker Alexander Leggatt asked if there were any amendments to the minutes of the October 18, 2013 meeting. Council secretary Paul Weadick noted the omission of some
names from the attendance: Rick Salutin was present; Djanet Sears and Thomas Keymer sent their regrets. The secretary also noted that page 8, paragraph 6 should begin: “This year, the Faculty Registrar’s office...”.

- On a motion duly moved by Michael Cobb and seconded by Sarah Qidwai it was resolved that the minutes be approved as corrected. Approved nem.con.

3. MEMORIAL RESOLUTION: Professor Emeritus René Graziani (1:37)
On a motion duly moved by Donald Ainslie and seconded by John Marshall, it was resolved that University College Council deeply regrets the passing of René Graziani, a member of University College and the Department of English, on October 23, 2013.

Professor Graziani joined the Department of English at University College in 1960 while still completing his PhD on allegory in Spenser and Bunyan at the University of Manchester. He passed peacefully in Toronto, on Wednesday October 23, 2013 in his 83rd year. Survived by his loving wife Dorothy and children George (Carolyn), Edmund (Yasmin), and Camilla (Chris). Fondly remembered by his grandchildren Samuel; Fraea, Esmé; Rachel, Sarah. Greatly missed by his cat Monty.

It was further resolved that this resolution be inscribed in the minutes of University College Council and a copy be sent to the family as a token of the deep appreciation University College feels for the life and career of our valued colleague Professor Graziani. Approved nem.con.

Council members were called to observe a moment of silence in memory of Professor Graziani.

4. BUSINESS ARISING from the minutes (1:36)
Principal Ainslie addressed some business arising from the minutes of the October 18 College Council meeting. Academic Searches are currently underway at the college. Canadian Studies is searching for the Richard Charles Lee Chair in Chinese Canadian Studies, a position at the level of assistant or associate professor. Principal Ainslie noted that the applicant pool was quite strong, especially given that Chinese Canadian Studies is an emerging field. The strength of the applicant pool was credited to the hard work of the search committee, especially the Director of the Canadian Studies program, Emily Gilbert. The committee has determined a short list of 3 finalists, all at the associate professor level:

- Lisa Mar (History, University of Maryland)
- Lily Cho (English, York University)
- Chris Lee (English, University of British Columbia)

As Principal Ainslie discussed at the previous Council meeting, tenure-stream appointments at UC require a partnership with a graduate unit that is responsible for the tenure/promotion of that faculty member. UC has been in discussion with the Departments
Of English and History and will be expanding the Lee Chair search committee to include the grad chairs of those units. Campus visits are being scheduled for January and early February, with research presentations for the graduate units, and meetings with faculty and students within both the grad units and UC. We will be working with the Canadian Studies Student Union to get their input.

The joint teaching-stream position in support of Sexual Diversity Studies and the Department of English has determined two shortlisted finalists: UC’s own Scott Rayter and John Vincent, who is currently in a CLTA position at Concordia. Both finalists have had their candidate visits, each giving a teaching demonstration and meeting with students and colleagues. It is hoped that the position will be determined before the end of term. The teaching demonstrations have been filmed and permission has been given to distribute the video to interested parties beyond the search committee. Principal Ainslie encouraged faculty members to ask Paul Weadick for the link if they would like to review the teaching videos.

There are two joint teaching stream positions in support of Cognitive Science. The first, between UC and the Department of Philosophy, in Cognitive Science and Philosophy of the Mind has one finalist: UC’s own Jim John. The teaching demonstration occurred this past week, and Jim has met with colleagues and the students in the Cognitive Science and Artificial Intelligence Students Association. It is hoped that the search will wrap up in the next few weeks.

The other, between UC and Department of Psychology, in Cognition and Cognitive Science will be ramping up in January. The position has been advertised but we have not yet reached the deadline for apps.

5. REPORTS
Update from the Principal
Principal Ainslie began by updating Council on the building campaign. Momentum is growing in terms of alumni support. UC Advancement is developing a “campaign founders” group who have spoken in support of renovations; they will be the focus and spotlight of the March UC magazine. Last magazine featured the building plans, and has received positive feedback from alumni community.

The Principal addressed the ongoing changes at the University of Toronto Art Centre. The Tower Road Galleries’ Operational Model Ad Hoc committee has been meeting to examine the operational models for UTAC and Hart House’s Barnicke Gallery (JMB). A draft report has been prepared. The report reviews the arts scene in Toronto, recognizing special niche for a university-based gallery. UTAC and JMB’s connections to the university allow for something that is distinctive from other galleries (i.e. The Power Plant, MOCCA, etc.). The report also reviews other university galleries in North America, some of which are struggling
with issues similar to UTAC. They achieve the greatest success when they integrate academic programs with the art gallery through, for example, a ‘curator of academic programs’, a model foregrounded by the Mellon foundation.

The draft report considers three models for the galleries. The first is to maintain the status quo, with two separate, neighbouring galleries. This format has been confusing due to the nearness of the two galleries, almost side-by-side. Visitors often mistake one for the other, and their proximity also presents problems for coordinating public awareness in terms of advertising, for fundraising, and for acquiring external funds from granting agencies. The change to academic leadership shows that status quo can’t be sustained.

The second model is one of merger between UTAC and JMB. The committee is recommending against this model as it presents a concern about loss of identity and tradition. JMB’s collection is curated by Hart House students, and has its own identity apart from UC. UC Collection is bound to this building and the distinctive history of the College. This model would create the 2nd largest university gallery in terms of exhibition space. But it also presents governance challenges given different sources of funds and mechanisms for accountability. JMB receives its operating funds through Hart House student ancillary fees, while UTAC is dependent upon the operating budget of university. How to fully merge is difficult to envision given these two different funding structures.

The committee is recommending a federated model, where the two galleries will remain distinct, but have one director and a group of staff that collaborate on certain tasks that are shared across the spaces. This model allows for efficiencies in operation, and opens up funding that would allow for partnership with an academic division to create a ‘curator of academic programs’. The federated model will also provide greater opportunities for co-curricular engagement, especially given Hart House’s particular expertise in these types of activities. A distinct goal of the committee was to increase opportunities and access for students. The federated model respects the distinct collections as well as the distinct communities of support for each gallery: Joseph Barnicke for JMB, and the Delta Gamma Fraternity, who gave the gift that launched the UTAC gallery. The report also recommends retaining a consultant to sort out exact staffing and funding model, given different accountability requirements for the two spaces. Consultation is still ongoing with interested parties: College Council, Hart House Board of Stewards, iSchool/Museum Studies, and the Delta Gamma Fraternity Alumni in early 2014. It is hoped that the final report will be complete by mid-January, and head to the Provost for input. Following provostial approval it is expected that we will launch the process to install a permanent director at UTAC.

Principal Ainslie discussed changes to the UC Archives. Few Council members knew of their existence or location on the 2nd floor landing by the Laidlaw Library (one floor below the Canadian Studies Student Union). In years past, the archives had been overseen by the Advancement department because of a group of dedicated alumni volunteers who managed the materials. Some emeritus faculty had also managed the archives previously. Being as they are not archivists, the Advancement staff lack expertise to oversee the archives, as well
as being busy with the Boundless Campaign. Last January, UC Librarian Margaret Fulford took over responsibilities for the UC Archives. Margaret Fulford consulted with U of T Archives, which already holds most UC material. They are interested in taking over responsibility of the archives, and propose moving our contents there, subject to an agreement with the College on any materials that they deem to be unsuitable. Terms of access would also be drawn up so that the UC community has the access that we would like to our materials. A formalized Memorandum would outline the details of access and ownership.

Discussion ensued. Margaret Fulford noted that the UofT Archivists can offer proper preservation and access. They can provide storage of the materials, catalogue and describe it properly, and have regular operating hours and access. They are open Monday - Friday, and are open for drop-ins. At our own archives it has always been by appointment only, and few people know about the archives, or what materials are held there. The most valuable things in the collection of the UC Archives are thousands are photographs.

Principal Ainslie noted that at the UC Executive Committee meeting the possibility of ensuring a work study opportunity for a UC student at the archives was discussed.

Further questions were asked regarding the insurance of the materials, the current shape of the archives, access to UC materials that are not from the UC Archives, and cataloguing. Margaret Fulford explained that the current UC Archives are in disarray. The room is not necessarily in bad shape, physically, but is cluttered and disorganized. If relocated, UC materials would be easily differentiated from the UofT Archives property, but the precise terms would need to be detailed in a memorandum of agreement. UofT Archives already has a large amount of UC materials, and we can try to gain access to those materials. As it currently stands, though, the materials are free to be viewed, but there is a cost associated with getting copies of the material (i.e. as a high-resolution scan). Finally, Margaret Fulford noted that the archives sometimes have detailed finding aids and the UofT Archives staff try their best to provide access to information.

Principal Ainslie moved on to address the Senior Common Room. There has been some desire to book the SCR for events, and the College does not have an official policy on this. Principal Ainslie proposed that the space be bookable by SCR members for academic events, but preserve it as a possible lunch space for SCR members and Faculty. This would mean keeping the space free of bookings from 11am–2pm. Vice-Principal John Marshall noted that he would prefer the space be used for academic events than as a storage space, and suggested that, since the space is used on Mondays for the SCR lunches that it not be booked on Monday mornings. Principal Ainslie noted that the SCR is included in the building plans along with Croft Chapter House, and that after the renovations the space usage will have to be discussed again. Vice-Principal John Marshall also suggested that should the space become available for bookings, it should be evaluated whether the SCR seems under-available to its members as a common room.
Principal Ainslie updated Council members on a number of University-wide committees. The first, the “Landscape of Landmark Quality” Committee, is just getting started. At their first meeting, the committee discussed their favourite and least favourite places on campus within the spaces around UC. A good number thought that the Sir Daniel Wilson Quadrangle or UC Quad was their favourite space. Among the least favourites was the Convocation Hall exit at Galbraith Road, a serious safety concern and an aesthetically unpleasing space. The committee is seeking to craft positive solutions. David Palmer, Vice-President, University Advancement told the committee that they should “think big” about the project, since there is no pot of money waiting to be spent on small projects and community support will be needed for any projects.

Principal Ainslie and Nishi Kumar, President, UC Lit, agreed that the Student Societies Summit has provided some useful discussion of principles that should govern student groups with mandatory fees. However, there has also been ongoing jockeying between UTSU, Engineering Society and Trinity College Meeting reps. The next meeting is on December 11.

The third committee is the Special Joint Advisory Committee on the MOA between UTFA and the University. UTFA has released proposed amendments to MOA governing relations between faculty and the University. Principal Ainslie reminded faculty to keep paying attention to this process, noting that some of the proposed changes are quite dramatic. By making “all terms and conditions” of employment subject to negotiation, and ultimately arbitration, UTFA would play a far larger role in activities, from academic planning to retention of faculty members. The University will be giving their analysis of the proposals shortly. Principal Ainslie again encouraged all faculty to take a look at it and share their input with UTFA and the University, whether pro or con. The Principal also encouraged students to look at the proposed changes, because it will affect the role of students as stakeholders. If arbitration would be between faculty and university, it is hard to see how students will fit into that model.

Principal Ainslie opened the floor to questions. Hearing none, the Speaker proceeded to the next agenda item.

**Update from the President, UC Lit**

Nishi Kumar, President, UC Lit, began by commenting on the UC Archives, noting that Queen’s University has the UC Lit original constitution, and is not willing to part with it. Discussion ensued regarding the Lit Constitution and how Queen’s came to acquire it.

The Student Societies Summit has been a useful process for the Lit, offering examples of best practices for democratic principles and student representation. The Summit has encouraged reflection on how the Lit can best fit the needs of the students whom they represent. The Lit has 20 reps who are not necessarily best representative of students. The Lit is looking forward to exploring new options.
Fireball is scheduled for February 1, 2014. Nishi invited Council members to attend. This year’s theme is Greek mythology.

The Lit is planning for a referendum on a building levy to support the UC building renovations. Council members may recall that a referendum was also scheduled for last year, but fell through. The Lit is moving forward, clarifying the terms from what was proposed last year, and hoping to pose it to students in the Spring term.

Orientation hiring has begun for next year, with the help of Student Life Coordinator Steven Masse and Dean of Students Melinda Scott. The Lit is seeking a co-chair and executive for the Orientation committee. They are hoping to hire and start planning for Orientation in January/February.

The Lit has approved most of the budgets that receive a levy for. Some new clubs have also been approved, and applications are still being received. Funding for clubs has been set aside, as well as funds for student initiatives this year.

Nishi Kumar noted that the students who attended the Alumni of Influence gala had a good time and met with fascinating people. Nishi thanked Advancement for a fantastic event.

**Update from the Vice-Principal**

Vice-Principal John Marshall began with a Programs update. Preparations are underway for the exams period. The UC Programs are looking forward and planning for the New Year. UC One has had two more plenary speakers: Anne Golden, Brian Goldman. Canadian Studies is hosting a visit from Jean Charest, Canadian Studies and SDS have sponsored Still Here: A Symposium on Living and Aging with HIV/AIDS in Canada, Health Studies is hosting the Conference on Aging Population, and SDS has An Evening in Honour of Charles Pachter. In Cognitive Science, CASA has been very active, but the program has primarily been focused on the hiring it needs to do.

The Canadian Studies Book Launch is scheduled for January 22, 4-6pm in West Hall. The event will be a celebration of books published between 2010 and 2013 by UofT faculty on Canadian issues, and will feature over 50 faculty and 60-70 books. It will be a themed event, and President Gertler will be attending. Attendance is open to all, and there will be a cash bar and free food.

**Update from the Registrar**

Shelley Cornack sent regrets, and Associate Registrar Ryan Woolfrey delivered the Registrar’s report on her behalf.

It is the end of term already. Last day of classes is December 3. The Registrar’s office is growing busy, meeting one-on-one with student for Late Withdrawals from courses, changes
to Credit/No Credit status, Letters of Consideration and bursary appointments for financial aid. The office will probably see upwards of 200 students.

The office is preparing for the exam period in December. There is a new exam process in place for students who bring cell phones and other personal belongings to the exam. Students should be bringing clear plastic bags to put all of their personal belongings in (laptops if they have them, cell phones, etc.). The bags can be placed under their seat during the examination. Students who do not bring a bag will be able to acquire one from the CPO in exam room.

Unofficial Admissions and Enrolment numbers for the 2013-2014 academic year are not available for this meeting, but will be made available for Council’s information in January 2013. November 1 enrolment numbers for International Students (excluding NDEGs) are as follows:

<table>
<thead>
<tr>
<th>Year</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Year 1</td>
<td>189</td>
</tr>
<tr>
<td>Year 2</td>
<td>134</td>
</tr>
<tr>
<td>Year 3</td>
<td>127</td>
</tr>
<tr>
<td>Year 4</td>
<td>137</td>
</tr>
<tr>
<td>Total</td>
<td>587</td>
</tr>
</tbody>
</table>

Admissions for International and out of province applicants began early this year, as of the beginning of this month. The first round of offers for Ontario applicants will begin in early February.

The Registrar’s Office will report on scholarship and bursary expenditures for the past year on behalf of the Scholarship Committee at the January 2014 Council meeting.

The Registrar’s Office will be closed in the afternoon of Thursday, December 19 from 12:15 – 4:15 for a Holiday event.

**Update from the Chief Administrative Officer**
Chief Administrative Officer Yvonne MacNeil sent her regrets. Dean of Students, Melinda Scott, addressed the CAO’s business during her report.

**Update from the Director, UC Advancement**
Naomi Hood, Director, UC Advancement began by noting that the Alumni of Influence Awards were held on November 14 and were a success again this year. Comments from attendees and recipients have been positive. The nominators said that they finally felt a sense of engagement with UC after 20 years. Next year, Advancement hopes to secure sponsors for four student tables. The date will be November 6 and the event will return to campus, being held at Hart House. Nominations for alumni are encouraged, the deadline is April 4.
There was little to report on the Boundless Campaign beyond what was contained in the Principal’s report. The Campaign is a feature in the current UC Magazine. The Advancement Office is currently working on the next issue of the magazine. The cover story is "UC: Where are they in the World". Alumni are being encouraged to share their stories with Advancement. Some notable alum include:

- Ambassador in Kuwait
- VP Goldman Sachs
- VP Dunkin' Donuts in Boston
- CNN Producer in South Korea

The magazine will be in mailboxes on March 30.

Naomi Hood informed Council of some other events that the Advancement office is coordinating in addition to the next AOI. There will be a Dog Day in the Quad, where the UC quadrangle will be turned into an off-leash park on Sunday, January 19, from 2-4pm. A professional animal photographer will be taking photos of pets. The event will raise awareness for the restoration of the quad and green space at UC. The Canadian Studies Book Launch is scheduled for Wednesday, January 22, the UC Student Awards reception on January 16, An Evening in Honour of Charles Pachter on Thursday, January 30, and the Bonham Centre Awards Gala on Thursday, April 24.

As a part of the Boundless Campaign, the Advancement office is working with the programs to develop cases for support. Copy is under work for Canadian Studies and Cognitive Science, and Sexual Diversity Studies case is in the design process.

A question arose regarding the Dog Day in the Quad: can students attend? Student attendance is still being investigated. There may be a liability issue because they are personal dogs, not therapy dogs.

**Update from the Dean of Students**

Dean of Students, Melinda Scott, began by addressing the CAO’s report. The SARG process, which addresses the ancillary budgets of the residences and Food Services, has just begun. Things appear to be quite successful in terms of Food Services and catering with our new Executive Chef Mike Kobayashi. The amount of catering that is ordered through UC Food Services is quite astounding, since the business operation was losing money a few years ago and is now in the black. The Residence fees and Food Service fees will be discussed with the UC Residence Council in January before moving forward with finalizing the budget.

The CAO will be contacting Program Directors to start the planning process for 2014-15 budgets.

The Dean of Students moved on to address the Residences Winter Break. A number of students would like to stay in residences over the winter break, especially those from overseas (UC Residences occupancy is approximately 30% international students). In response to the need, the residences have committed to remaining open for students. A fee
was implemented last year to have better support in place, such as available porters and a don on-call to ensure that students and residences are safe during the break. The fee is the same as last year. Nominations for the Gordon Cressy Student Leadership Awards are now open. The awards are open to graduating students who have made a significant contribution to UC or UofT. The Summer Residence Project for 2014 is in the planning stages. The Student Life office is planning to have UTS and International Foundation Program students in Sir Dan's this upcoming summer. The summer res project started this last year with just one group. The Student Life office is also in the early stages of developing a design plan to look at renovations and refurbishment of the residences, especially Sir Dan's. The building requires enhancements to the interior facilities more than the exterior. Residence and commuter don applications are moving to the hiring process.

Melinda Scott concluded by wishing students good luck on their exams and a wonderful winter break.

6. **STEP Forward Framework**
Suzanne Stevenson, Vice Dean, Teaching and Learning made a presentation to inform them of the STEP Forward Framework (see attached). The presentation began with an overview of the initiative, followed by a breakout session on how UC can implement the STEP Forward Framework in and out of its curriculum.

STEP began by thinking about how we could respond to the media coverage about how university graduates are not well prepared for the world outside of the university. Within the university we think that our graduates are well-prepared, but now the Faculty has to show the world beyond the campus how and why this is. The Faculty started by thinking about how to improve the access to career info and preparedness. One clear step was to bring together the career expertise that exists among student life together with academic programs people. Going through the process we realized that we needed to go beyond this first step and needed to focus on how we develop the skills to make use of that information. Students need to bring together their personal goals with academic learning and with plans for how they may achieve professional goals. One Central facet of STEP forward is reflective activities that help students relate their academic learning, to their personal goals. There are many faculty and staff that already help students in various non-academic roles, such as mentorship, workshops, student life activities, etc. STEP Forward tries to encourage more of that activity and more partnership across different departments and programs. STEP creates a common framework for these issues and is a high priority for the Faculty of Arts and Science.

STEP Forward addresses three kinds of analysis: a ‘connect’, ‘reflect’, and ‘project’ rubric.
**Connect:** encouraging students to connect their knowledge and understanding across academic realms to personal and professional spheres.

**Reflect:** on their knowledge across those spheres. Think about what that knowledge and those distinct spheres mean to them.

As a result, **project:** short and long term plans for how to achieve their personal/professional goals. Those goals will be founded in the academic skills that students develop at UofT. From the time they enter university (picking courses, writing a midterm, program planning) to long term (where they want to be in 5, 10 years, how and what to give back to community) from the basis of a strong academic background.

STEP is divided into four stages, reflecting the four years of an undergraduate degree. Year 1, step into FAS; year 2, step into a Subject POST; year 3, step into action, further developing the academic/personal/critical skills and thinking into longer-term plans; and year 4, step into the future, thinking about life beyond the university (graduation, graduate school, volunteering, applying for jobs, etc.)

A series of STEP pilot activities are occurring this year, in partnership with the different colleges, programs, and student life offices. The pilot projects will identify several areas of focus for the full roll out of STEP next year. The areas are not meant to be limiting, but to help describe and give examples of the different ways that individuals and departments can engage and implement the STEP initiatives. Some examples include course/curricular enhancements, orientation, re-orientation, alumni/community/career connections, and online engagement. Faculty of Arts and Science has approximately 27 000 undergraduate students, so it is difficult to have one-on-one mentoring with every single student. Instead we want to leverage what we are doing in the classroom with the tools to engage outside of campus life.

Below are some examples of supports and initiatives that are in place. These projects highlight what FAS will do with the programs that it oversees directly, and then STEP will be expanded to see how external units can engage. At the faculty level FAS will be putting supports in place to help professors achieve what they would like to achieve in support of the STEP activities.

At the central FAS level, there is room to incorporate reflective and planning activities into the programs and curricula through 199s, FLCs, 299s, 399s, research opportunities, and international experience courses (ICMs, Summer Abroad). FAS is encouraging reflective opportunities in the classroom, and an increase service learning opportunities. There will be a need to shift the STEP classroom dialogue from early years to later ones.

One career-focused opportunity is the “5-year resume” that asks students to envision what they would like to see on their resume, five years from now. Orientation and re-orientation
can explicitly include some STEP forward details, and rely on the catch words of “connect”, “reflect”, and “project”.

Alumni/community/career connections: FAS is centrally coordinating Explore It, a job shadowing program for 2nd-year students. Backpack to Briefcase programs can incorporate the reflect/connect/project mandate. We are encouraging mentorship programs in the colleges/programs.

Online engagement: A website is in development for students and faculty, and other kinds of social media projects are being investigated.

FAS will partner with groups of academic staff, TAs, and student groups like ASSU and other program unions. FAS plans to provide central coordination support, help in monitoring the success of activities, teaching support, faculty development for reflective activities, alumni connections, and student engagement activities. Further ideas are being sought, and are welcomed by the department. We expect to see different levels of commitment from different groups.

Suzanne Stevenson opened the floor for questions about STEP Forward. Some questions addressed included the relationship between STEP and the Co-curricular Record, the Explore It programs, whether STEP initiatives would count towards classroom credit, the use of alumni mentors, and other re-orientation programs.

Principal Ainslie highlighted some of the UC initiatives that are already tailoured to the STEP Framework: alumni mentorship, orientation & UC Day, Thrive, academic programs through service learning opportunities. Other council members noted initiatives that are already in place that fall under the STEP rubric, such as the “whiteboard project,” a social networking site for history and religion students. Suzanne Stevenson agreed that there are many areas of good practice that are already in place from student groups, programs, colleges and departments. Lots of great initiatives going on that central does not yet know about, but that will fit into the STEP framework and may receive more support when the program rolls out.

Ryan Phillips lauded the initiative as a great idea, and a move in the right direction, noting that Commerce students have lost out on jobs to other students from other universities. Rotman students have been criticized as “too academic” and lacking in career development skills.

Health Studies Program Director Sarah Wakefield noted that some of these initiatives are quite time consuming in terms of the work load, academic time, etc. She went on to ask what kind of supports are in place, and are these one-time or continuing initiatives? Suzanne Stevenson noted that the supports include faculty release time, overload time, TA time, RAs. Long-term funding will be established where it is needed. While many initiatives may turn out to be OTO, some have had continued funding. Because it is a new program for
the faculty, we do not have a good sense of how the funding or support will function. How much will be from central and how much will be from the academic units. The sense is that a lot more support from central will be needed.

**Breakout session**
Below is a summary of the presentations that followed the breakout session.
Dean of Students, Melinda Scott presented on behalf of her group, explaining that their discussions produced less concrete, more general ideas on opportunities for UC, and possibilities to explore. Scott noted that one student presented positive experiences from a b2B dinner, and that opportunities existed in UC One, the use of in-class approaches, Orientation/UC Day, collaboration between the Registrar’s/UC Lit/Student Life offices, and in the academic components for UC students. Melinda Scott concluded by noting that the STEP program provides opportunities to focus on the broad student population; oftentimes Student Life and the Registrar’s office are focused on either the struggling or the most successful students. Vice-Principal John Marshall added that, in tandem, STEP should encourage thinking beyond the superstars of UC alumni, so that there are more than just the most successful CEOs participating in alumni events and programming.

Student Life Coordinator Steven Masse presented on behalf of his group. He noted that the student mentorship program is an opportunity for students to get a sense of what life might be like after they graduate. However, there is often difficulty in finding meaningful matches for certain students and groups. The group discussed bringing certain folks into and integrating them into the classroom, as UC One does with its plenary speakers. Integrating these guest speakers in student learning courses would enrich student experience. Finally, Steven Masse highlighted the leadership certificate, where students follow community members and alumni from different areas, allowing them to interact and learn at the same time.

UC Lit representative Sarah Qidwai noted that her group interrogated what the mandate of STEP is, and what UC could do. Suggestions included combining courses and FLC (and other similar initiatives), and advertising the possibilities to reach more students. An upper-year orientation for third-year students, with information on graduate school applications, how-tos, etc. was discussed. First-year orientation is great, but there is a demand for activities that focus on upper-year students and how-to/where to go/what next information. The Writing Centre could help with writing cover letters, grad school statements, etc. Writing Centre Director Jerry Plotnick informed Council that this year the Writing Centre began offering help with letters, once per term.

UC Lit President Nishi Kumar presented on behalf of her group, noting that their discussion focused on different ways to incorporate skill developments inside of the classroom and outside of the classroom. Nishi Kumar noted that internship and service learning components that focus on different skills could be better incorporated into the curriculum. There are also good skill development resources in other settings like the Writing Centre.
The possibility of adding on extra modules for other relevant job skills like writing proposals, reports, or grant applications would be helpful. In courses there is often too little instruction on how to do certain tasks, with an expectation that these skills have already been learned. Certificates could be offered for the completion of skill/professional development courses, or offered in conjunction with CCR. Skill-based objectives could be utilized in the classroom.

7. **OTHER BUSINESS**
   There was no other business to be addressed.

8. **ANNOUNCEMENTS**
   **UC Endowed Lecture Series 2013-14**
   - **Stubbs Lectures** – Professor Andre Laks, Department of Philosophy, Universidad Panamericana – Friday, November 28, 2013
     - “Without Socrates: Ethical Patterns in Presocratic Thought”
   - **Alexander Lectures** – Professor Judith Butler, Department of Rhetoric, University of California-Berkeley – February 11, 2014
     - “Public Assembly and Plural Action”
   - **Priestley Lectures** – Professor Joan Scott, Harold F. Linder Professor of Social Science, Institute for Advanced Study, Princeton University – March 26, 27, 28, 2014
     - “The Politics of Secularism I. Women and Religion”
     - “II. ‘Disenchantment’”
     - “III. Man and Citizen”

   **University College Holiday Reception** – Wednesday, December 4, 2013
   Croft Chapter House, 4–6pm

   **Fireball 2014: Olympian Nights** – Saturday, February 1, 2014, 8:30pm – Sunday, February 2, 1:30am

   **UC Registrar’s Office** will be closed on Thursday, December 19, 12:15 – 4:15pm for a holiday function.

9. **ADJOURNMENT**
   - On a motion duly moved by Sarah Qidwai, and seconded by Matthew Mohan the meeting was adjourned. Approved nem.con.

   **Next College Council Meeting – Friday, January 31, 2014, 1:30pm**