UNIVERSITY COLLEGE COUNCIL

Minutes of the University College Council meeting held on
Friday, February 3, 2012 at 1:30pm in Croft Chapter House, University College

Present:
Donald Ainslie        Paulo Bettencourt        Shelley Cornack
Benjamin Dionne      Margaret Fulford           Emily Gilbert
Robert Guo           Paul Hamel                 Antoinette Handley
Joseph Heath         Naomi Hood                 Victoria Hurlihey
Liisa Hyyrylainen    Alana Johns                Alexander Leggatt
Yvonne MacNeil       John Marshall              Niamh O’Laoghaire
Jerry Plotnick       Ian Radforth               Nona Robinson
Tamara Trojanowska   Kate Wilkes                

Regrets:
Nicky Bhatti          Michael Cobb              Nuria Elkout
Mike Galang           Ken Green                 Thomas Keymer
Donghee Kim           Jeffrey Kopstein           Nishi Kumar
Mike Lorimer          Rebecca McNeil            Linda Nauman
Waliid Saleh          Dushyaan Sri Renganathan  Lorne Tepperman

I WELCOME
Speaker Alexander Leggatt welcomed Council members to the first meeting of Council of 2012 and called the meeting to order. The speaker introduced the College’s new Chief Administrative Officer, Yvonne MacNeil, and also welcomed Emily Gilbert as the new Interim Vice-Principal and John Marshall, the Vice-Principal Designate.

II. MINUTES
On a motion duly moved by Antoinette Handley and seconded by Nona Robinson, it was resolved that the minutes of the November 25, 2011 meeting be approved as distributed to members.

III. BUSINESS ARISING
Principal Donald Ainslie reminded members about the possibility of providing office space in the College for graduate students. The Principal will circulate a call for expressions of interest soon. Some faculty have already contacted the Principal expressing their interest in this possibility. The Principal encouraged members to forward a description of why their graduate students would be a good fit in the College and would try to accommodate the requests.

The Principal announced that the Lectures Committees have been established and the membership list was being circulated. The various committees have begun their work and
a lot of great ideas are being put forward. If members have any ideas to share with the committees they should contact them directly.

IV. REPORTS
Report of the Principal
Principal Donald Ainslie began his report by drawing members’ attention to the recent issue of The Varsity where there is a very nice article on one of the UC Food Service staff, Minora Coutinho.

The Principal reminded members that the Ad Hoc Constitution Committee, comprised of the Principal and an additional faculty member (Ian Radforth) as well as two students (Mike Galang and Benjamin Dionne) and two staff members (Linda Nauman and Margaret Fulford) had met twice to produce the revised constitution document which will be discussed later in the meeting. The Principal reminded members that, under the current UC Constitution, any changes to the Constitution must be approved by a 2/3 majority of members present constituting at least 50% of the total Council membership, meaning 19 votes in favour. The current Constitution also states that notice must be given at a prior Council meeting of any intention to amend the Constitution. The Principal then stated his intention to amend the Constitution at the next meeting on March 16, 2012 unless more discussion was required. The Principal noted that if required we could postpone the vote until the April 27th meeting of Council or we could continue to deliberate even into the next academic year.

The Principal shared that the Ad Hoc Vision Committee comprised of the Principal and an additional faculty member (Lorne Tepperman) as well as two students (Kate Wilkes and Paulo Bettencourt) and two staff members (Nona Robinson and Naomi Hood) had met twice and produced a proposed vision statement that they believe expresses the values and commitments that participants at the November 8th Council Retreat identified as essential to UC. This proposed vision statement will be brought forth to the March 16th meeting for discussion as well as to the next Executive Committee meeting on February 8th. In the meantime, members of the UC Advancement team will be doing research to see how this statement relates to other vision statements at U of T, as well as other universities nationally and internationally.

The Principal announced that he has started hosting a series of Wine-and-Cheese events at Bissell House for UC faculty and students in particular disciplines. The first event was held on January 20th and brought together students and faculty from the English department. The next event will be held on March 22nd and will bring together UC faculty and students from the Department of History. These events came about in response to students and faculty who were not connected to UC Programs wanting to have a chance to have some non-academic social time. The Principal will be continuing these events with other disciplines that have major representation at UC into the next academic year.

Principal Ainslie noted that under the leadership of Tamara Trojanowska, Director of the UC Drama Program and Stephen Johnson, Director of the Centre for Drama, Theatre and Performance Studies, there has been over the past few years increasing cooperation and integration between the UCDP and the graduate unit. We are now at the point where we...
will be formalizing the relationship between the two units. There have been a series of discussions with Professors Trojanowska and Johnson, the Dean’s Office, the Principal as well as faculty in each unit; students will be consulted in the next few weeks. There is a discussion document that is being finalized for circulation that sets out four possible models:

1. **Status quo**
2. Status quo “plus” – a bit nebulous but involves continuing the process of increasing links between the Drama Centre and UCDP as well as increasing cooperation between the Drama Centre and University College
3. Integration of UCDP into the existing Drama Centre EDU:A, and could also involve moving part of the Drama Centre into UC with the H Wing or the Union as possible locations for this unit. This would depend on what the new unit would require in terms of space.
4. Creating a new Department of Drama, which would require some novel policy changes if connections with UC are to be maintained.

Consultation will continue between the two units and any significant changes to the UCDP would be brought forth to Council through the College’s Program Committee.

Discussion ensued. Professor Trojanowska noted that consultations and follow-up meetings with all concerned members of the units continue and she hopes to have a document to present to Council at the April 27th meeting.

The Principal concluded his report by updating members on the status of negotiations between the University and the CUPE 3902 Unit 1 Bargaining Committee for teaching assistants at the University. The central administration has circulated a memo to all university students, faculty and staff. The Union has applied for a “no board” report from the Ministry of Labour, and from that point a strike could happen after 17 days. The Principal noted that negotiations are continuing and the University remains committed to ensuring that graduate students who are TAs (about half of all graduate students) get a fair deal and also that undergraduate programs continue without significant interruption.

**Report of the President, UC Lit**

Vice-President, Kate Wilkes presented the report of the UC Lit on behalf of the President who was busy tending to Fireball preparations. Ms. Wilkes reminded members that this was indeed Fireball weekend and encouraged all members to attend. Ms. Wiles informed Council that the Lit had held several successful events including Dirty Shirley's Bingo which was held in Fung and hosted by UCOC as well as an MCAT info session hosted by the UAA.

Ms. Wilkes was pleased to share with Council that the Lit has resolved most of their financial issues and are expecting the next portion of funding in March. In the meantime they are encouraging each commission to host a free event. Further details will be presented to Council at a later date.

Principal Ainslie inquired as to the success of the Undie Run. Ms. Wilkes reported that this event was very successful. Students met in the JCR, stripped down to their underwear or to
where they felt most comfortable and then went for a run across campus. Students ran through the Athletics Centre, through Sidney Smith Hall and then back to the JCR for hot chocolate. All clothes that were stripped will be donated to a charitable organization. Approximately 40 students participated in the Undie Run.

Principal Ainslie encouraged members to support our students by attending the UC Follies production of *The Who’s Tommy* which is now on at Hart House with opening night held on February 2nd and running until February 11th. The Principal noted that he would be hosting a reception for leadership donors at Bissell House on February 9th after which, attendees will be attending that evening’s show. The Principal also noted that he was hosting a pre-Fireball cocktail reception for young alumni this Saturday evening at the House and in keeping with this year’s Fireball theme, the theme for the reception will also be ‘The Circus’.

Benjamin Dionne added that the Lit is considering including the UC Follies as an ancillary unit under the UC Lit. This will provide the Follies with more status as well as financial support.

**Report of the Interim Vice-Principal**

Interim Vice-Principal Emily Gilbert began her report by updating members on the new structure for the UC One Program. The four streams will run separately throughout the next academic year, meeting as a group in a plenary once a month. Instructors will be sought to teach three streams—faculty or community leaders, preferably who have teaching experience. Admissions, which are now centralized through the Faculty of Arts and Science, went live on February 1st. Professor Gilbert thanked Andrew Lesk, Paul Morrison and Yvonne Palkowski for their hard work in getting the new UC One microsite launched ([http://www.uc.utoronto.ca/ucone](http://www.uc.utoronto.ca/ucone)). The site includes descriptions of each stream, student testimonials, faculty bios, etc.

Professor Gilbert updated members on each of the academic programs. She was pleased to report that a UCDF was approved for the course that Brenda Cossman teaches: UNI365H1 Sexuality and Law. The Undergraduate Course Development Fund was created by the Provost to encourage units with graduate only appointments to teach undergraduate courses. On Jan 31st, SDS co-hosted, along with CSUS at the Munk Centre, a panel on the state of trans studies that was well attended by students and community members. This included a pioneer academic in the field, Susan Stryker, Director of the Institute for LGBT Studies, and Associate Professor of Gender and Women’s Studies, University of Arizona. On the panel was also Nick Matte, who teaches the UC/SDS Trans course.

Professor Gilbert noted that approximately 15 Health Studies Program students will travel to Cuba over Reading Week to discuss issues of health and vulnerability and another dozen students will travel to a First Nations reserve, in conjunction with Operation Roots, to address questions of Aboriginal health.

The Drama Program has submitted a proposal for a 399 course that would provide students with international experience in Germany. The results should be announced
shortly. Professor Gilbert noted that there numerous events happening in all programs and invited members to visit the program websites for specific details.

Professor Gilbert reported that the Canadian Studies Program held a very well-attended event on the new border agreement between Canada and the US on February 1st and next week the Program will host a discussion with Rick Salutin, Canadian Studies lecturer and Toronto Star columnist, on his recent newspaper series on education—which he is developing into a book. Professor Gilbert reminded members that the deadline for nominations of prominent Canadian cultural figures for the Barker Fairley Distinguished Visitor is February 10, 2012.

Professor Gilbert concluded her report by noting that the Canadian Studies Program was pleased to have received a UCDF for a new course on Asian Canadian History which will be offered by Roland Sintos Coloma of OISE and put forth for Council’s approval a motion for the creation of this course.

On a motion duly moved by Emily Gilbert and seconded by Shelley Cornack, it was resolved that University College Council approves the creation of a new course in Asian Canadian Studies (UNI 230) as proposed by the Program Committee. Approved nem.com.

**Report of the Registrar**

UC Registrar, Ms. Shelley Cornack, reported that the Registrar’s Office is again participating in the Faculty of Arts and Science’s First Year Advising project. The project targets first-year students who had difficulties in the first term and tries to assist them with determining the causes for the academic difficulties and possible remedies, including Late Withdrawals. This year, the Registrar’s Office will also be contacting some returning students who are struggling with their academics.

The Registrar’s Office will be reviewing the second term round of bursary requests within the next two months.

The Registrar noted that Associate Registrar Linda Nauman, and UC-One Coordinator Andrew Lesk, will be participating in the two-day March Break Open House for prospective high school applicants to the University on March 15th and 16th. The event allows applicants an opportunity to meet with various college and departmental representatives to discuss possible areas of study and to tour the campus.

The Registrar reported that instead of current students being invited to attend the March Break Open House along with high school applicants, this year Arts and Science is trying a new approach by holding Departmental Open Houses on March 22nd and March 23rd from 11am to 2pm. Current students will be able to drop by departments of interest to them to obtain departmental subject post information, find out more information about the disciplines, meet departmental faculty and support staff. First year students will begin choosing their Subject Posts at the beginning of April. UC will be holding three subject post information sessions on March 9th, March 30th and April 10th. All three sessions will be held in UC161 from 2-4pm.
The Registrar noted that she and Linda Nauman are also looking forward to meeting with the new Orientation Co-Chairs, Steve Wojnarski and Aggie Gao within the next month. The Registrar’s staff have begun updating information for the Welcome Sessions which will be held June 16th and June 23rd from 2-5pm and have also been updating information for Orientation and UC Day which will be on Tuesday, September 4th. As first admissions offers will be going out by the end of the second week in February, these dates and updated information have been forwarded to Admissions and Awards to be posted on the Admissions portal. Applicants to UC One were able to apply online as of February 1st.

The Registrar concluded her report by noting that on March 1st New College and UC will be holding a joint annual information, tour and lunch session for students in the Transitional Year Program who will be applying to Arts and Science for September 2012 and we will be holding the Orientation for the successful group of applicants towards the end of July.

Principal Ainslie added that he and the Registrar have been discussing the implementation of a Major Scholarship Committee in the Fall. This Committee would help our undergraduate students who are applying to major scholarships by providing mock interviews, reviewing their applications, taking advantage of the Rhode scholars we have on faculty, etc. and help them to get the accolades they deserve. Further information will be circulated in late summer.

Report of the Chief Administrative Officer
Chief Administrative Officer, Ms. Yvonne MacNeil reported that we are embarking on a space/building College Master Plan. The east side of the roof was replaced last year and this year we will begin the replacement of the west side. With these repairs completed, we can begin to repair the rooms which have water damage. Our elevator is also scheduled to be upgraded this summer.

Ms. MacNeil indicated that the Master Plan will include a full inventory of the College space, in the main building and in the Union. This Plan will identify how much space is available, how best to maximize the use of the space and will also include a list of rooms that have water damage, need paint or flooring or any other repairs. Ms. MacNeil noted that painting and repairing offices and meeting spaces throughout the College and the UC Union will begin within the next few weeks. Corridors will be painted and repaired once classes end. The College is also trying to upgrade the electrical in the Library and will be reviewing common spaces throughout the building to replace and/or install furniture and lighting to enhance the space for student use.

Ms. MacNeil concluded her report by inviting members to notify her of any building issues that they are aware of so that these can be added to the master list.

Professor Emily Gilbert inquired if the College has a space management committee. Principal Ainslie noted that he, along with Yvonne MacNeil, Gail Milgrom, Assistant Vice-President, Space & Facilities Planning and Jennifer Adams, Senior Planner are working together to produce the Master Plan which will be brought to the Executive Committee and Council for their input before any final decisions are made. This Plan will play a key role in our Boundless Campaign as one of the fundraising areas will be the building. This is
currently not an approved advancement priority and so will have to come to Council for discussion and will have to get the approval of the Provost.

The Principal also flagged for members that the Appointments Committee will be sending out a call for nominations soon. The College currently has some very nice offices available so any member who knows of colleagues who would properly reflect the UC values and would not only thrive at UC but would help the students thrive, should encourage them to consider becoming members of the College.

Report of the Director of UC Advancement

Ms. Naomi Hood reported that the Advancement office would be holding an event for young alumni, in conjunction with Fireball. Principal Ainslie has extended an invite to young alumni to join him at his home for a pre-event cocktail on the evening of Fireball. The office has received close to 40 RSVPs.

Ms. Hood noted that the Principal has hosted three of four planned alumni focus groups. These are small groups of 10-12 alumni that join Principal Ainslie at Bissell House for dinner and a group discussion. The objectives of these focus groups are to gauge alumni affinity to the College and to solicit their feedback on alumni engagement, participation, and philanthropy. The information gathered will inform the direction alumni relation strategies will take at UC.

On the communications front, Ms. Hood shared that the UC Magazine is undergoing a major redesign and will be launched in March. The feature story will be on the Occupy Movement and feature alumni, faculty and student perspectives.

Preparatory work has begun for the inaugural Alumni of Influence event which will be held on Thursday, November 15, 2012. The Advancement office is currently looking for faculty, student and alumni volunteers with an interest in history to serve on the selection committee.

Ms. Hood noted that Principal Ainslie will be visiting alumni in San Francisco, Los Angeles and New York in February and March. The Principal will be hosting some alumni dinners in order to engage with our Alumni who are beyond the GTA area.

Ms. Hood reported that the new UC One micro-site was launched on February 1st and encouraged members to visit the site. It is hoped that the concepts from the UC One site will be rolled into the new UC website which is expected to launch in the fall. The Advancement Office has been busy planning the new website as well as coordinating promotions for UC activities including the Beyond Border Securities panel, endowed lectures, Spring Reunion and SDS Program events. Ms. Hood also noted that her staff is working on creating a photo archive to be used in our promotional material. Advancement staff are also working on developing a style guideline for the College that will include the Boundless marketing campaign guidelines as well as developing a Poster Policy for the College.
Ms. Hood reminded Council that the main focus of the Advancement Office has been the preparatory activities for the Boundless campaign, which includes timeline, budget and determination and approval of priorities. The campaign will be launched when 50% of the goal has been achieved, which could be in Spring 2013, and will end in the 2016/17 fiscal year. Ms. Hood’s staff are also involved in qualifying prospects for UTAC and the Centre of Museumology, and a Chair in Asian Studies.

On February 9, the inaugural Leadership donor recognition reception will be take place, with 19 confirmed guests. Guests will attend a cocktail reception at Bissell House, followed by the UC Follies’ production of *The Who’s Tommy*. Guests will meet the cast prior to the show.

The advancement office continues to schedule meetings with leadership, major and planned gift donors, to establish momentum for the Boundless campaign.

Discussion ensued in regards to the poster policy for the College. Ms. Hood and Ms. MacNeil will draft a poster policy which will be brought to the Executive Committee and Council for discussion and input.

**Report of the Dean of Students**

Nona Robinson reported that due to an expected increase in first year students with the residence guarantee, we have been asked by the Provost to increase the number of first year spaces available. The UC Residence Council has approved switching to a 70:30 first year/upper year ratio from our current 60:40 ratio. This will also help encourage more students to be involved, to get points for readmission, although we are quite confident we will be able to meet residence demand from UC students.

Principal Ainslie added that the Provost’s Office has provided a matching funds incentive for changing our ratio which the College can use in our fundraising. This is extremely important as there are not a lot of matching funds available for this Campaign.

The Dean is working with Yvonne MacNeil on the renewal of residence furniture for the older residence buildings, particularly Sir Dan’s residence.

The Dean was pleased for announce that Food Services introduced a new menu in January, based on feedback from the student survey and with the help of Jaco Lokker, executive chef from 89 Chestnut, who has been consulting with UC on food service improvements. So far the feedback has been positive.

The Dean noted that Career Services counseling is now offered on a drop-in basis at the UC Union. As of January, a career services counselor is available on Thursday afternoons for individual consultations as well as providing career advice sessions. This is part of the broader student services in the UC Union which also includes international student advising.
The Dean shared that the Council on the Student Experience has announced several new initiatives: the co-curricular record is being developed, just-in-time informational slides about services and tips for success will be put in large “smart” classrooms to provide appropriate information for first-year students, and the departmental open-houses are being arranged for Arts and Science students. The latest National Survey on Student Engagement (NSSE) results are in and are overall positive – the University has seen an increase in the major categories, including the improvement in faculty-student interaction. The university surveyed all first year and senior year students in the last survey, rather than a random sample, so there is a sufficiently large sample for us to get college results, which we expect to have soon.

The Dean announced that Don hiring is coming up for residence and commuter dons; the application deadline is February 6.

The Dean concluded her report by wishing the students good luck on Fireball and the Follies!

V. CONSTITUTION REVISION - Discussion
Principal Donald Ainslie reminded members that changes in U of T governance rules required changes in all divisional council constitutions following a Governing Council template.

Principal Ainslie stated that the proposed Constitution Revision document has several significant changes including the separation of College by-laws, which will require approval by Council, and the College Constitution, which will require approval by Governing Council. This will permit more clarity regarding the relations between Council and the Principal.

The Principal noted that the Ad Hoc Committee wanted to give more of a place for UC Program students, even if they are not registered at UC and wanted to recognize the possibility of members outside of the faculty/undergraduate/staff divisions, including graduate students and other academic appointees.

Principal Ainslie noted that the summary sheet distributed to members outlined all the changes made to the current Constitution and proposed that Council review and discuss the revised Constitution section by section.

Section I – Derivation of Authority from the U of T Act
This section is pro forma

Section II – Definitions
Discussion ensued
Revision suggestions/clarification required:
- Need to have a definition of Program Director
- Need to have a definition of Member of University College and what the implications/expectations are for being a member
- There is a disconnect between creating new categories and how they get recognized on council
Suggestion: when it comes to College Programs – the College functions as though it were a department

Section III – Council’s General Powers and Duties
Discussion ensued
Revision suggestions/clarification required:
• Specify who is College administration

Section IV – Council’s Specific Powers and Duties
Discussion ensued
Revision suggestions/clarification required:
• Enhance the relation of University College to the physical buildings

Section V – Powers, Duties and Responsibilities of the Principal
Discussion ensued
Revision suggestions/clarification required:
• Clarify that the Principal shall consult with members of the College “via Council and/or the Executive Committee” in section V-3
• The Principal will inquire with Governing Council why there is a difference in wording from V-4 “the Principal shall” and V-5 “the Principal may”

Section VI – Membership of Council
Discussion ensued
Revision suggestions/clarification required:
• Add the one graduate student member now for approval by Governing Council. The position will remain vacant until we have graduate students

Section VII – Term and Quorum of Council
Discussion ensued

Section VIII – Officers
Discussion ensued

Section IX – Meetings
Discussion ensued

Section X – By-Laws
Discussion ensued

Section XI – Parliamentary Authority
Discussion ensued

Section XII – Amendment of the Constitution and By-Laws
Discussion ensued
Next steps:
The Executive Committee will take the advice provided by members and revise the proposed constitution and then circulate it to all Council members. The Principal will take the Executive Committee’s advice on if there needs to be more discussion on the draft document at the March 16th meeting and move the vote to the April meeting or later, or if we will have a vote at that meeting.

VI. OTHER BUSINESS

There was no other business discussed.

VII. ANNOUNCEMENTS

Principal Ainslie reminded members that the Teetzel lectures would be held on February 6, 7 & 8 as indicated in the handout distributed to members and encouraged all to attend. The Principal also encouraged members to attend the UC Follies and Fireball.

VIII. ADJOURNMENT

On a motion moved by Nona Robinson and seconded by Robert Guo, the meeting was adjourned.

Next College Council Meeting – Friday, March 16, 2012, 1:30pm – Croft Chapter House