I WELCOME
Speaker Alexander Leggatt welcomed Council members and called the meeting to order.

II. MINUTES
On a motion duly moved by Benjamin Dionne and seconded by Mike Galang, it was resolved that the minutes of the February 3, 2012 meeting be approved as distributed to members.

III. BUSINESS ARISING
There was no business arising from the February 3, 2012 meeting

IV. REPORTS
Report of the Principal
Principal Donald Ainslie began his report by updating members on the Master Plan Committee which has started to prepare a Master Plan for the University College Campus – the main building, the three residences, the Union Building and the three quads. The Master Plan will be a tool that will help us as we move forward in the advancement
process and begin to identify projects for potential donors. The Principal advised members that, he would like input from College members and requested that members watch for email updates throughout the summer.

The Principal reported on the University of Toronto Art Centre Institutional Structures Review. Space costs under the current University budget model have the Faculty of Arts and Science paying for the University of Toronto Art Centre space since it is counted as UC space. Both the Principal and the Faculty did not understand why the Faculty is paying for a University-wide unit. The Review Group has been meeting with several stakeholders in the Arts community across campus and will be making some recommendations which might change the way UTAC relates to the College. Since UTAC is the steward of the UC Art Collection and is physically located in the College there will still be a deep and intimate connection between the College and the Art Centre but we might try to adjust and clarify some of its other relationships including who is paying for what.

The Principal informed members of the upcoming “Light It Up Blue” campaign. The College was approached to participate in the campaign to support Autism. Significant buildings across North America will be lit up with blue floodlights on April 2\textsuperscript{nd} in support of this campaign.

Principal Ainslie encouraged members to attend the End of Term Party which will be held on April 11 at 4pm

The Principal concluded his report by updating members on the discussions regarding the UC Drama Program and the Centre for Drama, Theatre and Performance Studies. The Principal reminded members that the undergraduate and graduate units have been existing separately but in the past few years have become more integrated in their activities. Discussions are underway to merge the two units into one Centre which will have both graduate and undergraduate programs. University College would no longer be the sponsor of the undergraduate program, and curricular decisions would no longer go through College Council. The new Centre would be an affiliate of the College, students and faculty would be members of UC so there would still be a deep and intimate connection between Drama and UC. Consultations are ongoing but the Principal noted that Professor Trojanowska hopes to bring a motion to the April 27 Council meeting for Council to endorse the proposed changes.

**Report of the President, UC Lit**

UC Lit President Mike Galang reported that the UC Lit held elections for the Core Executive positions and was pleased to share that Benjamin Dionne had been elected the new President starting April 1\textsuperscript{st} and Nishi Kumar is the new Vice-President. Overall the elections went very well with the majority of the Executives elected. The Lit will now be holding elections for the Lit reps. There was a minor issue with one presidential candidate being disqualified so the Lit will be reviewing its Code to ensure that rules are clear for future elections.
Mr. Galang updated members on the Lit’s financial state and its audit which has now been completed. Originally the Lit did not pass their audit and therefore did not receive it’s 40% for UC students this term as they were unable to provide the auditor with a number of missing files from the previous year. Following discussions with the auditor and staff in the Vice-Provosts, Students office, the Lit hopes to receive an official letter by next week indicating that they have passed their audit and will therefore receive the withheld funds.

Mr. Galang noted that due to this financial situation the Lit is unable to host the Grad Formal for this year’s graduating class. However a few Lit reps have joined forces and have arranged a small event at a local bar to honour the graduating class. Details on this event will be announced once they are finalized.

The President was pleased to share with members that Fireball was very successful with over a thousand people in attendance.

The President concluded his report by updating members that the UC Follies, due to their own financial difficulties and the fact that the Lit has been financially supporting them for the last several years, will now be an ancillary unit integrated into the UC Lit. The Lit will be supervising the Follies’ finances and along with Follies members will hire a new director and team and approve their budget. The Follies will maintain full creative control over their organization.

Professor Johns inquired as to the possibility of UC Faculty donating funds to help support the Grad event. Mr. Galang noted that there would be an emergency meeting to approve the budget and would only know after this meeting if there would be a need for this. Mr. Galang assured Council that if the Lit required additional funds they will request it.

Report of the Interim Vice-Principal
Interim Vice-Principal Emily Gilbert was pleased to announce that for the first time ever students from all four UC Program Unions came together to organize an event to celebrate the College and the Programs. ProXhibition is a “UC in the 1920s” themed semi-formal dance party which is open to all students and faculty. It will be held in the West Hall on March 23rd with all proceeds going to Ernestine’s Women’s Shelter.

Professor Gilbert updated members on numerous program events including the Health Studies successful trips during Reading Week with one group of students going to Cuba and another group visiting a native reserve in Ontario. Professor Gilbert noted that all programs had upcoming colloquiums to showcase program students and reminded members that a complete list of upcoming events can be found on the program websites.

The Interim Vice-Principal was pleased to share that Canadian Studies had again received CRIF funding for UNI430 to be delivered in the 2012-2013 academic year. Professor Gilbert was also pleased to share that the Drama Program had been awarded funding for a course, “Montage Collage Fragmentation” that includes an international study component in Berlin and congratulated Professors Antje Budde and Nikki Cesare-Schotzko on their successful application submission.
The Interim Vice-Principal announced that UC has received funding to host three summer courses:

- SDS: UNI255H1: History and Sexuality, taught by Scott Rayter
- DRM: DRM386H1: Topics: Drama—Performance and Research, instructor TBD
- CS: UNI218H1: Voices in Canadian Writing, taught by Andrew Lesk

Professor Gilbert concluded her report by updating members on UC One which now has a new more streamlined microsite and brochure which features student pictures and testimonials. The first batch of applications for 2012-2103 is expected on March 19 and applications will remain open until all spots are filled. Decisions are currently being made regarding course instructors for 2012-2013.

**Report of the Registrar**

UC Registrar, Ms. Shelley Cornack, reported that the Registrar’s Office is pleased to be welcoming Suxian Yang, Office Receptionist, back from maternity leave on Monday April 16, 2012 and thanked Angela Hansen for the wonderful job she has done as Suxian’s replacement.

The Registrar’s office staff are currently processing the second and largest round of admissions and distribution of admission scholarships with the final round taking place at the end of May. Staff will be participating in the late March receptions for applicants who received early offers of admission in February. The Registrar noted that the admissions platform has undergone some revisions so this year’s University applicants will see a cleaner more informative home page with more thorough information on next steps and college information.

The Registrar was pleased to announce that her office has received confirmation that OSAP intends to move to an online process this year with automatic deposits beginning in the Fall term. The Registrar is hopeful that this will mean less time spent by students waiting in line to get their questions answered. Ms. Cornack was also happy to announce that the Summer Work Study program will be available again this year.

The Registrar’s office staff are preparing for drop-in times for student who want Late Withdrawals in the last two weeks of classes. The Office sees approximately 250 plus students during this time.

The Registrar updated members on changes that the Faculty of Arts and Science have made to the CR/NCR system which will be effective this fall. Students will be able to take up to two full-credit equivalents as CR/NCR in their degree in non-program courses. The deadline to apply will be changing to the drop deadline in the terms and will be followed with the ability for students to opt in or out through their registrars’ office in the period following the drop deadline up to the last day of classes in the term. This will allow students more time to assess their standing in the course. The LWD option will still be available if necessary. The passing grade for the CR/NCR will be lowered to 50% to be consistent with other grading practices at the University.
The Registrar’s office staff are gearing up for the end of the academic year and have begun summer course enrollment advising. Enrollment for summer courses begins on April 9th.

The Registrar’s Office has met several times with the Residence Office with respect to Leadership awards and the Scholarship and Bursary Committee met on Wednesday February 29, 2012 and approved the creation of the Herschel Ezrin Award which the Registrar brought forward for UC Council approval.

- On a motion duly moved by Shelley Cornack and seconded by Thomas Keymer, it was resolved that University College Council approves the creation of the Herschel Ezrin Award as proposed by the Scholarship and Bursary Committee. Approved nem.com.

Report of the Chief Administrative Officer

Chief Administrative Officer, Ms. Yvonne MacNeil began her report by updating members that the University is forecasting for an institutional-wide balanced budget this year. The University has recovered slightly from the economic downturn and continues to stress the need for control in spending contingency planning, etc. There will be no increase in funding to the University from the Provincial government this year. Ms. MacNeil also noted that the University is striving to put the pension plan back in sustainable footing and are forecasting that they will repay the accumulated deficit within five years. There is a continuing uncertainty with the tuition framework as the government has yet to provide a new framework. In the meantime we continue to work from the existing one. There will be cap on the average tuition increase across the University of 5%.

The average increases for compensation have historically been 5% annually which is no longer sustainable for the University so compensation increases going forward are estimated at 2% total increase where there isn’t a settlement. If a settlement already exists then the University will honor those settlements.

Ms. MacNeil informed members that there will be a base budget cut of 2% across the Faculty which will also affect the College’s budget.

The College has received our target budget letter from the Faculty of Arts and Science and have received $2.9 million for the 2012-2013 fiscal year of which $1.7 million of that will go towards academic programs. The remaining $2.3 million will go towards administrative units. Our current expenses budget is approximately $4.5 million. The CAO noted that 73% of our funding comes from the Faculty of Arts and Science while the remaining 27% shortfall is normally recovered from various trust funds, endowments, discretionary funding, OTOs and ancillary services overhead. Ms. MacNeil indicated that this year’s endowment payout is slightly better than previous years at approximately $7.56 per unit. The CAO also noted that 97% of our total budget is designated to salary and benefits so we will need to be very diligent with our budget this year. Ms. MacNeil was pleased to inform Council that the College will end this year in a favorable carry-forward.
The CAO noted that we are in the process of preparing the final budgets which will be distributed once we have received approval from the Faculty of Arts and Science.

Ms. MacNeil noted that Khamb Gaonthavy will be taking a leave of absence for the 2012-2013 academic year and we will soon be posting the job notice to find a replacement for that position.

On the physical plant side of the CAO portfolio, Ms. MacNeil noted that painting and plastering has begun in some of the offices in the Cloister Wing. Facilities and Services will be replacing our elevator this summer and the east side of the College roof will be replaced during the summer.

**Report of the Director of UC Advancement**

In the absence of Ms. Naomi Hood, Mr. Jim Lawson, Associate Director, Development presented a report to Council. Mr. Lawson noted that on the Development front the College is close to breaking the $1 million mark in fundraising revenue for the 2011/12 fiscal year; leadership donations are up 12% from last year – $315,281 (172 gifts) in 2010/11 to $353,826 (188 gifts) and we continue to qualify and cultivate donors in preparation of the UC Boundless campaign.

Mr. Lawson updated members on the Alumni Focus Group dinners hosted by the Principal that were held at Bissell House. These focus groups were a way to provide alumni the opportunity to provide feedback on various College initiatives including fundraising, communications, events, programing, their role as alumni, etc. Advancement staff have prepared an Executive Summary stemming from feedback received at these Focus Group dinners. Mr. Lawson shared some of the highlights from this Summary including that participants voiced a lack of engagement from the College, that once they graduated there is a limited function for them to give back and get engaged with the College. This expresses the desire of alumni to give back to the College for the impact that it’s made in their lives, not only in financial donations but also in non-material ways. The College’s inclusiveness is a trademark which many alumni mentioned as one of our highlights. As for communications, alumni noted that they had limited contact from UC. Mr. Lawson noted that we have tried to improve this by sending out e-blasts, various newsletters including the newly redesigned UC magazine. Work has commenced for the next magazine which is scheduled for publication by mid-September. Another highlight that alumni noted was the Mentorship program. Alumni are always happy to come back to the Campus to see what other alumni and the current students are working on including, symposiums, lectures, various events, etc. Another highlight noted by alumni was the way in which the College steward our donors including sending thank you letters to donors when students win scholarships. This helps to connect the donor with the current students at the College.

Mr. Lawson noted that a committee has been formed for the selection of the inaugural Alumni of Influence event which will be held on November 15th, 2012 at the Eglinton Grand. The Advancement Office is busy preparing 400 biographies for the committee’s consideration. The Committee is comprised of representatives of emeritus faculty, current faculty, UC alumni and Alana Clarke and a member of the DUA Research team will serve as
ex-officio members. A creative concept for the inaugural UC Alumni of Influence is in the works to ensure that there is a consistent look across all media and materials.

Mr. Lawson updated members on several upcoming program and College events as well as the re-vamped Spring Reunion events which members can find more information on in the new UC Magazine. Mr. Lawson also noted that UC Convocation will be held on June 18th and we will be hosting an event for all graduates and their families in the UC Quad.

Mr. Lawson concluded his reported by noting that a committee is being formed to advise on the new website redesign. Yvonne Palkowski will be chairing this committee and we are in the process of short-listing suppliers.

Principal Ainslie added that the Alumni Focus Groups were fantastic. The support that we have from our alumni is great and they are waiting to be engaged. These dinners were a helpful tool to get a sense of the kinds of things that would be effective in connecting with Alumni and to start the process of reaching out and showing that we think they are valued members of the College.

**Report of the Dean of Students**

Dean of Students, Nona Robinson was sad to report that she will be leaving the College at the end of April but excited to be taking on the position of Assistant Vice-President, Students, at Trent University in Peterborough, Ontario.

The Dean noted that they are in the process of finalizing the Residence Don and Commuter Don hiring. There are two new Commuter Dons, between six to eight new Residence Dons and a high number of returning Dons which will be great for continuity purposes.

The Dean congratulated the UC Merit and Cressy award winners of which there were 21 Merit and Program award winners who will be honoured at a reception on March 21st as well as five Cressy award winners who will be honoured at a University wide event on March 27th. The Dean also congratulated all of the UC Lit election winners and concluded her report by moving the following motion of gratitude:

- On a motion duly moved by Nona Robinson and seconded by Robert Guo, it was resolved that University College Council thanks the executive and council of the 2011-2012 UC Literary and Athletics Society members for their excellent work this year in support of University College students.

The motion passed unanimously.

Principal Ainslie noted for Council members that a search will soon be underway to find a successor to Nona and he hopes to have this position filled fairly promptly. The Principal has begun to strike a committee which will include the CAO, students, FAS HR staff and himself. The Principal hopes to find a suitable candidate that will take the fantastic set of activities that Nona has grown and continue to build on them and help make the College even stronger.
V UC VISION STATEMENT – Discussion
Principal Ainslie reminded members that this year the College has been trying to make clear what we are all about and what values should inform us as we move forward with new initiatives. There was consensus that we should have a vision statement that encapsulates our values, states what we are really about, what sets us apart from others and will help guide us in our day-to-day business. This Vision statement would help determine what we should be living up to and what message we should be communicating to the outside world. The Vision statement was discussed at the Council Retreat in November, an Ad-hoc committee was struck which included two faculty, two staff and two students which met earlier this year to develop the Vision statement. This statement has been presented to the Executive Committee, revised slightly and now presented to Council for discussion. If necessary we will take comments and revise the statement and bring a final document for a vote to the April 27th Council meeting.

Discussion ensued

Paul Hamel noted that he would like the statement to align with the mission of the University of Toronto and include the words “research” and “teaching or education”. Paul also suggested that the phrase “welcoming community” be changed to “welcoming academic community”.

Michael Cobb also supported Paul Hamel stating that the Vision Statement should include the word “academic”.

Robert Guo noted that the elaborations expanding on the Vision Statement work very well.

Tom Keymer agreed that the “welcoming academic community” is very valuable suggestion. He also suggested removing the list of religions in the elaboration so as to not offend any religion which is not listed. Tom suggested that we reframe the first sentence in the fourth elaboration to make it clear that many professors and students at UC are in FAS programs, rather than College programs.

Mike Galang indicated that though he likes the idea of including the word “academic” he strongly suggests that the Vision Statement not lose the meaning of the student experience. UC is a community of building student leaders outside of academics.

Mike Cobb countered that he felt that it is crucial that the ‘academic’ is the centre piece of the Vision Statement otherwise the College starts to feel that it is only here to help people enjoy themselves.

Shelley Cornack felt that the Academic mission goes without saying – we are an academic institution. Part of growing up and part of being included in society isn’t just about academics and what students learn at UC is a lot more than just the academic side. Shelley noted that the student experience is important and would like to see any one of the following words “support, fostering, mentoring” because helping students to engage in the wider world means more than just the academics and is essential to helping students grow up to be well rounded human beings.
Nona Robinson was hesitant to include “research” and agreed that student experience should not be lost in the Vision Statement. College strength is creating a community of support and social responsibility to be supportive of others.

Paul Hamel insisted on including the word “academic” in the Vision Statement as it is the core of what the College is and what we do. He also suggested that we change the word “professors” in the fourth elaboration to “scholars at different stages of their careers”.

Robert Gou noted that not all UC students are being taught by UC faculty and many students are at UC for the social aspect and not the academic one. Robert suggested that we could change the statement to a welcoming “learning” community which encompasses life lessons as well as academics and could be a good compromise.

Nuria Elkout agreed with Robert and shared with members that she feels that she is a ‘student’ at UofT but she is a ‘member’ of UC, the college is more of a community, a home for students and it’s important to recognize that it’s more of a community of people rather than academics.

Shelley Cornack noted that UofT has the reputation for being very serious and never enjoyable and felt that it is important to acknowledge that you can also enjoy the academic experience here. We are a community with ways for students to engage with faculty, fellow students, alumni, etc. there is a broader perspective than just the academic experience. The academic focus is important but also acknowledging in the vision statement that there is a whole other community at UC is also important.

Principal Ainslie concluded the discussion by noting that he would do his best to integrate the feedback received from members into a revised document which will be discussed at the next Executive Committee meeting, circulated to members and then brought back for a vote at the next Council meeting where it will hopefully be passed.

Sandy Leggett suggested that the Executive Committee move the addition of the word “Academic” to the sentence as a motion at the meeting so that it can be voted on and we can then be able to judge the opinion either way. There is a range of opinion and we may not be able to get a consensus. Others thought that we needed to ensure that one vision document was endorsed by Council as a whole.

VI. UC CONSTITUTION & BY-LAWS PROPOSED REVISIONS

Principal Ainslie began by noting the following changes which have been made to the UC Constitution documents since Council last discussed it on February 3rd:
- Section 2.8 was added to define “Program Director”
- Section 3.2 – clarification was made to define College Administration
- Section 4.5 – clarification was made in the special relationship we have to the historic buildings of the College.
- Section 4.7 had the most discussion at the Executive Committee where the Vice-Principal discussed this section at the Program Committee and there were concerns about the way this section was originally worded (which was inherited from the
Governing Council template). Following discussions with Simcoe Hall and the Executive Committee we have come up with “Council should consider academic programs and courses of study...following the approval of the Curriculum Committee, Council shall recommend for approval to the Council of the Faculty of Arts and Science the following...”

The Principal noted that this makes it clear that the Curriculum Committee (which is dominated by faculty and students) is the place where there is clear and initial vetting, Council will typically take the advice of the Curriculum Committee.

- Housekeeping matter – figuring out how to list the ex-officio Lit members as their terms end on March 30 but Council business does not necessarily end until later in the term. We want the ex-officio Lit members who have been involved throughout the year in Council’s discussions and deliberations to continue on until the end of the academic year. The proposal is that the new Lit President and Vice President step in as ex-officio members in the new school year and in the summer should there be a need to have consultations with Council during that time particularly with the Executive Committee. The incoming President and Vice President would be invited to any Council meetings as observing members.

- A new category “Other Academic Appointees” has been introduced to include those who have regular appointments in the College that are less than 50%. Not those who have split appointments with other units, but whose only appointment is held at UC. This group will be recognized as potential members of College, whose appointments would have to be approved by the Appointments Committee. As this is a relatively small number we will have them recognized in Council under the Teaching Staff category “Teaching Staff and Other Academic Appointees”.

The floor was opened up for discussion but everyone seemed satisfied with the changes.

The Principal then moved that the proposed Constitution as it now stands be brought forward at the April 27th meeting to be voted on as our new Constitution and reminded members that as required by the current constitution ‘notice must be given at a prior meeting of Council’. Tom Keymer seconded this motion.

By-Laws – Discussion

Principal Ainslie noted that the idea of separating out the By-laws from the Constitution was so that Council can have the power to set its By-laws making it easier therefore to make changes without requiring Governing Council approval. We have tried to make things more democratic at the College and also encourage further integration of the College Programs in the activities of Council.

- Council members now include two representatives from the Course Unions of the Programs with the suggestion being that Program Union Presidents will determine which two will attend.

- There is the possibility of graduate student members on Council with the expectation that once there are graduate students at the College there will be a call for nominations and an election if necessary to determine who will serve on Council.

- Administrative staff will start having at large positions on Council so that not only those who have leadership positions in the College will serve on Council.
- For teaching staff and those who hold other academic appointments the suggestion is that there will be a list of all members of this category and these members will vote for as many members as there are vacancies. For other academic appointees, since service cannot be expected of them, they cannot be pressed into serving on Council; they will instead have the option of having their names on this list if they are interested in serving on Council. Members who are on sabbatical or have major administrative appointments are exempt from the list.

- There cannot be more than four members on Council from one academic unit.

Principal Ainslie noted that By-laws for the others committees essentially codified existing practice with a few slight tweaks.

- The Principal noted that he has tried using the Executive Committee in a new way this year – much more as a committee that consults and advises the Principal and the college administration. The Principal noted that he has found this very helpful and would like to see this practice continued. The proposal would be that the teaching staff who receives the most votes for Council will also serve on the Executive Committee with a two year staggered term. This Committee will set the agenda for Council and will also advise the Principal and College administrators on various College activities.

- For the other committees a number of faculty appointments are set by the Principal or the Vice-Principal. Principal Ainslie noted that the Executive Committee discussed the possibility of having a Striking Committee who would decide the members of each committee but it was felt that this was not necessary. Professor Gilbert suggested that the Principal should draw up a draft list of each committee with proposed members and then bring it for consultation to the Executive Committee for their input. This will be added into the duties of the Executive Committee.

- The remaining Committees all follow current practice. In the Curriculum Committee (formally the Programs Committee) under the function section – 3.8.2 we added the phrase that was removed from the constitution section “the function of the Curriculum Committee is to consider the content, quality and requirements and make recommendations to Council”. We changed the members from the current inclusion of two Program Directors to all Program Directors and also emphasized that the undergraduate students on this committee should be students in the College programs.

The floor was opened up for discussion but everyone seemed satisfied with the proposed By-laws. Principal Ainslie requested that if anyone had any comments they should be in touch soon as both the Constitution and the By-laws would now be forwarded to the Provost’s Advisory Group for their input. We will then circulate the final proposed documents that will be voted on at the April 27th meeting to everyone in the College. Principal Ainslie reminded members that we do have a quorum requirement to pass the new constitution and requested that all Council members attend the April 27th meeting.

VII. OTHER BUSINESS

There was no other business.
VIII. ANNOUNCEMENTS

Principal Ainslie informed Council that we have secured Stephen Greenblatt as the 2012 Stubbs lecturer which will be delivered on November 16, 2012. We have also secured Stephen Nadler as the 2012 Priestley lecturer Oct. 22-24.

IX. ADJOURNMENT

On a motion moved by Nona Robinson and seconded by Mike Galang, the meeting was adjourned.

Next College Council Meeting – Friday, April 27, 2012, 1:30pm – Croft Chapter House

Recording Secretary: Carla Vitoria