



UNIVERSITY COLLEGE

UNIVERSITY OF TORONTO
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College Council

Friday, October 2, 2020 1:30-3:30pm

Zoom

Present:

Markus Stock	Emily Gilbert	Siobhan O'Flynn	Paul Hamel
Ryan Woolfrey	Naeem Ordóñez	Melinda Scott	Yvonne MacNeil
Margaret Fulford	Naomi Handley	Jerry Plotnick	Liam Bryant
Emma Laker	Erika Bailey	John Marshall	Yang Xu
Jane Wolff	Sarah Wakefield	Djanet Sears	Seika Boye
Michael Cobb	Isabelle Cochelin	Pia Kleber	Sylvia Bashevkin
Rick Salutin	Maricar Velasco	Emily Kakouris	Shuo Yang
Anica Butters	Juliana Melino	Muskan Nagra	Pranay Prem
Jeannie Yoo	Rafique Van Uum	Julija Pesic	Jason Wong

Regrets:

John Vervaeke	Dana Seitler	Tamara Trojanowska	Barbara Fischer
Ruth Masuka	Keren Rice	Brenda Cossman	Joshua Bienstock
Rebecca Lee	Alex Lévesque	Vaish Vijayan	

Officers:

David Klausner	Melissa Szopa		
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Guests:

Maureen Smith	Anne-Marie Brousseau	Marley Rosen	Lori McIntyre
Myrto Grigoroglou	Julia Rodriguez		

Quorum (1/3 of College Council Voting Members) – Met.

WELCOME

1. College Council Zoom Protocol

(By: University College Council Secretary, Melissa Szopa)

- Please ensure microphone remains muted unless speaking
- ‘Raise hand’ function for seconding motions, and signaling comment or question
- Motions voted upon by using ‘yes’ and ‘no’ buttons, with ‘go slower’ as abstention
- Chat comments monitored by the Secretary with assistance from Marley Rosen

2. Introductions

- All 44 attendees, listed above (page 1), briefly introduce themselves

3. Motion to approve minutes of the meeting held on January 31, 2020

Moved by John Marshall

Seconded by Ryan Woolfrey

Motion approved unanimously

4. Motion for a moment of silence for Pamela Gravestock (Written & read by: Professor John Marshall)

Be it resolved that the Council of University College deeply regrets the death of Pamela Gravestock, a longtime citizen of University College and the University of Toronto, on Tuesday, August 18, 2020.

Pamela was an undergraduate at Victoria College and worked as a program assistant at University College in the early 2000s. Many UC faculty learned to know Pamela Gravestock at this stage of her career where she was a warm and professional presence in room 173. In addition to her administrative work at UC, Pamela completed two Masters degrees and a PhD in Higher Education at the Ontario Institute for Studies in Education. After her work at UC, Pamela took up work at the University’s Office of Teaching Advancement and later the University’s Centre for Teaching Support & Innovation, where she contributed substantially to the culture of quality teaching that U of T has worked to build.

During this time Pamela began a long collaboration with University College’s Canadian Studies Program, teaching (together with Emily Greenleaf) a course on the university in Canada.

In 2015, Pamela moved to the Faculty of Arts and Science and became the inaugural director of the Teaching and Learning team within the faculty.

As a senior administrator, Pamela excelled in understanding the diverse constituencies she served, in respecting the knowledge they brought to their tasks, and in sharing expertise at the same time as acknowledging the expertise of others.

Pamela Gravestock also retained her participation in University College, not only through her teaching, but as a member of the SCR, and as someone who kept in contact with the staff and faculty of College through attendance at UC events.

Pamela was a devoted mother to her son Elias and a loving partner to David MacKinnon. She adored travel, music, maps, art, and antiques, and she was passionate about making Toronto a better place to live, work, and play. She worked late into her illness out of dedication to her family and her work.

A wonderful colleague to many, Pamela Gravestock will be fondly remembered for her wit, her warmth, and her collegiality.

I move that this resolution be entered into the minutes of College council and that a copy be sent to her family with our deepest condolences.

**5. Motion for a moment of silence for Margaret (Peg) Elizabeth McKelvey
(Written by: Professor Barbara Fischer; Read by: Maureen Smith)**

Be it resolved that the Council of University College deeply regrets the death on January 20, 2020 of Margaret McKelvey, alumna, and outstanding University College volunteer, whose contributions were recognized in 2018 with an Alumni of Influence Award.

In 1949 the University of Toronto graduating class size surpassed all those before it as a result of the post-war, post-secondary boom, and Margaret (Peg) McKelvey was president of the UC class. She recalls living with the works of the Group of 7, Emily Carr, and their contemporaries in Whitney Hall, and was galvanized by this experience to find a “permanent place”, a campus gallery, for the nationally significant UC collection.

Over the ensuing 45 years, with unshakeable determination, she undertook a successful campaign to create this art gallery to steward and exhibit the UC collection. Her strategy as the editor of the UC alumni magazine was to keep the significance, academically and culturally, and the sheer pleasure of the collections at the forefront of university life, by writing feature articles on the collection and new acquisitions, and by building a network of supporters. With past principals Peter Richardson and Lynd Forgyson, Peg negotiated with the Delta Gamma fraternity to provide the seed money that established the University of Toronto Art Centre in 1996 – the new home for the UC Collection. Peg went on to be a member of the Art Centre advisory board, and became the gallery’s operational hub, as the coordinator of over 30 volunteers.

A decade later Peg made a further commitment to the UC Collection with a major donation that supported all aspects of the design, background research, writing, and production of a comprehensive collection catalogue. This is a resource of national importance, underlining University College’s contribution to Canadian cultural history.

The University of Toronto Art Centre is now joined with the Justina M. Barnicke Gallery to form the Art Museum of the University of Toronto – an award-winning museum and one of the largest visual arts institutions in Toronto – all a direct result of Peg’s single-minded persistence to create a home for the University College collection.

Be it further resolved that this resolution be entered in the minutes of College Council.

**6. Motion for a moment of silence for Professor Henry G. Schogt
(Written & read by: Professor Anne-Marie Brousseau)**

Be it resolved that the Council of University College deeply regrets the death on April 12, 2020 of Henry G. Schogt, Emeritus Professor of French, Russian and Linguistics, at the University of Toronto in his 92nd year.

Born in Amsterdam on May 24, 1927, Henry completed his Bachelor of Arts in French in 1947 and his Bachelor of Arts in Russian in 1948 from the University of Amsterdam. In 1952, he obtained his Master of Arts cum laude in French from the University of Amsterdam and earned his PhD from the University of Utrecht in 1960.

Before beginning his long career at the University of Toronto in 1966, he taught at the University of Groningen, the University of Utrecht and the University of Paris-Sorbonne. From 1964 to 1966, he was a visiting Lecturer at Princeton University and from 1972 to 1977 served as Chairman of the Graduate Department of French, University of Toronto.

During the years we was a member of the French Department, Professor Schogt provided students and colleagues with a comprehensive expertise in French Studies, where Linguistics intersected with translation and literature. His academic publications include: *Le système verbal du français contemporain* (1968), *Sémantique synchronique, synonymie, homonymie, polysémie* (1976) and *Linguistics, Literary Analysis and Literary Translation* (1988). He published a more personal work in 2003: «The Curtain: Witness and Memory in Wartime Holland».

He was a fellow of the Royal Society of Canada as well as a member of the Canadian Linguistic Association and the Société de linguistique de Paris.

He leaves behind Corrie (née Frenkel), his wife of 65 years, his children Barbara, Phil and Elida, as well as 5 grandchildren: Alexander, Daniel, David, Nina, and Sofia.

The Department of French and University College deeply regret the loss of our valued colleague. Be it further resolved that this resolution be entered in the minutes of College Council.

7. Motion to approve committee membership for 2020-21

I. Scholarship Committee

Registrar (ex-officio)	Ryan Woolfrey
Dean of Students (ex-officio)	Naeem Ordonez
Financial Aid & Awards Advisor (Non Voting) (ex-officio)	Claire Skinner
Assistant Dean, Student Life (ex-officio)	TBA
5 Teaching Staff	Joe Repka
	Mike Lorimer
	James Reilly
	Ken Green
	Christina Kramer
3 undergraduate students (Appointed by UC Lit)	Aniket Kali
	Andrea Estrabillo
	Youssef Metwally

Moved by Ryan Woolfrey
 Seconded by Anica Butters
 Motion approved unanimously

II. Curriculum Committee

Vice-Principal (ex-officio)	Emily Gilbert
Registrar (ex-officio)	Ryan Woolfrey
All Program Directors from College Programs (ex-officio)	Siobhan O'Flynn
	Paul Hamel
	John Vervaeke
3 Teaching Staff	Seika Boye
	Leanne De Souza-Kenney
	Jennifer Jenkins
2 students appointed by Program Course Unions	Iqra Mahmood (HS)
	Emre Alca (COG)

Moved by Emily Gilbert
 Seconded by Jerry Plotnick
 Motion approved unanimously

8. REPORTS

I. Update from the Principal, Markus Stock (Presentation attached – Appendix 1)

Welcome Back & Thank You

- Welcome back to new academic year
- Thank you to UC community for hard work and dedication displayed; especially during COVID-19 pandemic over last seven months
 - Instructors adapting to new teaching tools, styles, and circumstances
 - Students adapting to new learning tools, styles, and circumstances
 - Leadership of Vice-Principal and Program Directors (all new to their roles)
 - Front-line UC staff who have remained on campus to support students
 - Staff and faculty that have kept UC running remotely, often with additional caretaking responsibilities at home
- Special thank you to David Klausner for serving as CC Chair. On behalf of University College Council, sincere condolences for recent loss of David Klausner's husband Kenn

COVID-19

- Together with U of T, UC has been following provincial health guidelines
- Gradual return of academic and student life to campus
 - For latest information on U of T's response to COVID-19 and return to campus, see UTogether 2020: A Roadmap for the University of Toronto (<https://www.utoronto.ca/utogether2020>)
 - UC-related updates can be found on UC website (<https://www.uc.utoronto.ca>)
- Most staff members will continue to work from home, except those needed for on-campus operational purposes

- Nearly all teaching in UC programs taking place online this Fall term
 - Some in-person instruction taking place in UC building – ample signage added to ensure safe flow of people
- UC events such as College Council, public lecture series, alumni events, and Senior Common Room (SCR) meetings will be held virtually
- Some events must be postponed
 - Unfortunately, postponed events include planned celebration and grand opening of the UC building's revitalized spaces

Note of solidarity against anti-Black, BIPOC racism

- Note of solidarity denouncing anti-Black, BIPOC racism:
<https://www.utoronto.ca/news/statement-principal-markus-stock-solidarity-university-colleges-black-community-members>
- It is our collective responsibility to ensure that UC continues to be an open, welcoming, and safe space for all our students, alumni, faculty, and staff members
- We must safeguard equity on campus and beyond
- Close ties among our students, alumni, faculty members, and staff provide a strong foundation for this vital work
 - We encourage continuing to care for one another as we confront anti-Black racism and all forms of discrimination
 - We need to call out racist acts in and beyond the university
- Happening right now: U of T National Dialogues and Action for Inclusive Higher Education and Communities (Oct 1–2, 2020)
 - Goal: co-creating the Scarborough National Charter of Principles, Commitments, and Actions in matters of diversity, equity, and inclusion with emphasis on Black community members
- We need to do all we can to be representative of the society around us
 - The burden cannot be on Black people, Indigenous people, and People of Colour
- Question if our own concepts of excellence are exclusionist
- UC holds strong values of diversity and inclusion – these are not static concepts; they require work
- Resources can be found through U of T Anti-Racism and Cultural Diversity Office (<https://antiracism.utoronto.ca>)

Land Acknowledgement

- We must always remember and acknowledge the land that we work on: For thousands of years it has been the traditional land of the Huron-Wendat, the Seneca, and most recently, the Mississaugas of the Credit River. We are grateful to work on this land, and we are grateful to work with and for our Indigenous colleagues and students

Changes in the Office of the Dean of Students at University College

- Effective October 5, 2020 – June 30, 2021
 - **Melinda Scott** has been seconded to Director, Office of the Vice-Provost Students (OVPS) and Student Policy Advisor
 - **Naeem Ordóñez** has been seconded to Dean of Students, University College
 Congratulations to both.

Thank you to outgoing Vice-Principal

- **John Marshall**, Associate Professor, Department for the Study of Religion

- Planned celebrations for outgoing Vice-Principal were cancelled due to COVID-19 pandemic, small virtual gathering held in its stead

MOTION: Be it resolved that we, the College Council, offer, and wish to record, our thanks to Vice-Principal John Marshall for his hard work and dedication to the college. Students, staff, and faculty in particular have benefited from his commitment and leadership for two terms, and we are extremely thankful.

Moved by Markus Stock
 Seconded by Michael Cobb
 Motion approved unanimously

Welcome to new Vice-Principal, Emily Gilbert

- Effective July 1, 2020 – June 30, 2025
- **Emily Gilbert**, Professor, Canadian Studies and Department of Geography & Planning

Thank you to outgoing Program Directors, University College

- Canadian Studies
 - **Emily Gilbert**, Canadian Studies Program and Department of Geography & Planning
- Cognitive Science
 - **Jim John**, Cognitive Science Program and Department of Philosophy
- Health Studies
 - **Sarah Wakefield**, Department of Geography & Planning

Welcome to new Program Directors, University College

- Canadian Studies
 - **Siobhan O’Flynn**, Canadian Studies Program (2020-2021)
- Cognitive Science
 - **John Vervaeke**, Cognitive Science Program and Department of Psychology (2020-2022)
- Health Studies
 - **Paul Hamel**, Laboratory Medicine & Pathobiology (Interim 2020-21)
 - **Michael Widener**, Department of Geography & Planning (2021-2026)

Congratulations winner of 2020 A&S Dean’s Outstanding Administrative Service Award

- **Yvonne MacNeil**, CAO, University College

Congratulations winners of 2020 Principal’s Distinguished Staff Awards at University College

- **Ricardo Brown**, Food Services
- **Melinda Scott**, Dean of Students

Faculty Search in Progress

- Richard Charles Lee Chair in Chinese Canadian Studies

Virtual Programming

- Created out of necessity but created exciting new avenue for outreach, and student and alumni engagement

- Thank you to Student Life team, Kimiya Karbasy and Adrian Leckie, for UC Daily show
- Special thank you to Student Life team, UC Lit, and Orientation Co-Chairs for successful virtual and hybrid orientation
- Thank you to Alumni Relations team for virtual alumni events and programming
 - Virtual events engaging some new and different audiences
- Thank you to Registrar's Office and Writing Centre staff for pivoting to remote advising

UC Revitalization Updates

- Nearly completed
 - Smaller repairs in West Hall, Clark Reading Room
- UC Library completed and filled with books
 - Unable to open UC Library this fall due to COVID-19 restrictions and Hathi Trust contract disallowing access to stacks
 - Books available through curbside pickup
- Renovations of UC Quad postponed until early spring 2021

Hearing and Investigating Officers

- Under *Code of Student Conduct*, each division must appoint an Investigating and a Hearing Officer
- Procedures for Hearings arising from the *Code of Student Conduct* require an Investigating Officer to conduct a discreet investigation into the case and report on it to the head of the division
- The Hearing will be chaired by the Hearing Officer, who shall not have been involved in the investigation leading up to the decision to request a hearing, and who will make a decision on the basis of evidence provided

For approval: Appointment of UC's Hearing and Investigating Officers

- Hearing Officer
 - **Emily Gilbert**, Vice-Principal, University College; Professor, Canadian Studies Program and Department of Geography & Planning
- Investigating Officer
 - **Andrea Williams**, Professor, Teaching Stream, Writing; Director of Writing Integrated Teaching (WIT)

MOTION: Be it resolved that University College Council approve the Hearing and Investigating Officer nominations.

Moved by Markus Stock
 Seconded by Pranay Prem
 Motion approved unanimously

Frederic Davidson Writing Awards

For approval: Proposed amendment to the Frederic Davidson Writing Awards

MOTION: Be it resolved that University College Council approve that the conditions and submission requirements of the Frederic Davidson Writing Awards (friendly amendment from incorrect award name on the agenda) be changed

from:

Conditions: Award is open to any registered UC student for essays dealing with English or French literature.

Applications: Submitted to University College Office of Academic Services by May 1st.

to:

Conditions: Award is open to any undergraduate student registered at University College, or whose submission is linked to work in a UC program or affiliated Centre, for any type of academic essay. Preference will be given to essays on English or French literature.

Applications: Submitted to University College Programs Office by May 1st.

Moved by Markus Stock

Seconded by Djanet Sears

- Principal Markus Stock asked Director, UC Writing Centre, Jerry Plotnick to explain rationale for this motion in further detail.
 - Motion brought forward to Council by Writing Awards Committee due to ongoing difficulty, spanning several years, to award students with this prize
 - Not been enough entries for this category
 - In comparison to Meyer (Mike) Greenstein Memorial Student Award, which awards prize for an essay of any type:
 - Frederic Davidson Writing Awards has three prizes for four times as much prize money
 - Receives roughly two times less entries
 - Last year Writing Awards Committee could only fill one of three prizes
 - Changes in the award seek to make the awards more proportional to what the students are submitting, but staying within the spirit of the award

Motion approved unanimously

II. Update from the President of the Lit, Liam Bryant

Updates

- UC Lit to provide primary roles, especially during COVID-19, of providing a sense of collegiality among students, and advocacy work
- Ran on platform of increasing institutional transparency, equity, and updating governing documents
 - Able to achieve many goals despite COVID-19 challenges
 - Established primary policies on sustainability
 - Working on equity & mental wellness policies
 - Updating UC Lit constitution and other governing documents for first time in a decade
- UC Lit Council moved completely online
- Conducting virtual events with UCRC and other constituencies across the university to provide programming for students
 - For example: Coffee House events being held virtually
 - Currently negotiating how Fireball will look this year

- Thank you to UC Lit Commissioners, Council members, and everyone involved in work and creativity in moving events online
- Thank you to Office of the Dean of Students, and all levels of university for supporting all orientation activities

III. Update from the Chief Administrative Officer, Yvonne MacNeil

COVID-19 Updates

- COVID-19 protocols in place in Food Services and Residences
 - Food Services space sanitized three times daily
 - All surfaces in the servery are wiped with sanitizer every hour
 - Residence hallways and high touch areas such as elevators, door handles, mailboxes etc. sanitized three times daily
 - Use the electrostatic spray sanitizers
 - Same as are used by central caretaking services for sanitization of U of T buildings
- UC staff returning to the office gradually
 - Maricar on site Mondays and Tuesdays
 - To assist with budgets and forecasting
 - To be available to assist people on site (faculty/staff/students)
 - Marley on site Wednesdays and Thursdays
 - To assist with facilities and moves
 - To assist with final pieces of the revitalization project
 - Susan on site Mondays and Wednesdays
 - For mail, couriers, keys, deliveries, copy machine assistance etc.
 - **Please be advised: if possible, to arrange for deliveries to H012 on Monday or Wednesday when Susan is available. Otherwise, arrange for delivery person to call ahead to ensure that someone is available to receive the package.**
 - Khamla and Cecille continue to work remotely
 - Only come in if necessary, coordinate amongst selves so as not to have too many people in office

Revitalization Completion Update

- Library completely moved to new space
 - Testing security and completing some small deficiencies
 - One more collection of books to be moved once shelving is completed in Principal's offices
- Preparing to have the photocopy/mailroom (UC 158) readied for move in
 - Small carpentry needed to prepare mailboxes
 - Scheduling of photocopier move and reinstallation into new space to be done by external company Ricoh
 - Once move is scheduled/complete, will notify staff and faculty on how to receive fob and access mail, copier, etc.
- Principal's Offices and Main Office (UC 173) being prepared for occupancy
 - Shelving installation start week of October 5
 - Furniture for UC 173 to be delivered Friday, October 9
- Staff preparing to move back, clearing out files that can be stored or shredded
 - Hoping to have move dates by early November
- Some furniture and other items in storage in the OISE building

- Will prepare to move back once we have easier access to OISE
 - Mainly SCR/Alumni Lounge furniture
- New faculty appointments are gradually moving into their spaces
 - Some move ins rely on others moving out, working to maximize move schedules to accommodate everyone to reduce additional moving charges
- Owlery Café equipment is delivered, and installations to begin shortly
 - Likely not opening Owlery Café this semester, will set everything up to be prepared for when we can open
- Preparing and testing all security fobs and ordering fobs for all staff and faculty with appropriate access
 - Fob access will be needed for Senior Common Room, Cadario Conference Centre, photocopy room, exterior access to the building at Croft and from the UC Quad
 - UC Library and Success Centre are also on fob access
 - Various access is needed for different users, but you will receive only one fob
 - Fobs will be distributed once all are coded and in hand
- Croft Chapter House
 - Ran two-week Social Work Indigenous Trauma program over the past two weeks
 - Thank you to Marley for coordinating this first run of the equipment
 - All went well with few glitches that were solved quickly
 - Still some work to be completed in AV overflow of presentations into the SCR and UC 179
- Final piece of project is signage, including donor signage
 - Tender has been awarded and we have had several meetings with them for design and installation
 - Meeting weekly with this group to ensure that donor signage moves along quickly

Quad Project

- Moving forward with retendering the Quad project
- Back gates to the Quad are closed, but can still access through UC building when building is open
 - Back gates are closed to deter public using Quad as park space during COVID-19 pandemic
 - Access to unlocking gate can be provided through CAO's office if needed for a large delivery, etc.
 - New accessible access through the Croft entrance, deliveries are mostly going through this route, except for Art Museum

Landmark Project

- The landmark project still scheduled to continue
- Regular meetings with the Landmark, Risk, and Communications Committees from central
- Will report back with updates and developments

Financials

- Financials is an issue across campus both for operating and ancillary budgets
- U of T anticipating a negative variance in the operating budget will likely be less than 3% of operating budget
 - Based on current enrolment/tuition and operating grant assumptions

- Suggest that it may be manageable through in-year expense savings strategies and reserves but will be monitoring winter term withdrawals; to adjust moving forward
- Service Ancillary operations, which include Food and Beverage Services, Parking Services, Student Residences
 - For Food Services and Parking, budgeted revenues of \$64M across three campuses
 - Due to significantly reduced on-campus activity, the forecasted revenues average 21% of budgeted revenues, i.e. 79% reduction in revenues
 - Significant cost containment activities across campus, deferred major renovations, staff redeployment/layoffs, etc.
 - As a whole Parking and Food Services is forecasting net losses of \$22M
- Student Residences budgeted revenues of \$82M across all three campuses
 - With significantly reduced levels of summer business and lower than planned occupancy rates for fall/winter (25%-70%, depending on type of residence), forecast revenues of 42% of budgeted revenue (on average)
 - Limited potential for cost containment in residence services
 - Deferral of capital projects where possible, but not sustainable
 - Residence services across all three campuses is forecasting net losses of \$31M with depletion of existing operating and capital reserves
- Operating budget relies heavily on transfers from ancillary operations
 - At this time, it appears we will be able to realize some of these transfers
 - Operating budget also relies on endowment trusts and discretionary funds to balance
 - May be a reduction in payouts for these funds in April 2021, but unknown at this time what impact might be, and how it could affect year end for 20-21 and/or budget process for 21-22
- Still in the early stages of the budget year
- Semester has started, can see what expenses we have incurred in our Program and Administrative Budgets given any extra spending due to COVID-19 and taking into account any savings with regards to other activities (events, travel, etc.)
 - Reviewing and balancing as this semester moves forward to see where our operating budget stands and where we might be in April 2021
- Ancillary operations
 - Given reduction in students on campus, and loss of cash sales and catering since March, will see a significant loss in both residence and food budget operations

Residences

- Submitted a preliminary 2021-22, 5-year forecast in August on anticipated 1/3 occupancy across UC's three residences
 - Submitted forecast with the assumption that we would be at 1/3 capacity for year-end 2020-2021, and both 2021-2022 and 2022-2023 budget years, returning to full occupancy in 2023-2024 – all Colleges used this assumption, models worst case scenario
 - Scenario assumes no summer business over these three years – could change in the coming year, but currently unknown
- Deferred any capital projects that were previously budgeted until at least 2024-25 budget years
 - Luckily, completed Sir Dan's Renovation and roof repairs that were urgent over the past three years

- Under the above scenario, could have a possible negative impact of up to \$3M per year, which will deplete existing reserves until 2023-24, when we would begin to recover
 - This is standard across all residence budgets across all Colleges

Food Services

- Submitted a preliminary 2021-22, 5-year forecast in August on anticipated 1/3 occupancy across our three residences, therefore 1/3 in food plan income
 - Scenario assumes total loss of both cash sales from Café and all catering sales
 - Scenario assumes these numbers for 2020-2021, 2021-2022, and 2022-2023
 - Returning to full meal plans and catering/cash sales in 2023-2024
- Under this scenario, could have a possible negative impact of up to \$1M per year, which will deplete existing reserves until 2023-24, when we would begin to recover
- The above are worst-case scenario numbers assumed in August of 2020
 - Moving forward with our full 2021-22, 5-year budget process due for submission in November for review by Financial Services and Service Ancillary Review Group (SARG)
 - Hopefully, figures will look a little better after the fall semester and into next year – savings on utilities from central, etc.

Question (Michael Cobb):

Students and faculty alike are commenting on missing the UC Building. Are there more photographs, or a video tour available?

Response (Yvonne MacNeil):

Extra photographs of the completed revitalization can be taken and added to the UC website; however, images of the renovations may attract people to physically visit the new spaces, but the Reading Room and the Library are closed. It will need to be clear that these spaces are not open at this time.

Response (Marley Rosen):

UC Under Construction slideshow on website (<https://www.uc.utoronto.ca/uc-under-construction>) to be updated with newest images.

IV. Update from the Registrar, Ryan Woolfrey

Operational Updates

- On March 17, the UC Registrar's Office transitioned to fully virtual services provided by staff who have been working remotely
 - Service to students continued since March 17 without interruption
 - Registrar's Office offers daily phone and email advising services, as well as scheduled one-on-one appointments for students via phone or Microsoft Teams
 - Paused in-person drop-in appointments, but increased capacity for scheduled one-on-one remote to accommodate
- As of September 30, Registrar's Office has begun offering some limited in-person front line advising to students
 - Primarily for students living in residence and taking in-person classes on campus
 - Very small number of staff on front line will be available to students in person on Tuesdays, Wednesdays, and Thursdays from 10:30-3:30pm
 - Will re-assess as time goes on and as public health guidelines change
 - Health & safety measures have been taken prior to re-opening our front line
 - Including directional wayfinding, protective equipment and barriers, and enhanced daily cleaning services

- Over the summer, the large front desk in Registrar's Office replaced with three new front-line workstations, improving accessibility for both staff and students in the office

Advising Updates

- In June, Registrar's Office launched new Quercus course for newly admitted students called UC 101: Your New Student Guide – worked together to compile resources and material for content with Registrar's Offices at all Colleges
 - While UC's Summer Welcome Sessions were not able to take place this year due to COVID-19 restrictions, advisors in the Registrar's Office offered weekly live academic advising sessions for new students via Blackboard Collaborate on UC 101 throughout the summer
 - Feedback on this initiative has been positive
 - Over two thirds of UC's new students engaged with us over the summer on UC 101, and 90% of students who accessed it found the content somewhat or very helpful in preparation for their first year
- Requests for advising and support from students have increased significantly since the transition on March 17:
 - Over a 60% increase in volume of email compared to last year
 - Since March 17, responded to over 15,000 emails from students
 - Significant uptick in demand for phone service
 - Since March 17, over 5,000 phone calls from students
 - Despite above significant increases, Registrar's office has been maintaining email response times of approximately 3 business days, and answer 85% of calls in under 2 minutes

Staffing Updates

- Nancy Prior joined UC Registrar's Office as new Associate Registrar, First Year Experience on November 18, 2019
 - Nancy comes from New College Registrar's Office, where she served for many years as an Academic Advisor specializing in at-risk and international student advising. Prior to that, Nancy served as Associate Registrar, Recruitment and Transition at Innis College
 - Nancy replaces Linda Nauman, who joined Rotman Commerce last fall as their Associate Director, Academic Services
- In June, Stacey Upton finished her temporary contract as a Front-Line Advisor in our office, and joined colleagues at New College as Assistant Registrar

Recruitment, Admissions & Enrolment Updates

- Since March, UC Registrar's Office and Office of the Dean of Students have been working closely with senior leadership in Faculty of Arts & Science on a coordinated strategy to ensure we met our first-year enrolment targets during a particularly uncertain time for post-secondary enrolment
 - First-year enrolment at UC and in Arts & Science is healthy; on track to meet November 1 targets for both domestic and international enrolment for the year
- University College has registered 1,295 newly admitted students for September 2020:
 - Represents 18.3% of the total Arts & Science new student population
 - 850 (66%) Domestic [Canadian Citizen/Permanent Resident]
 - 445 (34%) International [Study Permit/Other Visa]
 - Newly admitted UC students represent 60 different countries from around the globe

- Majority of newly admitted students are beginning their studies remotely
 - Most new international students participating in courses from home countries due to travel restrictions and delays in study permit processing by the IRCC
- In total, University College has registered approximately 5,175 students in the 2020-21 Fall/Winter Session
 - By Year of Study
 - 1325 Year 1 (26%)
 - 1320 Year 2 (25%)
 - 1143 Year 3 (22%)
 - 1335 Year 4 (26%)
 - 52 Non-Degree (1%)
 - By Attendance Status
 - 4,713 (91%) Full-Time
 - 462 (9%) Part-Time
 - By Domestic/International
 - 3,825 (74%) Domestic [Canadian Citizen/Permanent Resident]
 - 1,350 (26%) International [Study Permit/Other Visa]

Financial Aid & Awards Updates

- In March, U of T launched a COVID-19 Emergency Grant program for both domestic and international students who faced emergency expenses due to the pandemic
 - In March and April, advising team in the Registrar's Office reviewed over 600 emergency grant applications from UC students, and awarded over \$500,000 in funding to almost 500 students
 - Much of this funding was awarded to help students with immediate living and travel expenses, including expenses associated with residence move-out and travel back to students' homes out of province
- Newly admitted registrants in September 2020 include the following major scholarship recipients:
 - Three Pearson Scholars
 - One C. David Naylor Scholar
 - Six President's Scholars of Excellence
 - 65 University of Toronto Scholars
 - 16 Dean's International Scholars
- U of T has nominated a University College student for the Rhodes Scholarship this year
- Breakdown of UC's 2019-20 award expenditures will be brought to Council for information in November

For approval: Proposed new scholarship awards; descriptions were circulated with UC College Council agenda (**Appendix 2**)

MOTION: Be it resolved that University College Council approve the following new scholarships that have been reviewed by the 2019-20 UC Scholarship Committee:

- Michael Schenker Memorial Scholarship
- Canadian Studies Award in Globalization Studies
- W. Gordon and Connie Young Marigold Award
- John and Edith Sobel Social Justice Scholarship
- University College Student Debating Scholarship

Moved by Ryan Woolfrey

Seconded by Michael Cobb
Motion approved unanimously

V. Update from the Director of Advancement, Naomi Handley

Updates

- Welcome to Erika Bailey, University College Alumni Association Chair and Jason Wong, Alumni Representative to their first Council meeting
- UC Advancement team has been focusing on creating a strong virtual community for alumni and donors through digital engagement

Events

- Highlights in alumni programming from the past seven months include:
 - Special e-publication, UC Perspectives on COVID-19, featuring articles authored by faculty and students
 - Topics ranged from anti-racism to food insecurity
 - Video for the UC graduating class of 2020, featuring congratulatory messages from over 95 alumni, faculty, and staff
 - Social media campaign during the month of June recognizing National Indigenous History Month and Pride including:
 - Opening message from Candy Palmater, Bonham Centre Awards recipient
 - Poetry reading by Lee Maracle, U of T Elder in Residence, and her daughters Tania Carter (UC alumna) and Columpa Bobb
 - UC Behind the Scenes, an Instagram TV series of how-to tutorials presented by UC event vendors
 - Most recent: “Thankful for Pie”, an apple pie baking tutorial
 - Full in 20 minutes after registration opened
- The Advancement team currently working on the coordination of the N. Graham Public Lecture
 - Prof. Jay McClelland, Stanford University, to present lecture on “*Are People Still Smarter than Machines?*”
 - Tuesday, October 20, 4:30pm
 - Advancement team collaborates with the Principal’s Office on public lectures
- Kick-off for the Alumni Mentorship program will take place on October 28
 - 89 alumni mentors currently recruited
 - UC Advancement team collaborates with Student Life Office on the Alumni Mentorship program
- UC Alumni Magazine is currently in production and will be available online mid-November

New Campaign

- Advancement Office is planning the new campaign
- University is currently in the quiet phase of the campaign and public launch will take place in November 2021
- UC campaign priorities, financial goal, and alumni engagement target must be determined by Spring 2021
- UC is still wrapping up the Boundless campaign
 - Working on donor recognition signage for the new spaces
 - Producing a video of the new spaces to debut at a virtual event for donors in 2021

MOTION: Be it resolved that the University College Council sincerely thanks UC alumnus **Ho. K. Sung** for serving a three-year term as President of the University College Alumni Association (UCAA).

Moved by Naomi Handley
Seconded by Erika Bailey
Motion approved unanimously

MOTION: Be it resolved that the University College Council sincerely thanks UC alumna **Carolyn MacLeod** for serving a two-year term as the alumni representative on College Council.

Moved by Naomi Handley
Seconded by Erika Bailey
Motion approved unanimously

VI. Update from the Dean of Students, Melinda Scott

Updates

- In March, Office of the Dean of Students worked quickly to adapt to meet demand of both residence students and commuter students regarding COVID-19
- Students living in residence and able to return home were asked to do so for health and safety purposes
 - Whitney Hall was closed during the summer
 - Morrison Hall and Sir Daniel Wilson Residence remained open for students that required housing over the summer
 - Summer housing during COVID-19 was made possible due to hard work and dedication of staff that remained on campus
 - Sincere thank you to residence life staff, building stewards, caretaking staff, and food services staff
- All student life programming moved to virtual format
 - Daily virtual content
 - Providing students with important information
 - Offering students with opportunities for engagement
 - Summer information sessions
- Virtual programming for students studying remotely to continue throughout the Fall term
 - Mindfulness Workshops
 - Study Groups
 - Social Events
 - Mentorship program
- Community Coordinator team, previously Commuter Dons, expanded from two to eight student staff – highly engaged in presenting above programming
- Services normally found through sUccess Commons are offered virtually
 - Academic skills education
 - Career education and advising
 - International student advising
 - Accessibility advising
 - Counselling and psychotherapy
- Fall term, all three residence buildings reopened with reduced occupancy to protect health and safety of students and staff
 - Currently operating at one-third capacity
 - Residence programming and community building continue to occur with physical distancing measures and virtually

- Residence Leadership Conference
 - This weekend, October 3 & 4
 - House executives and all interested students welcome
 - Due to reduced occupancy, running conference in conjunction with several other Colleges this year
 - Beneficial to Colleges and students to have collaboration opportunity
- Congratulating the UC Lit on orientation programming despite the challenging summer
 - Both in-person and virtual events were extremely successful
 - Special thanks to UC Orientation Co-Chairs, Andrea Estrabillo and Vaish Vijayan, for their service and hard work

MOTION: Be it resolved that the University College Council congratulates the UC Literary and Athletic Society on a successful orientation and thanks them for the hard work and dedication to welcoming new students to the College.

Moved by Melinda Scott
 Seconded by Muskan Nagra
 Motion approved unanimously

MOTION: Be it resolved that the University College Council thanks the 2019-20 UC Lit Council for their hard work on behalf of UC students and the College more broadly, and express our particular appreciation to the core executive – President, Danielle Stella, Vice-President, Thomas Pender, and Finance Commissioner, Noah Petrie.

Moved by Melinda Scott
 Seconded by Juliana Melino
 Motion approved unanimously

- Melinda Scott’s last College Council meeting for a few months
 - Temporary secondment to Vice-Provost Students Office
 - Thank you to everyone for being part of amazing UC Community
- Congratulations to Naeem Ordóñez taking over as Dean of Students – utmost confidence in Naeem for this role

VII. Update from the Vice-Principal, Emily Gilbert

Updates

- Congratulations to Melinda Scott for her secondment
- Welcome and excited to work with Naeem Ordóñez as Dean of Students
- Thank you to all of the instructors and Program Directors, including John Marshall as previous Vice-Principal who made rapid pivot to online teaching in the spring
- Thank you to students who made rapid pivot to online learning
- Thank you to new Program Directors: Siobhan O’Flynn, Paul Hamel, and John Vervaeke
 - Preparing best possible courses for Fall term
 - Working through timetabling issues
 - Hosting town halls for students, reaching out in new ways
- Thank you to Khamla Sengthavy and Cecille Sioulis for their hard work and support
- All courses offered through UC are currently taught online
- UC One
 - Program consists of four streams connected to Canadian Studies, Drama, Health Studies, and Sexual Diversity Studies

- One UC One course that provides first year students with small in-class experience
- Strong enrolment: 71 students total
 - 101: 21
 - 102: 11
 - 103: 10
 - 104: 29
- Carrienne Leung, Barker Fairley Distinguished Visitor, was invited as a guest in class
 - Interview format worked successfully
 - Students were engaged, over 80 students remained for full duration

Appointment of new UC Membership

- **Leanne De Souza-Kenney**, Assistant Professor, Teaching Stream, University College; Assistant Professor, Teaching Stream, Human Biology
 - Appointed to three-year position in Global Health
 - Cross-appointed to Health Studies Program at University College, and Human Biology Program at Department of Ecology and Evolutionary Biology (EEB)
 - Comes to us with over 15 years of teaching experience and 10 years of pedagogical development training across the three campuses of U of T.
 - Previously worked for over 10 years managing and conducting clinical research at St. Michael's Hospital in Toronto
- **Susanne Ferber**, Professor, Department of Psychology
 - Research program is focused on the cognitive and neural mechanism underlying the awareness of perception and comprises diverse methodological approaches including investigation of cognitive impairments in neurological patients (i.e. patients with Spatial Neglect), and fMRI and EEG imaging studies
- **Myrto Grigoroglou**, Assistant Professor, University College; Assistant Professor, Department of Linguistics
 - Cross-appoint to Cognitive Science Program at University College, and Department of Linguistics
 - Research is focused on language acquisition, particularly its intersections with cognitive development. Myrto studies how children and adults use language in communication with an emphasis on referential communication and pragmatic inference
 - Teaching courses in Cognitive Science in Spring term
- **Patrick Keilty**, Associate Professor, Faculty of Information
 - Affiliate faculty positions in the Technoscience Research Unit, Cinema Studies Institute, and the Women and Gender Studies Institute, and the Bonham Centre for Sexual Diversity Studies
 - Work examines the political and economic implications of digital infrastructures in the pornography industry
 - Archives Director of the Sexual Representation Collection at the University of Toronto, administered by the Bonham Centre for Sexual Diversity Studies, at University College.
- **Naomi Seidman**, Chancellor Jackman Professor of the Arts in the Department for the Study of Religion and the Centre for Diaspora and Transnational Studies
 - Author of three books, most recently *The Marriage Plot, Or, How Jews Fell in Love with Love, and with Literature*. It appeared in 2016—the same year that Naomi held a Guggenheim Fellow
 - Presently working on a study of the founding of Bais Yaakov in interwar Poland

Welcome

- **Carrienne Leung**, Barker Fairley Distinguished Visitor at University College
 - Carrienne is an award-winning writer, who has published two books of fiction: *The Wondrous Woo* (2014) and *That Time I Loved You* (2018), both nominated for Toronto Book Awards and optioned for TV
 - Carrienne has another book under contract with HarperCollins Canada for publication in 2022
 - Among her many other accomplishments, Carrienne also has a PhD in sociology and equity studies, and she has co-edited an anthology titled, *Critical Inquiries: A Reader in Studies of Canada* (with Daryl Leroux and Lynn Caldwell—2013, Fernwood).
 - There is a moving piece by her on racism and COVID19 on the UC website: <https://www.uc.utoronto.ca/racism-other-pandemic>

- Prof. Mikinaak (Crystal) Migwans
 - Assistant Professor of Indigenous Contemporary Art in Canada in the Department of Art History, and as curator at the Art Museum at the University of Toronto
 - Multimedia artist by training, Mikinaak has expanded their work to include research, teaching, curation, and community engagement
 - An Anishinaabekwe of Wikwemikong Unceded First Nation (Manitoulin Island), Mikinaak has focused their work on reclaiming Anishinaabe artistic practices and legacies from the archives of colonial institutions. Exploring Anishinaabe art and crafts in museum collections through the lens of critical theory, Mikinaak addresses questions of object repatriation, culturally sensitive exhibition, and the politics of place-making, particularly in land-based art

9. Other Business

- Markus stated that there were no guests present at Council meeting because of the delayed business from the March Council meeting which had to be cancelled due to COVID-19
 - Guest speakers will be invited for the next Council meetings
- Markus invited Council members again to the upcoming events:

Neil Graham Lecture in Science

Prof. James (Jay) McClelland, Stanford University on “Are people still smarter than machines?”

Tues, Oct. 20, 2020, 4:30pm – Zoom

Please check back on our website for event details and registration:

<https://www.uc.utoronto.ca/about-uc-connect-us-events>

W.J. Alexander in Lecture in English Literature

Dr. Michael Witmore, The Folger Shakespeare Library on “The Folger Shakespeare Library: A Memorial to Literature in a City of Politics”

Tuesday, Nov. 24, 2020, 6:00pm – Zoom

Please check back on our website for event details and registration:

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10. Adjournment

Council adjourned at 3:28pm.

Appendix 1

College Council

October 2, 2020

COVID-19 Response & Resources

- *UC is following provincial health guidelines and fostering a level of on-campus activity that is practicable, sensible, and safe. Whether students are studying remotely or in-person, they continue to have access to all student support services.*
- **UTogether 2020: A Roadmap for the University of Toronto**
<https://www.utoronto.ca/utogether2020>
- **UC Website**
<https://www.uc.utoronto.ca>

Anti-Racism and Cultural Diversity Office

- *“On behalf of the UC community, I would like to reassert our profound condemnation of anti-Black racism and all forms of racial and other discrimination. University College, in step with the University of Toronto, stands in solidarity with Black members of our community at this extremely difficult time.”*
- **U of T National Dialogues and Action for Inclusive Higher Education and Communities (Oct 1–2, 2020).**
- **Anti-Racism and Cultural Diversity Office (ARCDO)**
<https://antiracism.utoronto.ca/>

Office of the Dean of Students

- *Effective October 5, 2020 – June 30, 2021*
- **Melinda Scott**, Director, Office of the Vice-Provost Students (OVPS) and Student Policy Advisor
- **Naeem Ordóñez**, Dean of Students, University College

Vice-Principal, University College

- Thank you to outgoing Vice-Principal, University College

John Marshall, Associate Professor, Department for the Study of Religion

- Welcome to new Vice-Principal, University College

Emily Gilbert, Professor, Canadian Studies and Department of Geography & Planning

Program Directors, University College

- Thank you to outgoing Program Directors, University College
 - Canadian Studies – **Emily Gilbert**, Canadian Studies Program and Department of Geography & Planning
 - Cognitive Science – **Jim John**, Cognitive Science Program and Department of Philosophy
 - Health Studies – **Sarah Wakefield**, Department of Geography & Planning
- Welcome to new Program Directors, University College
 - Canadian Studies – **Siobhan O’Flynn**, Canadian Studies Program
 - Cognitive Science – **John Vervaeke**, Department of Psychology
 - Health Studies – **Paul Hamel**, Laboratory Medicine & Pathobiology (Interim 2020-21)
 - **Michael Widener**, Department of Geography & Planning (2021-2026)

Congratulations!

- **2020 A&S Dean's Outstanding Administrative Service Award**
 - **Yvonne MacNeil**, CAO, University College
- **Principal's Distinguished Staff Awards at University College**
 - **Ricardo Brown**, Food Services
 - **Melinda Scott**, Dean of Students

Faculty Search in Progress

- **Richard Charles Lee Chair in Chinese Canadian Studies**

Virtual Programming

- UC Daily
- Virtual Orientation
- Virtual Alumni Events
- UC Salon Talk
- Remote advising Registrar's Office
- Remote advising Writing Centre



Revitalization Updates

REVITALIZATION OF UC SPACES

- Clark Reading Room
- UC Success Commons
- Paul Cadario Conference Centre at Croft Chapter House
- UC Library
- UC Classrooms
- Owlery Café
- Clark Quadrangle



Hearing and Investigating Officers

- **Motion:** Be it resolved that University College Council approve the Hearing and Investigating Officer nominations.
- Under the *Code of Student Conduct*, each division must appoint an Investigating and a Hearing Officer.
- Procedures for Hearings arising from the *Code of Student Conduct* require an Investigating Officer to conduct a discreet investigation into the case and report on it to the head of the division. The Hearing will be chaired by the Hearing Officer, who shall not have been involved in the investigation leading up to the decision to request a hearing, and who will make a decision on the basis of evidence provided.
- **Hearing Officer:**
 - **Emily Gilbert**, Vice-Principal, University College
Professor, Canadian Studies Program and Department of Geography & Planning
- **Investigating Officer:**
 - **Andrea Williams**, Professor, Teaching Stream, Writing;
Director of Writing Integrated Teaching (WIT)

Proposed amendment to the *Frederic Davidson Writing Awards*

- **Motion:** Be it resolved that University College Council approve that the conditions and submission requirements of the *Frederic Davidson Writing Awards* (friendly amendment) be changed

FROM:

- **Conditions:** Award is open to any registered UC student for essays dealing with English or French literature.
- **Applications:** Submitted to University College Office of Academic Services by May 1st.

TO:

- **Conditions:** Award is open to any undergraduate student registered at University College, or whose submission is linked to work in a UC program or affiliated Centre, for any type of academic essay. Preference will be given to essays on English or French literature.
- **Applications:** Submitted to University College Programs Office by May 1st.

Upcoming Virtual Events

- **Neil Graham Lecture in Science**

Prof. James (Jay) McClelland, Stanford University on “Are people still smarter than machines?”

Tues, Oct. 20, 2020, 4:30pm – Zoom

- **W.J. Alexander in Lecture in English Literature**

Dr. Michael Witmore, The Folger Shakespeare Library on “The Folger Shakespeare Library: A Memorial to Literature in a City of Politics”

Tuesday, Nov. 24, 2020, 6:00pm – Zoom

- Please check back on our website for event details and registration:

<https://www.uc.utoronto.ca/about-uc-connect-us-events>

Appendix 2

UC Scholarship Committee

New Awards for University College Council Approval

October 2020

The following new awards have been reviewed and approved by the 2019-20 UC Scholarship Committee, and are now being presented to College Council for final approval.

Michael Schenker Memorial Scholarship

To be awarded to a University College student proceeding to second, third or fourth year of any undergraduate program on the basis of academic merit.

Canadian Studies Award in Globalization Studies

To be awarded to the student with the highest final grade in CDN268: Canada & Globalization.

W. Gordon and Connie Young Marigold Award

To be awarded to students for the purposes of language studies abroad.

John and Edith Sobel Social Justice Scholarship

Awarded to undergraduate students in strong academic standing who are involved in the University College Literary & Athletic Society (UC Lit) with preference given to students who participate in a UC Lit committee dedicated to equity and diversity/social justice.

University College Student Debating Scholarship

Awarded to a UC student on the basis of academic merit. Preference will be given for a first year student in the Hart House Debating Club.