



UNIVERSITY COLLEGE

UNIVERSITY OF TORONTO
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College Council Friday, November 18, 2022 1:30-3:30pm Hybrid – PCCC & Zoom

Present:

Markus Stock	Emily Gilbert	Siobhan O'Flynn	Ryan Woolfrey
Naeem Ordóñez	Yvonne MacNeil	Gabrielle Fournier	Naomi Handley
Jerry Plotnick	Thérèse Perucho	Chelsea Song	Ryan Cho
Xing Fan	Donald Ainslie	Joseph Heath	Jennifer Jenkins
Vikki Visvis	Paul Hamel	Naveen Minai	Antje Budde
Alnoor Gowani	Melissa Melvin	Erika Bravo Soto	Catherine Diyakonov
Alyson Roh	Manraj Johal	Hassan Mustafa	Kristin Amato

Regrets:

Michael Widener	John Vervaeke	Kathleen Gallagher	Dana Seitler
Margaret Fulford	Barbara Fischer	Dayna Waltman	Jane Wolff
Isabelle Cochelin	Elizabeth Legge	Scott Rayter	Suzanne Stevenson
Se (Carol) Ye	Alvina Lai	Anjali Mookerjee	Eva (Eugenia) Karulina
Hasaan Mohsin	Ruth Masuka	Sue Ropchan	

Officers:

Christina Kramer	Melissa Szopa		
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Guests:

Jared Boland	Jennifer Hinton	Smaro Kamboureli	Clayton Levy
Marley Rosen	Emily Sands	Daman Singh	Sonja Smiljanic-Marchment

Quorum (1/3 of College Council Voting Members) – Met.

WELCOME

1. College Council Zoom/Hybrid Protocol

(By: University College Council Secretary, Melissa Szopa)

- If joining virtually via Zoom:
 - Please ensure microphone remains muted unless speaking
 - ‘Raise hand’ function for seconding motions, and signaling comment or question
 - Motions voted upon by using ‘yes’ and ‘no’ buttons, with ‘go slower’ as abstention
 - Chat comments monitored by the Secretary
- If joining in person:
 - Speak into microphone so those joining via Zoom can hear reports and questions

2. Motion to approve minutes of the meeting held on September 23, 2022

Motion called by Naeem Ordóñez

Motion seconded by Alnoor Gowani

Motion approved unanimously

3. REPORTS

I. Update from the Principal, Markus Stock

(Presentation attached – Appendix 1)

Welcome

- Second College Council meeting of 2022-23 academic year
- First hybrid College Council meeting using new technology in Paul Cadario Conference Centre at Croft Chapter House

Land Acknowledgement

- We wish to acknowledge this land on which the University of Toronto and University College operate. For thousands of years, it has been the traditional land of the Huron-Wendat, the Seneca, and the Mississaugas of the Credit. Today, this meeting place is still home to many Indigenous people from across Turtle Island and we are grateful to have the opportunity to work on this land.
- We continue to appreciate our privilege of having partnerships with our Indigenous colleagues, students, and staff in this institution. Please take a moment to reflect on the Indigenous histories of the land upon which you live and work from wherever you are situated while you view this presentation.

Transgender Awareness Week and Transgender Day of Remembrance (TDOR)

- This week we observe Transgender Awareness Week and this Sunday, Nov. 20, is the annual Transgender Day of Remembrance which honours the memory of transgender people who have lost their lives or have been victims of violence
 - We commit ourselves to fight for a world free of transphobia, hate, and violence

Fall Convocation

- Congratulations UC Class of 2022!
- Thank you to Academic Advising and Registrar’s Office (AARO) staff and Advancement Office staff for work on convocation arrangements and reception
- Thank you to Christina Kramer for participation in ceremony as reader

- Upcoming graduation celebration for alumni who graduated in 2020 and 2021, and did not have the opportunity to attend in-person convocation ceremony
 - UC ceremony is at 6:00pm on Wed. Dec. 14, 2022

Official Opening of Revitalized University College

- Successful opening event on Thurs. Oct. 13, 2022
- Many donors, alumni, faculty, staff, and students present
- Special thank you to Naomi Handley, Yvonne MacNeil, Maheesha Ramessar, Marley Rosen, Emily Sands, Melissa Szopa, Office of Advancement, and Office of the CAO for preparing UC Building and organizing this grand event

UC Office of Advancement Awards

- Recently received two prestigious CASE District II Awards
 - Best in district for the *In Their Own Words* (category: donor impact report) and for *Sneak Peek of the UC Revitalization* (category: special event)
 - Special congratulations to Naomi Handley, Emily Sands, and Megan Fedorchuk

Fall Campus Day

- Event showcasing UC residences, spaces, and UC Programs for purposes of recruiting high school students
 - Sat. Oct. 22, 2022
- Successful event
- Thank you to Student Life staff, AARO Staff, Program Support staff, Program Directors, and Student Unions for participation and enthusiasm

UC Mentorship Kick-Off Event

- Successful event, participants very engaged
- Virtual event as most alumni mentors live outside of the GTA
- Thank you to Marsha Malcolm, Advancement staff, and Student Life staff for organizing this event and coordinating mentorship matches
- Adrian Leckie, formerly Student Life Coordinator at UC, was keynote speaker

Laidlaw Wing

- Former library and surrounding spaces will be renovated and reconfigured to provide new home for the Centre for Drama, Theatre & Performance Studies (CDTPS)
- CDTPS is a great fit for Laidlaw Wing, especially due to long-standing relationship with UC
 - Laidlaw Wing will become an ‘arts leaning’ space with Art Museum, CDTPS, and close by Centre for Sexual Diversity Studies (SDS), Queer and Trans Research Lab (QTRL), and Hart House in proximity
- Contract awarded to Kohn Shnier
 - Also architects who worked on UC Revitalization Project
- Presentation by Luca Babici (page 16) will go into more detail

H-Wing

- Part of AARO staff occupying H-Wing offices due to space needs
 - Main AARO remains in UC 157
- BMO Lab temporarily occupying room H012
 - Until space in Laidlaw Wing is ready for occupancy

UC Area Updates

- Landmark and Steam Tunnel projects not under purview of UC, but directly affect UC community
 - Thank you for patience with construction surrounding building
 - Pedestrian walkway and vehicular access fluctuating as construction projects move forward
 - Keep in mind that result will be a beautiful, more pedestrian-friendly campus
- Steam Tunnel Construction
 - Planned to be completed before winter break
 - Upon completion, will allow reopening of accessible entrance to H-Wing
 - Particularly important for AARO spaces to be accessible

UC Book Shop

- UC Book Shop open for business
 - Located in A102
 - Encourage everyone to visit
- Thank you to book shop volunteers

Faculty Search

- One search in progress
 - UC Fellow in Early American History
 - Posting closes Jan. 13, 2023

Colleges Review

- Final Colleges Review report has been released
 - Organized by the Provost's Office and included many stakeholders across all colleges
 - Five Steering Committees informed report
 - Reviews, Academic Planning and Academic Change
 - Student Experience
 - Recruitment, Admissions, and Enrolment Planning
 - Residences
 - Resources
 - <https://www.provost.utoronto.ca/committees/review-of-the-role-of-the-colleges-on-the-st-george-campus/>
- Successful in advocating for Student Life and Registrarial and Advising services to support the needs of students
 - Received funding from Faculty of Arts & Science (A&S) to hire 13 new staff positions across AARO and Student Life offices
 - Phasing in over next few years
 - Thank you to Naeem Ordóñez and Ryan Woolfrey for foresight, initiative, and planning
- Colleges Review outcome is positive regarding Colleges' relationship with A&S
- Creation of new role, Vice-Dean, College Relations
 - Markus Stock appointed by Dean Melanie Woodin to this role
 - Bridging role between A&S and Colleges

Kyiv-Mohyla Academy (KMA) Project

- Housed 20 Ukrainian students in UC residences this past term, and will house 20 new Ukrainian students over winter term
 - UC has taken largest group of all seven colleges into UC residences
- Project was centrally organized by A&S
- Thank you to Student Life team for supporting these students

Anti-Asian Racism Working Group

- Chaired by Carol Chin, Principal of Woodsworth College
- Asking for input via survey
 - Deadline Nov. 21, 2022
- Encourage students, staff, faculty, and librarians to join tri-campus focus groups

Ongoing UC Committees

- UC Sustainability Committee
 - Piloting reusable container program
 - Tabling event outside of Fung dining hall
 - Nov. 18 – 23, 2022
- UC International Student Committee
 - Productive student-staff committee discussing matters around international student experience at UC

Masking

- Chief Medical Officer recommends masking indoors
 - Endorsed by UC, not mandated at this time

End of Fall Term 2022

- Fall term 2022 ending
 - Good luck to all students with final assignments and exams
 - Good luck to faculty members and instructors with end of term

II. Update from President & Vice-President of the Lit, Thérèse Perucho and Chelsea Song ***Events***

- Various UC Lit commissions hosting variety of events
- Reznikoff's Revenge Hallowe'en event was particularly successful
 - First Hallowe'en event of this size and caliber hosted by UC Lit
 - Received great feedback and was well attended
- Formals commission has initiated planning Fireball event
 - Annual formal event in February to commemorate fire of 1890 at UC
 - One of most popular events that UC Lit is known for
 - Call outs for student volunteers have been sent around
 - Encourage students to sign up to help with Fireball event

Diabolos Café

- Reopening process is moving forward slowly, making progress
 - Were originally hoping to open in fall
- Baristas have been hired and are in process of training
 - Scheduled to complete training by Nov. 28
- Food safety inspection license has been obtained from City of Toronto

- Currently no set reopening date
 - Planning to host reopening events once reopening date is confirmed

Elections

- Elected students for remaining vacant positions on UC Lit
 - Athletics Commissioner: David Basil
 - Student Representatives:
 - First Year Representatives
 - Firdaus Sadid
 - Grace Liu
 - Amilya Wilson
 - Sara Melino
 - Mid-Year Representative
 - Eugene Alfonso Il Alteza
 - Upper-Year Representatives
 - Ella Levin
 - Dylan Smart
- Campaigning in process for:
 - One upper-year representative
 - One runoff election between two first year representatives who tied during last election
 - Encourage students to vote when polls open on Nov. 25
- Full council membership can be found on website: uclit.ca

III. Update from the Chief Administrative Officer, Yvonne MacNeil

UC Building Updates

- Students back to fully in-person classes
- Managed to facilitate moves
 - AARO to H-Wing
 - Advancement Office to Bissell House
 - Program staff to UC 173
 - Faculty members back into offices
- UC Book Store reopened
 - Fully operational
 - Some additional shelves to be installed

Financials

- Submitted 2023-24 Ancillary Budgets, Residence and Food, to Planning and Budget (P&B) at Pre-SARG (Service Ancillary Review Group) meeting for review before final submission and review meeting with SARG scheduled for Jan. 2023
- Positive outlook forecasted for year end 2022-23 and an even more positive outlook for 2023-24 through to 2027-28
- Approved by both P&B and A&S
- Budget to be presented to SARG in Jan. for approval before presenting to Business Board for final approval
- Working on year-to-date for administrative operating and program budgets
 - In Jan. will begin to schedule meetings with administrative staff and Program Directors to begin 2023-24 budget process for operating budgets from A&S

Owlery Café

- Originally preparing to have soft opening of Owlery Café in Nov.
 - Hiring had to be put on hold due to possibility of CUPE Labour disruption as the Union and the University were in bargaining
 - Did not want to open briefly only to have to close again due to lack of staffing
 - Will go back to hiring and ramp up again to potentially launch soft opening prior to holiday break and full opening in Jan.

UC Spaces Booking

- Have been successful booking and catering events in Paul Cadario Conference Centre
 - Currently suspended bookings because of possibility of CUPE Labour disruption
- Clark Reading Room (CRR) removed as event space for rent
 - Unless for UC student event, or recommended student event
 - Maintaining CRR as student study and gathering space

Landmark Project

- Regained full access to Soldier's Tower Road
- Can enter UC Building from back (north) side at northeast corner near Art Museum or via UC Clark Quadrangle gates
 - Accessible entrance via UC Clark Quadrangle gates open seven days a week

Laidlaw Wing

- Scheduled to be completed Fall 2023

Facilities and Services Steam Tunnel Excavation and Work

- Scheduled to be completed before winter break

Comment: Thank you to Yvonne & Naeem for hard work in turning residence budget into positive situation following two very dire years due to pandemic.

IV. Update from the Registrar, Ryan Woolfrey

Staffing & Operational Updates

- AARO team has settled into new office spaces in H-Wing
 - Advisors continue to offer both virtual and in-person appointments at both AARO locations
 - Once steam tunnel construction outside Bissell House is complete and access is regained to exterior H-Wing door, will be rotating part of front-line advising team into H011, effectively creating two full service AAROs at each end of UC
- On Nov. 8, Julia Rodriguez returned from year-long leave of absence and will resume full-time duties as Associate Registrar, Administrative & Student Services on Nov. 28
 - Stacey Upton, who has been filling in for Julia during this time, will also continue on with AARO until early 2023
- Plans to recruit two additional Academic Advisors for AARO team are currently underway and more information on this search will be provided to Council next term

Graduation Updates

- 154 UC students graduated at Fall Convocation Ceremony on Nov. 7
 - Reception took place after ceremony in the CRR for students and their families

- Special thanks to Advancement team for organizing reception event for UC's graduates
- Graduation Celebration in Convocation Hall for over 2000 UC students who received degrees at the June 2020, Nov. 2020, June 2021, and Nov. 2021 ceremonies throughout the pandemic is planned for Dec. 14 at 6:00pm
- All alumni were contacted by Office of Convocation and asked to RSVP
 - Received close to 400 RSVPs from UC students who graduated during this time
- Together with Advancement team, planning reception for these alumni immediately after Graduation Celebration on Dec. 14
 - More details will be communicated to UC community shortly in upcoming announcements

Advising Updates

- Virtual Zoom drop-in advising continues twice per week
 - Since introducing virtual drop-ins in Sept. 2022, have seen close to 200 students on a drop-in basis with very short wait times
- Between 20-25 one-on-one advising appointments are offered each day
 - Wait times for scheduled appointments have been less than one week for majority of term
- All staff in Registrar's Office attended and participated in fourth annual Arts & Science Advising Conference on Nov. 9
 - Advising conference focused on best practices to advise, support, and engage a diverse student population
- Primary issues for students at this time of year include assistance with securing term work extensions, withdrawal from courses, connecting with campus supports and resources, navigating issues with final exams and final assessments, and proactive academic planning for upcoming term
- Financial aid advising and U of T grant assessment continues for UC students through our Financial Aid & Awards Advisor

Recruitment, Admissions & Enrolment Updates

- Based on Nov. 1 data, UC has largest ever first-year enrolment at the College
 - In line with A&S data
- UC has registered 1,445 newly admitted students for Sept. 2022
 - Represents 19% of total A&S new student population
 - 875 (61%) Domestic [Canadian Citizen/Permanent Resident]
 - 570 (39%) International [Study Permit/Other Visa]
- In total, UC has registered 5,589 students in the 2022-23 Fall/Winter Session, representing largest enrolment ever
 - By Domestic/International
 - 3,799 (68%) Domestic [Canadian Citizen/Permanent Resident]
 - 1,790 (32%) International [Study Permit/Other Visa]
 - By Year of Study
 - 1527 Year 1
 - 1424 Year 2
 - 1230 Year 3
 - 1384 Year 4
 - 24 Non-Degree
 - By Attendance Status
 - 5,010 Full-Time

- 579 Part-Time
- On Sat. Oct. 22, AARO and the Office of the Dean of Students partnered to represent UC at Fall Campus Day
 - Partnered with Student Life, Program Directors, Program staff and Student Unions to host successful recruitment event
 - Information booths were staffed by advisors in the AARO
 - Tours of UC and residences were provided to prospective high school students and their families by the team at the Office of the Dean of Students
 - Over 10,000 visitors registered to attend Fall Campus Day last month, and of these attendees over 86% reported that they were more likely to apply to or accept an offer from U of T after attending the event

Financial Aid & Awards Updates

- Newly admitted students in Sept. 2022 include following major scholarship recipients:
 - 1 Pearson Scholar
 - 2 Arts & Science Global Scholars (full international tuition for 4 years)
 - 28 Arts & Science International Merit Award recipients (\$50,000)
 - 36 Arts & Science International Scholars (\$100,000)
 - 1 C. David Naylor Scholar
 - 1 Humanities Excellence Award winner
 - 9 President's Scholars of Excellence
 - 60 U of T Scholars
- U of T nominated two UC students for Rhodes Scholarship this year
- UC also nominated two students for John H. Moss Scholarship
 - Awarded to a student who is intending to pursue graduate studies, and who demonstrates excellent academic achievement and outstanding leadership in the community
- For Council's information, and on behalf of the UC Scholarship Committee, annual list of award expenditures for 2021-22 fiscal year were circulated in advance (see Appendix 2)
 - In 2021-22 fiscal year, awarded over \$1.44M in scholarships and awards to over 1,000 unique students
 - Includes over 30 students who were awarded scholarships that provide specific preference to Black, Indigenous, and LGBTQ+ members of UC's student community
 - Expecting this number to continue increasing over next fiscal year with awarding of new scholarships that prioritize students from these underrepresented groups

MOTION: Be it resolved that University College Council approve the 2022-23 Scholarship Committee membership.

2022-23 UC Scholarship Committee

Registrar (ex-officio)	Ryan Woolfrey
Dean of Students (ex-officio)	Naeem Ordóñez
Financial Aid & Awards Advisor (Non-Voting) (ex-officio)	Claire Skinner
Assistant Dean, Student Life (ex-officio)	Jared Boland
5 Teaching Staff	Joe Repka
	Christina Kramer
	Kenneth Green
	Patrick Keilty
	Jane Wolff
3 undergraduate students (Appointed by UC Lit)	Maggie Li
	Kelly Gong
	Elizabeth Chernyak

Motion called by Ryan Woolfrey
 Motion seconded by Alnoor Gowani
 Motion approved unanimously

Question: The international student admission rate appears to be high (39%), is it over target? Have there been supports put in place to manage knock-on effects of different needs and program preferences for international students?

Response: *International student admissions are approximately 5-6% over target overall due to concerns about yield rates for international students over the last two years with ongoing pandemic; purposefully admitted over international target. Engaged in active discussions with A&S about ensuring additional supports and resources for international student population. Working with Faculty Registrar through enrolment management process to work towards providing additional supports that are required.*

Question: Was domestic enrolment within target?

Response: *Domestic enrolment was on target this year.*

Question: What were the effects of highest ever admission numbers on residences?

Response: *Unsurprisingly, there were more residence offer acceptances this year than in previous years, UC residences are at full capacity. Due to high demand, four additional residences in proximity of U of T are also housing UC and U of T students.*

Question: With the move of part of the AARO team to H-Wing, how will the operations of AARO work?

Response: *Once access is regained to the accessible H-Wing door, there will be a front-line office available for students in H-Wing. Students will have the opportunity to ask questions to front-line*

advisors. There are also four advising offices and a student waiting area in H-Wing. Until access is regained to H-Wing door, we are directing all students to UC 157, and redirecting students who have appointments with advisors in H-Wing. Ideally, will have two 'identical' offices in terms of services offered in both spaces.

V. Update from the Director of Advancement, Naomi Handley

Events

- UC Mentorship Kick-Off event
 - Wed. Oct. 26, 2022
 - Virtual event as 50% of alumni mentors are located outside of GTA
 - Adrian Leckie, UC's former Student Life Coordinator, was keynote speaker
- Graduation Celebration & Reception
 - Wed. Dec. 14, 2022
 - Clark Reading Room
 - For alumni who graduated in 2020 & 2021
 - Advancement team collaborating with AARO on evening reception
- UC Holiday Party
 - Thurs. Dec. 8, 2022, 3:00-5:00pm
 - Paul Cadario Conference Centre at Croft Chapter House
 - Invitations to be emailed shortly
- UC Alumni of Influence (AOI) Reception
 - Postponed to Wed. Jan. 19, 2023
 - Hosted at the Carlu
 - Celebrating 2020, 2021, and 2022 AOI honorees

UC Magazine

- Next issue will celebrate completion of UC revitalization and highlight revitalized spaces
 - To include photos from Official Opening of Revitalized University College event
- Working with photographers Stef+Ethan, an Indigenous owned business
- Next issue will also feature AOI winners
- Issue will be published online in Jan. 2023

Communications

- Partnering on communication piece with U of T Art Museum regarding recent Dana Claxton and Syrus Marcus Ware art installations at UC
- Received positive reception for series of articles in 2021-22 academic term introducing QTRL team and QTRL Year in Review
 - Committed to making QTRL series and year-in-review publications an annual initiative
 - Advancement is collaborating with Krishna Rau, a Toronto-based freelance writer with extensive experience covering queer issues and regular contributor to Xtra magazine
 - First article is completed and introduces Martha McCain Research Fellows for 2022-23 academic year
- UC website banner features 2022 version of UC Donor Impact Report, *In Their Own Words*
 - UC's Daman Singh, Coordinator, Student Success and Transition, is featured and interviewed on his time as a UC student

Staffing & Operational Updates

- Communications Officer role remains vacant as incumbent is on extended leave until April 2023
- Leadership Annual Giving Development Officer role remains vacant since Aug.
- Maheesha Ramessar, Special Events Supervisor, returned from parental leave on Mon. Sept. 19
- Marsha Malcom joined UC Advancement team on Tues. Oct. 11 as new Alumni Relations Officer
 - Marsha joins UC from the Faculty of Dentistry

Question: Regarding the AOI event, will you be asking people to sponsor student tables as was done in previous years?

Response: *AOI will take on a different format this year. Planned as a cocktail reception with a program instead of a gala dinner event. Students will be invited.*

VI. Update from the Dean of Students, Nacem Ordóñez

Fall Campus Day

- Successful recruitment event
- Oct. 22, 2022
- Thank you to Jared Boland and Nancy Prior for organizing successful Fall Campus Day
- First time providing in-person residence tours in almost three years

Mentorship Programs

- E-mentorship program for new UC students in late October recently concluded
 - Pairs first-year students with upper-year students to provide support through transition from high school to university
 - Starts in summer and runs through first two months of academic year
- Career mentorship program launch
 - Pairs third-, fourth-, and graduating students with alumni mentors
 - Career Mentorship Kick-Off event took place virtually on Wed. Nov. 2

Student-Faculty Engagement

- Student Faculty lunch taking place in Howard Ferguson Dining Hall
 - Tues. Nov. 29
 - Encourage faculty members to participate

UC Residences

- UC residences remain at full capacity
 - Approximately 115 UC students living in four additional residence locations
 - Additional supports and initiatives to engage and connect with UC students living at additional residence locations are in place
 - UC Student Life staff has dedicated office hours allotted for this group on location in additional residences
 - Planning on hosting event specific to this student population in hopes of fostering connections with faculty, staff, and other students

Winter Break

- UC Residences will be open over winter break
 - Winter break period runs from Dec. 21 – Jan. 7
- Accepting applications from interested students until Dec. 1
 - Anticipating between 100-125 students staying over the break

Staffing Update

- Marianne Quintos will join Office of the Dean of Students in the role of Student Life Coordinator
 - Effective Mon. Nov. 28, 2022
 - Marianna joins us from UTM

VII. Update from the Vice-Principal, Emily Gilbert

UC PTR Policy Updates

- For Council's information, changes have been made to UC's PTR policy
- Updated UC PTR Policy and previous version of UC PTR Policy with track changes were circulated with agenda (see Appendix 3 & 4)
 - Highlights of revisions include:
 - Updated gender pronouns
 - Clear directive around how course evaluations will be considered (noting the potential for gender and racialized biases)
 - Clarity that overload teaching is not included in PTR assessment
 - Clarity around service (e.g., includes community outreach and public knowledge mobilization)
- Revisions have gone through extensive consultation:
 - Twice with PTR Committee
 - Twice in meetings with UC faculty with budgetary appointments
 - Once with UC Executive Committee

Equity, Diversity, Inclusion and Accessibility and TRC focused activities

- Mohawk Institute Virtual Tour
 - Tues. Nov. 15, 2022
 - Open to UC community
 - Strong registration, over 125 people attended
 - Another event to be held in winter term
- Guest talk by Dr. Caitlin Harvey
 - Early Career Research Fellow of Fitzwilliam College at Cambridge University
 - PhD (Princeton) was on land grants at North American universities, and in British colonies of settlement (Australia, New Zealand, South Africa)
 - Book project is *Bricks and Mortar Boards: University-Building in the Settlement Empire, 1840-1920*
 - Has done research on U of T and UC, will be included in presentation
 - Thurs. Jan. 12, 2023, 4:00-6:00pm in UC 179
- Emily Gilbert is a member of subcommittee of Decanal Committee on Indigenous Research, Teaching and Learning which is looking at impacts of COVID-19 on Indigenous Students
 - First looking at undergraduate students, subsequently looking at graduate student experiences

- To help with ongoing issues arising from pandemic but also with an eye to future crises that will warrant attention
 - Pushing college connection and emphasizing need to reach out to students through colleges
 - Met with Registrars and communicated with Deans of Students across all colleges
- UC Staff workshop on Gender Identity, Gender Expression and Building a Gender-Inclusive University
 - Offered by Sexual & Gender Diversity Office
 - Lead by Allison Burgess and Scout Swartz
 - Planning another staff lunch and learn in winter term on topic of anti-racism
- Prof. Leanne de Souza-Kenney working with Human Biology Program (HMB) and Health Studies Program (HST) to create an open house for students from neighbouring communities to tour the College
 - Encouraging neighbouring communities to think of U of T as a place they would attend
- More initiatives under way which will be reported on at future Council meetings

Writing Centre

- Ramping up one-on-one support this week for high student demand that regularly occurs in final stretch of first term

Fall Campus Day

- Successful recruitment event
- Thank you to Danielle Meade and Jared Boland for putting together brochure on all UC academic programs
- UC was well represented
 - Thank you to Danielle Meade, and Student Union representatives from both Health Studies and Cognitive Science (COG) Programs for staffing booth for duration of event

UC One

- Students preparing for final group posters
 - Posters on view on Thurs. Dec. 1, from 11:00-1:00pm in CRR
- Last plenary class was with advocate and volunteer Nicki Ward, who was a candidate in Toronto Centre in latest municipal election
 - Spoke about being a trans woman, long career in business (finance, science, and technology), as well as her advocacy for LGBTQ+ issues, particularly around health and disability, as well as her green activism

Canadian Studies Program

- Preparations for Canadian Studies conference are underway
 - To be held on March 10, 2023
- Canadian Studies journal in progress

Health Studies Program

- Met with editors of HST journal (Health Perspectives) to talk about journals and review process
 - Excitement at being able to showcase student work

- Health Studies Students Union (HSSU) hosted event with Dr. Adalsteinn (Steini) Brown, Dean of the Dalla Lana School of Public Health, who was key member of Ontario Science Advisory Table around COVID-19
 - Took place on Mon. Nov. 14
 - Students very much appreciated his time and insights

Cognitive Science Program

- Cognitive Science Program moving forward with curriculum review
 - Looking forward to holding faculty retreat early in the new year

MOTION: Be it resolved that University College Council approve the UC Curriculum Changes 2022-23 (see Appendix 5).

Summary of proposed changes:

Two changes are being made to Canadian Studies (CDN)

1. In conversation with Caribbean Studies, CDN is adding two courses to list of possible completion requirements for Specialist, Major, Minor in Canadian Studies—these two CAR courses will be added to list of CDN approved courses on website. Also being added to list of courses available for Certificate in Black Canadian Studies.

The two courses are:

- CAR220H1 Comparative Caribbean Literature
- CAR221H1 Comparative Caribbean Literature and Visual Culture

2. Three new Special Topics courses are being created in CDN. Currently, there are Special Topics courses at each year—adding one more to ensure greater flexibility. Two of three Special Topics are currently being used, and there is a new faculty member joining program next academic year, which will require more Special Topics shells to be available.

- CDN270H1: Special Topics in Canadian Studies
- CDN370H1: Special Topics in Canadian Studies
- CDN470H1: Special Topics in Canadian Studies

One change is being made to Cognitive Science (COG)

1. Four new Special Topics courses are being created in COG. Currently, there are no such courses in the program: creating these new courses will add greater flexibility in terms of course offerings. Two Special Topics shells are being created at fourth year level, as it is anticipated that there will be more interest in teaching special topics courses at upper levels.

- COG270H1: Special Topics in Cognitive Science
- COG370H1: Special Topics in Cognitive Science
- COG470H1: Special Topics in Cognitive Science
- COG471H1: Special Topics in Cognitive Science

One change is being made to Health Studies (HST)

1. Two additional prerequisite options are being added for HST405H1: Global Migration and Health. Added prerequisites are HMB203H1: Introduction to Global Health and HMB303H1: Global Health and Human Rights. Students will now be able to take HST405H1 with either HMB203H1, HMB303H1, or

the current prerequisite, HST209H1: Introduction to Health. This will enable more students from HMB who are interested in global health to be able to take HST405H1. Change being made at request of HMB.

Motion called by Emily Gilbert
Motion seconded by Ryan Woolfrey
Motion approved unanimously

4. Presentation on the CDTPS Laidlaw Project

(Presentation attached – Appendix 6)

Luca Babici, Project Manager, University Planning, Design & Construction

- Markus introduces presenter

Luca Babici

- CDTPS currently occupies:
 - Koffler Centre
 - UC Union
 - University College
 - 4 Glen Morris Street
 - UC's Morrison Hall
- CDTPS losing space in Koffler Centre due to Provostial initiative on expanding Health and Wellness Program at Koffler
 - Opportunity to consolidate program spaces
- Vacant second floor in Laidlaw Wing provides suitable double height space needed for CDTPS theatre
- Scope of Work
 - Kohn Shnier Architects
 - Worked on UC Revitalization Project
 - Lett Architects
 - Theatre space specialists
 - Plans to build three studio spaces
 - Studio 1
 - Smaller teaching space
 - Studio 2
 - Larger theatrical space
 - Can be rented out for revenue generation
 - Can seat 120 people
 - Modular seating, can be configured in various ways
 - BMO Lab
 - Virtual and augmented reality
 - Remaining space to be used for offices, design studio, dressing rooms, washrooms, storage, kitchen, and other support spaces
 - Second floor mezzanine level for theatre supports
 - Designed with studio spaces moved away from windows to allow for better lighting control
 - Introducing internal staircase between second and third floors
 - Work in attic includes upgrades to mechanical and electrical systems
 - Including upgrading energy efficiency
- Project timelines
 - Design started Oct. 2021

- Currently in tender phase
- Planned completion July 2023
- Key considerations
 - Adjacency to Art Museum and vault
 - Hired specialized consultant to conduct vibration and acoustics analysis
 - For consideration both during construction period and general use upon completion of project
 - In conjunction with consultation with Art Museum and Canadian Conservation Authority
 - Monitoring vibration levels throughout project, striving not to exceed vibration threshold allowance
 - Accessibility
 - Coordination with disruption during construction

Question: Does this project mean that CDTPS will lose theatre space at UC Union, Glen Morris, and the student theatre? Is this space also replacing CDTPS spaces that are being lost, what are the room capacities?

Response: *CDTPS will not lose theatre spaces at UC Union and Glen Morris. Unsure about student theatre space. Two seminar spaces are included in this project: one smaller space (10-12 people), and one larger space (12-15 people).*

Question: How does the mezzanine meet with the windows?

Response: *The mezzanine space does not meet with the windows. Lounge space on second floor, open space above.*

Question: Did you have to get heritage consultation to remove light fixture in Laidlaw Wing?

Response: *The interior of Laidlaw Wing is not considered heritage.*

Question: Are there any plans or objectives to have renovated space LEED certified upon completion?

Response: *U of T generally strives for LEED Silver, without officially applying for certifications. Project charter indicates target of about 30% reduction of energy usage, mainly through upgraded mechanical systems.*

5. Other Business

Upcoming Events

- **Land Grants and Canadian Universities (tentative title)**
Dr. Caitlin Harvey, University of Manchester
Thurs. Jan. 12, 4:00-6:00pm
UC 179
- **UC Holiday Party**
Thurs. Dec. 8, 2022, 3:00-5:00pm
Paul Cadario Conference Centre at Croft Chapter House
- **F.E.L. Priestley Memorial Lectures in the History of Ideas**
Prof. Glen Coulthard, University of British Columbia

Title: *TBA*

- Tues. Feb. 28, Wed. Mar. 1, & Thurs. Mar. 2, 2023, 4:30pm – Hybrid (Paul Cadario Conference Centre at Croft Chapter House/Zoom)

- **S.J. Stubbs Lecture in English Literature**

Prof. Santanu Das, All Souls College, University of Oxford

Title: *TBA*

- Wed. March 29, 2023, 4:30pm – Hybrid (Paul Cadario Conference Centre at Croft Chapter House/Zoom)

- **W.J. Alexander Lecture in English Literature**

Prof. Hortense Spillers, Vanderbilt University

Title: *TBA*

- Wed. April 19, 2023, 4:30pm – Hybrid (Paul Cadario Conference Centre at Croft Chapter House/Zoom)

6. Adjournment

Council adjourned at 3:08pm.

Appendix 1

College Council

November 18, 2022

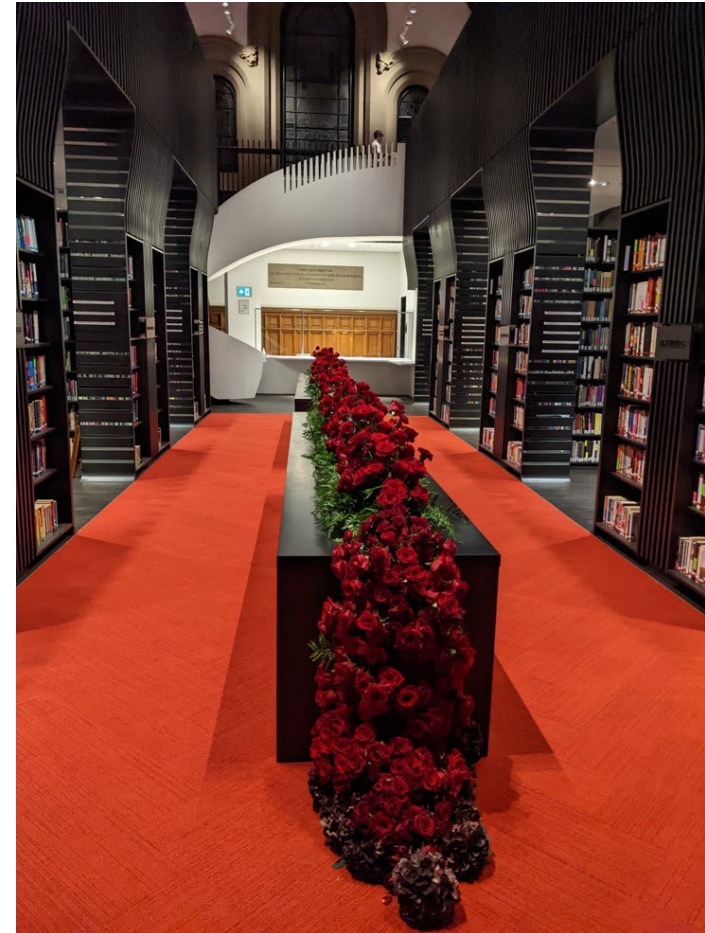
Congratulations UC Class of 2022!

- **Successful Fall Convocation ceremony & reception**
 - **Mon. Nov. 7, 2022**
- **'Make-up' Convocation**
 - **Classes of 2020 & 2021**
 - **Wed. Dec. 14, 2022**



Official Opening of Revitalized University College

- Special thank you to Naomi Handley, Yvonne MacNeil, Maheesha Ramessar, Marley Rosen, Emily Sands, Melissa Szopa, Office of Advancement, & Office of the CAO for preparing UC building and organizing this historic event



Congratulations UC Office of Advancement!

- **Recently received two prestigious CASE District II Awards**
 - Best in district for *In Their Own Words*
 - Category: Donor Impact Report
 - Best in district for *Sneak Peek of the UC Revitalization*
 - Category: Special Event

Successful Events Fall 2022

- **Fall Campus Day**
 - Sat. Oct. 22, 2022
 - Thank you to Student Life Staff, AARO Staff, Program Administration Staff, Program Directors, Student Unions, Students and Faculty
- **UC Mentorship Kick-Off Event**
 - Wed. Nov. 2, 2022
 - Thank you to Marsha Malcolm, Advancement staff & Student Life staff

UC Building Updates

- **Laidlaw Wing**

- New home for Centre for Drama, Theatre & Performance Studies
- Renovations ongoing

- **H-Wing**

- Part of AARO staff occupying H-Wing due to space needs
 - Main AARO remains in UC 157
- BMO Lab temporarily occupying room H012

UC Book Shop

- **UC Book Shop is open for business**
 - Room A102
- Thank you to our dedicated volunteers

Faculty Search in Progress

- **UC Fellow in Early American History**
 - Closing Jan. 13, 2023

Colleges Review

- **Final Colleges Review report released publicly**
- Five Working Groups informed report
 - Reviews, Academic Planning and Academic Change
 - Student Experience
 - Recruitment, Admissions, and Enrolment Planning
 - Residences
 - Resources

KMA Project

- **UC was able to help house 20 Ukrainian students**
- Thank you to Naeem Ordóñez and UC Student Life team for your work on this important initiative

Other Business

- **Anti-Asian Racism Working Group**
 - Survey deadline Nov. 21, 2022
- **Ongoing committees**
 - UC Sustainability Committee
 - UC International Student Committee

Upcoming Events

UC Holiday Party

Thurs. Dec. 8, 2022, 3:00pm

Paul Cadario Conference Centre at Croft Chapter House

Land Grants and Canadian Universities (*tentative title*)

Dr. Caitlin Henry, University of Manchester

Thurs. Jan. 12, 4:00-6:00pm UC 179

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Title: TBA

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Please check back on our website for event details and registration:

<https://www.uc.utoronto.ca/about-uc-connect-us-events>

Appendix 2

2021-22 UC Award Expenditures

Fund	Fund Name	Funds Awarded
307893	AINSLIE,D LDRSHP AWD	8,800.00
300317	ALLEN, G BUR	1,252.01
300225	ALLEN-MCKELLAR MEML	113.74
300227	ANDERSON BASTEDO	400.00
300226	BALMER, J SCHP	120.64
300304	BEVERLY, A&A SCHP	9,500.00
300228	BROWN, G SCHP	114.94
300289	BROWN, H TRVL FSHP	5,454.00
300229	BURTON, C L SCHP	8,840.00
402210	BURTON,C L TRST-HUMA	22,000.00
304190	CALLENDER, VICTOR	1,145.26
300230	CAMERON PRZ	125.56
472477	CDN STUDIES AWD GBL	1,000.00
409900	CDN STUDIES AWD JEW-	2,000.00
300231	CHANT, C A SCHP	312.81
307530	CINI & LEFFLER AWRDS	1,002.95
301491	COATSWORTH A MEML	2,600.00
300232	CODY, F L SCHP	784.03
300233	CODY, M SCHPS-UC	1,696.02
300234	COHEN, A ADMN SCHP	1,142.39
300235	COHEN, A SCHP ENGL	630.37
300236	COHEN, J MEML SCHP	871.87
301373	COOPERSTOCK MEML SCH	2,400.00
300237	COSENS, B G SCHP	2,400.00
304892	COUTTS,K B SCH FUND	3,687.44
302450	CRICHTON J & A MEM'L	1,736.13
308015	CRICHTON,MARY C AWRD	3,150.00
306804	CROCKETT, W M AWARD	1,342.00
300238	DALY, R O SCHP	356.64
304017	DANIEL/BLAKE SCHP FD	1,391.59
306912	David Rayside Schps	3,030.65
300239	DAVIDSON, E M FND	1,460.64
300240	DAVIDSON, F PRZS	2,000.00
300276	DAVIS, WM & K SCHP	800.00
306472	DEARDEN, M & E SCHPS	2,200.00
300250	DICKSON,DR J A & C P	50,600.00
303288	DUNLOP,W.J.AWARD	489.48
300292	EISEN, D&H SCHP	4,926.23
303872	ELMSLIE,CHRISTINE FW	2,161.36
308224	ELSON,M SCHP	2,200.00
304095	EMPEROR I.S APOLLONI	1,222.84
300242	EPSTEIN, N FDN	16,000.00
470528	EZRIN, HERSHELL AWD	2,000.00
300309	FERGUSON, GH SCHP FD	242.70
300249	FERGUSON, H SCHP	231,000.00
302471	FITZMAURICE FNDN AWD	30,177.13

2021-22 UC Award Expenditures

300308	FLETCHER, GA SCHP	729.08
300315	FRASER, GR SCHP/BUR	42,000.00
300243	FRIEDLANDER, F SCHPS	2,091.17
306004	FRISBY, W&H MEMORIAL	790.09
303289	FRISBY, W.G. AWARD	489.48
307778	GALE, PEGGY SCHP	2,500.00
300307	GALOIS FUND	4,125.00
300244	GAMMA PHI BETA SCHP	436.10
300246	GIBSON, M C SCHP	220.26
300245	GIBSON, SIR J SCHP	540.22
303942	GOLDRING, W RESIDENCE	2,354.02
300298	GRADIT 94 AWARD	227.26
302252	GRADITUDE '97 AWD-UC	19.90
300299	GRAHAM, ND SCHP	4,180.00
300302	GRANATSTEIN, SJ SCHP	602.09
300247	GRASSETT MEML SCHP	1,032.18
306085	GREENSTEIN, M MEM STU	1,000.00
304592	GUILD, C SCHOLARSHIP	1,245.00
300248	HARRIS, J SCHPS	7,200.00
402232	HENDRIE, M J MEML BUR	900.00
402216	HERMANT, S ADMN SCHP	2,000.00
472721	INDIGENOUS ACAD EXCL	1,000.00
300252	JEANNERET, LT K G SCH	299.18
304184	KAPLAN, ROBERT P. SCHP	2,000.00
300295	KORMAN, MK MEM SCHP	2,524.88
306711	KRUH, ERIC SCHOLARSHP	3,869.62
300253	LAWLER, G MEML PRZ	116.17
300254	LAWLER, G MEML SCHP	377.96
402219	LEONARD, R W SCHPS	10,950.00
300297	LEONARD, RW EST	7,000.00
305749	LERANBAUM, M MEMORIAL	3,900.00
303950	LEYERLE, JOHN, PLUM FD	4,703.69
305357	LGBTOUT SCHP-SEXUAL	876.22
470310	LGBTQ STUDENTS SCHP	900.00
300296	LOWRY, B PZ ENG LIT	361.66
300256	LUCAS, L SCHP-ENGL	1,600.00
301756	Lucas, Lucy Mem'l Awd	308.22
402220	LYLE MEDAL	1,000.00
402221	MACDONALD, J SCHP	190.75
303520	MACGILLIVRAY, PROF	5,445.29
300258	MACLACHLAN SISTERS	5,371.85
300259	MACMURCHY, A SCHPS	18,000.00
302699	MAIN NANCY E.A. SCHP	7,400.00
300314	MARINELLI, PV MEM SC	1,539.54
300320	MARSHALL, A BUR	450.00
306305	MCANDREW FAMILY SCH	34,000.00
300261	MCCAUL SCHP	289.32

2021-22 UC Award Expenditures

305376	MCCOMBIE,AM SCHPS OR	8,650.00
300262	MCDONALD, E SCHPS	2,250.00
300263	MCLARTY SCHP	500.00
300264	MCLEAN,J S ADMN SCHP	60,000.00
300266	MCWHORTER SCHP FND	383.75
402234	MEEK,PROF&MRS T J BU	24,635.04
406701	MICHELL SCHP-BURS	40,050.00
300267	MILLARD FOUNDATION	2,514.34
300268	MILNER, W S SCHP	1,766.67
307702	MINNEMA,B ADVOCACY	10,000.00
307403	MIRVISH,ANNE AWARDS	2,400.00
300269	MOSS SCHP	271.81
300283	MOSSMAN, T SCHP	15,000.00
300301	MUIR, SL SCHP/BUR	410.00
307672	MULLIN,S BURSARY SDS	943.40
300271	MULOCK, W PZ UC	109.03
300270	MUSTARD, WP SCHP	433.64
300318	NEELAM, G K MEMORIAL	535.53
300272	NEELANDS, FM PZ	83.91
303369	OSOTF-ART MUSEUM AT	3,000.00
302111	OSOTF-COATSWORTH SHP	10,800.00
303081	OSOTF-DOW,B.B.BURSAY	3,175.00
302558	OSOTF-FITZMAURICE L.	15,103.48
303612	OSOTF-FLETCHER-CLARK	7,450.00
302161	OSOTF-FORSTER DON	14,719.00
303086	OSOTF-FRIEDLANDER,F	137.77
302347	OSOTF-GRAD 9T7-U.C.	530.10
304953	OSOTFII-ART MUSEUM	3,000.00
305524	OSOTFII-CAMPBELL,D&V	1,000.00
305032	OSOTFII-DADSON,P&D	2,884.04
304903	OSOTFII-GALOIS AWARD	4,400.00
305598	OSOTFII-LGBTOUT SCHP	568.70
304888	OSOTFII-O'HAGAN WAND	4,500.00
304948	OSOTFII-PERRON,P SCH	7,432.15
304954	OSOTFII-SEXUA DIV SC	1,447.79
305039	OSOTFII-TAIWAN ENTRE	1,800.00
305290	OSOTFII-TUNMER,H SCH	4,000.00
305557	OSOTFII-UC LIT&ATH S	25.75
304890	OSOTFII-UC RES SCHLP	4,000.00
302231	OSOTF-LUSCOMBE BURS	15,170.00
302718	OSOTF-MAIN NANCY SHP	3,787.38
301788	OSOTF-MCLEAN J.S SCP	18,000.00
302424	OSOTF-MOSSMAN T SCHP	26,498.04
302020	OSOTF-NEELAM G K SCH	1,700.74
302542	OSOTF-RAE AWARD	5,391.70
304427	OSOTF-TYP GRADUATE	62,262.90
301865	OSOTF-UC ALUMNI SCHP	46,048.00

2021-22 UC Award Expenditures

302987	OSOTF-WARNE,I.C.FWSH	76.25
306619	OTSS-ALTSTEDTER, N	10,000.00
306487	OTSS-BENNETT, DR. C	1,100.00
306172	OTSS-CAMPBELL,D&V SC	9,000.00
305926	OTSS-CDN STUD INTERD	1,000.00
305925	OTSS-CHEUK&WONG SCHP	1,581.33
305761	OTSS-DADSON,P&D	2,470.92
303611	OTSS-FLETCHER-CLARK	16,045.00
306490	OTSS-FUKAKUSA, L J	3,150.00
306463	OTSS-HALLAM J UC'52	7,102.82
305774	OTSS-JERMEY,G MEM	6,000.00
305973	OTSS-LGBTOUT SCHP	2,688.61
306542	OTSS-MAIN, NANCY E A	2,100.00
305923	OTSS-PERRON,P SCHLP	2,544.00
306638	OTSS-PRIDE & REM SCH	8,420.94
306676	OTSS-PRODANOU,M BURS	2,466.79
305924	OTSS-SEXUA DIVER STU	804.71
305791	OTSS-TAI ENTR SOC TA	200.00
306599	OTSS-TED MOSSMAN SCH	11,501.96
306451	OTSS-THOMSON DOUGLAS	4,300.00
305733	OTSS-UC LIT&ATH SOC	8,674.25
304338	PERRON,P&J RES. SCHP	6,724.44
305680	PLAYFAIR,D STU LDRSH	22,950.00
305679	PLAYFAIR,DB RES AWDS	29,000.00
304270	PULLAN,EARLE &VIVIAN	475.23
302505	RAE AWARD	1,208.30
303871	RAINBOW TRIANGLE ALU	766.62
306167	ROBERTSON,R SCHLP	950.00
300274	ROSENFELD, L AWD	558.34
402226	RUSSELL, T A SCHPS	700.00
306746	SAVLOV,L (UC'37) SCH	27,750.00
308061	SCHENKER MEMRL SCHP	2,654.73
300277	SCHWARTZ, LN PZ	74.88
307816	SCOTT,LORRAINE BURSA	7,000.00
300278	SCOTT-THOMAS MEM SCH	1,728.64
306017	SHEARD,GF SCH	1,973.51
402228	SHEPARD, A SCHPS	7,100.00
300305	SINDEN, MJ SCHP	1,044.10
301495	SMITH, MS&LF BUR	12,000.00
472675	SOBEL,J&E SCHP	5,000.00
300281	ST MARGARET'S COLL A	359.39
300282	STEWART, HW SCHP	4,246.79
300313	STUBBS, SJ FSHP	16,150.00
303442	SURGEY,JUNE RESIDENC	1,554.93
300310	TARTICK, M&A SCHP	609.60
300284	TAYLOR, WR MEM FUND	1,156.75
307968	TEPPERMAN,L PRIZE	916.22

2021-22 UC Award Expenditures

409831	THE ROBERTS FUND	50.00
300285	TRACY SCHP	342.38
303918	TRANSITIONAL YEAR PR	57.86
300316	TURNBULL,ML SCHP/BUR	4,481.33
402235	UC ALMN SCHP & BURS	49,600.00
472678	UC STU DEBATING SCHP	1,684.00
305619	UC STUDENT LIFE BURS	1,400.00
300286	VANDER SMISSEN SCHP	370.64
300287	WALLACE, M SCHP	9,287.00
302986	WARNE,ISABEL C. FWSH	2,898.75
300288	WICKETT, M SCHP	281.23
471765	WILSON,L&E MEMRL BUR	45,781.92
300290	WINTERCORBYN, EA AWD	1,000.00
307390	WONG, CHEUK & ANNE	500.00
300291	WOODHOUSE, ASP SCHPS	14,500.00
305527	WOODS,FRANK BURSAR	3,439.36
300293	WOODSIDE, M&E PZ HIS	2,100.00
300294	ZWAIGENBAUM, J SCHP	317.45

Appendix 3

University College PTR Policy

Revised: May 2022

Consultation process:

PTR Committee: 24 January 2022 and 4 May 2022

Meetings of UC faculty members with budgetary appointments: 28 February 2022 and 26 October 2022

UC Executive Committee: 04 November 2022

College Council: 18 November 2022

Completion of Annual Reports

Each faculty member with a budgetary appointment to University College must submit the following to the Principal's Office by April 30 of each year.

- i. **Annual Activity Report (AAR);** faculty members are invited to submit a cover letter for their AAR explaining any special features of their performance that would not be evident in the Report itself.
Forms available at: <https://utoronto.sharepoint.com/:f/r/sites/artsci-ASDO-HR-ACAD/Academic%20HR%20Processes/PTR/Annual%20%20Activity%20Report%20Forms?csf=1&web=1&e=WHSmgA>
- ii. **An updated CV**
- iii. **Paid Activity Report**
Forms available at: <https://wp.provost.utoronto.ca/aapm/wp-content/uploads/sites/129/2018/01/paid-activities-report.pdf>
- iv. If applicable, **Annual Administrative Accountability** Report; should be completed by appointed and status-only faculty and staff members who have financial or administrative responsibility for a budgetary unit or a research grant or contract.
Forms available at <https://finance.utoronto.ca/forms/accountability>

Program Directors, even if not appointed budgetarily to the College, are also asked to submit copies of the Annual Activity Reports and CVs to the Principal's Office by April 30, so that a full description of their service to the College can be shared with their home units.

Method for Determining Salary Increases

i. Introduction

Faculty members' salaries are determined each year by applying an across-the-board increase (if any) to their previous year's salary and adding the appropriate amount of merit pay (PTR).

Faculty members with budgetary cross-appointments with another unit will be assessed at the College according to the percentage of their appointment to the College.

The College is given an allotment for each faculty member in the tenure and teaching streams, with those below a certain salary level ("the breakpoint") receiving a larger allotment than those above it. There are thus four pools of money that are used for merit pay: Teaching Stream Below the Breakpoint, Teaching Stream Above the Breakpoint, Tenure Stream Below the Breakpoint, and Tenure Stream Above the Breakpoint.

The money in each pool is redistributed to its contributors on the basis of merit. The process is a zero-sum game, in that awards are made on the basis of comparisons of the performances of members within a pool in the year in question. A strong performance when others in the pool have also had strong years will yield an average PTR award, while an average year when others were relatively unproductive could yield an above-average award.

The Principal and Vice-Principal of the College constitute a PTR Committee to advise them on faculty members' performance in teaching, research, and service. Members will typically include both tenure and teaching stream faculty members and appropriate representation from the Mark S. Bonham Centre for Sexual Diversity Studies.

The Principal and Vice-Principal consult with the PTR Committee and determine a score out of 10 for each faculty member based on their teaching, research and/or creative, professional, or pedagogical achievement, and service, using the scoring method described below. The total points awarded for faculty members in a given pool (separated by stream and breakpoint) are added together, and the pool is divided by the total points, yielding a dollar-per-point figure.

In addition to the money from the pool, PTR increases can also take the form of Dean's Excellence Awards, which top up the merit increases in cases of special achievement, and Small Group Awards, which allows for the repair of anomalies that can occur in a relatively less populated PTR pool.

In the case of cross-appointed faculty members, both the amount contributed to their pool and their PTR increases are pro-rated by the percentage of their appointment to the College.

ii. The Annual Activity Report

The Annual Activity Report is the primary means by which the PTR Committee assesses faculty members' yearly activities in teaching, research, and service. It is important that the AAR be as clear and as thorough as possible.

Note that the AAR has separate categories for accepted and published works. Given that the College gives primary credit for work when it is accepted, it should be listed in that category for one year only – even if it remains accepted but not published for several years. If a work is accepted and published in the same year, faculty members should be sure to make that fact clear in their Reports by including it in both categories. The default assumption for works in the Published category will be that the professor has already received credit for it in a previous year's PTR. However, as detailed below, PTR credit for major works, such as books, may be spread over more than just the year of acceptance.

Faculty members are encouraged to include a cover letter with their AAR. This is especially important if a Report contains ambiguities or items that are not self-explanatory.

All tenure stream faculty members with cross-appointments (whether or not they are budgetary) should provide copies of their CVs and AARs to all the relevant undergraduate and graduate units.

iii. Criteria for Assigning Scores

Research and Creative, Professional, and Pedagogical Achievement: Publications, scholarly addresses, grants, and work in progress all count as evidence of research activity. Colleagues who wish work in progress to be taken into account will be expected to provide copies or descriptions of the work undertaken. In the case of successive drafts of the same work submitted in different years the faculty member will be expected to indicate how the work has changed from that taken into account earlier. *Ordinarily the major credit for work will be given in the year of its acceptance for publication.* However, PTR awards for lengthy and major projects may be spread out over more than one year. PTR increases are supposed to reflect the quality as well as the quantity of research, and the PTR Committee will take into account such factors as acceptance by major publishers and journals when determining quality.

Creative and Professional achievements include new works of art (productions or publication of a play, contributing to or curating a show at a gallery), the development of a report for a professional organization, presentations at professional meetings, and comparable achievements and activities.

Pedagogical achievement includes such things as innovations in teaching practice that are shared within and beyond U of T, publications on teaching, the development of new textbooks and/or other teaching tools.

In the case of those faculty members with split or graduate appointments, the Principal or Vice-Principal will solicit input from the head of the other relevant unit on the significance of their research accomplishments.

Teaching: Student course evaluations and the number of students taught are important measures in determining the teaching score. The committee will be mindful of potential gender and racialized biases in student course evaluations. Instructors may provide additional context for course evaluations scores and comments on improvements made since previous iterations of the course. Other factors which play a role include whether one has undertaken especially time-consuming teaching tasks in the year in question (such as the creation of new courses or undergraduate thesis supervision), and, if the faculty member has a graduate appointment, the amount of graduate supervision being done, and comments by graduate students on graduate instruction (where available). PTR evaluations of teaching are also based on the Annual Activity Report, including documentation of new course preparations, of teaching innovation and research, of involvement in curricular reform and planning, and of professional development in teaching and pedagogy. The committee reviews all course materials provided. Faculty members are encouraged to document the full scope of their teaching contributions, including extraordinary ones, when submitting an Annual Activity Report.

In the case of those College members with split appointments, only their teaching at UC will be considered. Courses taught on paid overload will not normally be considered for PTR purposes. In the case of tenure stream faculty members with non-budgetary graduate appointments, the Principal or Vice-Principal will consult with the graduate unit head about the significance of their graduate teaching and supervision for their teaching score.

Service: Service to the University means primarily administrative or committee work within the University, including service to the Faculty Association and to Colleges and Departments, but it also includes such evidence of collegiality as attendance at College meetings, colloquia, and other such events, and a general willingness to perform the many small (and large!) tasks necessary to the academic enterprise. Other factors which will be given consideration include service to professional organizations and societies, community outreach, public knowledge mobilization, and editorial work for journals or publishers. In the case of those with graduate appointments, the Principal or Vice-Principal will consult with the unit head to determine the significance of their service to the graduate unit.

In the case of those College members with cross-appointments, their service for the College will be pro-rated so that it can be compared appropriately with others in their pool.

iv. Scoring

In the tenure stream, each faculty member is assigned a score on a scale of 0 through 5 for each of the categories of work: teaching; research and creative professional practice; and service. In the teaching stream, each faculty member is assigned a score of 0 through 5 for each of the categories of teaching; research and pedagogical/professional development; and service. A score of 3 will be given when the professor in question meets expectations in the relevant area. The Committee will try to use the whole scale, though a score of 0 – indicating a failure to meet basic expectations – will be rare.

For example, Professor Y is in the tenure stream and is evaluated as follows:

	0	1	2	3	4	5
Teaching				✓		
Research, etc.		✓				
Service			✓			

Each category is then assigned a weight. For tenure stream faculty members, teaching will normally have a weight of 4; research and creative professional practice will normally have a weight of 4; and service will normally have a weight of 2. For teaching stream faculty members, teaching will normally have a weight of 6; research and pedagogical/professional development will normally have a weight of 2; and service will normally have a weight of 2. These weights are adjusted when professors have taken on a heavy service load; the total weight must equal 10. The weight is then multiplied by the score for each component and the results added together. Professor Y's weighted aggregate would thus be:

	Score		Weight		
Teaching	3	x	4	=	12
Research	1	x	4	=	4
Service	2	x	2	=	4
Weighted Aggregate				=	20

This aggregate is then divided by 5 to yield the final score on a 10-point scale. Professor Y's final score is thus 4.

v. Leaves

Faculty members on regular research and study (RS) leave will be evaluated on the basis of research or creative, pedagogical, and professional activity (as described in their application for leave) during the leave. Continuing graduate supervision or service will be taken into consideration when determining the PTR score for faculty members on RS leave. In case of partial RS leaves, the weighting of the faculty member's teaching, research, and service scores will be pro-rated accordingly.

The principle of no professional disadvantage applies for those on maternity / parental / adoption leave. Calculations for PTR will be based on the faculty member's work prior to the leave and, where applicable, after their return. In some cases, where the faculty member was ill or unable to function at full capacity prior to the leave, it may be necessary to extrapolate over a longer period of time.

Where possible, faculty members taking leaves other than RS leaves are urged to consult with the Principal or Vice-Principal before their leave to settle how their PTR for the leave period will be calculated.

Appendix 4

University College PTR Policy

Revised: May 2022

Consultation process:

PTR Committee: 24 January 2022 and 4 May 2022

Meetings of UC faculty members with budgetary appointments: 28 February 2022 and 26 October 2022

UC Executive Committee: 04 November 2022

College Council: 18 November 2022

Completion of Annual Reports

Each faculty member with a budgetary appointment to University College must submit the following to the Principal's Office by April 30 of each year.

- i. **Annual Activity Report (AAR);** faculty members are invited to submit a cover letter for their AAR explaining any special features of their performance that would not be evident in the Report itself.
Forms available at: <https://utoronto.sharepoint.com/:f:/r/sites/artsci-ASDO-HR-ACAD/Academic%20HR%20Processes/PTR/Annual%20%20Activity%20Report%20Forms?csf=1&web=1&e=WHSmgA>
- ii. **An updated CV**
- iii. **Paid Activity Report**
~~E-(forms available at: <https://wp.provost.utoronto.ca/aapm/wp-content/uploads/sites/129/2018/01/paid-activities-report.pdf><https://utoronto.sharepoint.com/sites/artsci-ASDO-HR-ACAD/Academic%20HR%20Processes/Forms/AllItems.aspx?viewid=7ad37535%2D89ef%2D4813%2Dafe8%2Da58ff019469f&id=%2Fsites%2Fartsci%2DASDO%2DH%2DACAD%2FAcademic%20HR%20Processes%2FPTR%2FPaid%20Activities%20Report%20Form>).~~
- iv. If applicable, **Annual Administrative Accountability Report;** accountability reports should be completed by appointed and status-only faculty and staff members who have financial or administrative responsibility for a budgetary unit or a research grant or contract.
~~E-(forms available at <https://finance.utoronto.ca/forms/accountability>).~~ Accountability reports should be completed by appointed and status-only faculty and staff members who have financial or administrative responsibility for a budgetary unit or a research grant or contract.

Program Directors, even if not appointed budgetarily to the College, are also asked to submit copies of the Annual Activity Reports and CVs to the Principal's Office by April 30, so that a full description of their service to the College can be shared with their home units.

Method for Determining Salary Increases

i. Introduction

Faculty members' salaries are determined each year by applying an across-the-board ~~cost-of-living~~ increase (if any) to their previous year's salary and adding the appropriate amount of merit pay (PTR).

Faculty ~~members~~ with budgetary ~~cross~~-appointments ~~in-with another unit~~ ~~Department or EDU:A will have their PTR award determined by their unit~~ ~~will be assessed in-at the College according to the percentage of their appointment to the College.~~ ~~Only those Faculty with budgetary appointments to the College have their salary increases determined by the College.~~

The College is given an allotment for each faculty member in the tenure and teaching streams, with those below a certain salary level ("the breakpoint") receiving a larger allotment than those above it. There are thus four pools of money that are used for merit pay: Teaching Stream Below the Breakpoint, Teaching Stream Above the Breakpoint, ~~Professorial-Tenure~~ Stream Below the Breakpoint, and ~~Professorial-Tenure~~ Stream Above the Breakpoint.

The money in each pool is redistributed to its contributors on the basis of merit. The process is a zero-sum game, in that awards are made on the basis of comparisons of the performances of members within a pool in the year in question. A strong performance when others in the pool have also had strong years will yield an average PTR award, while an average year when others were relatively unproductive could yield an above-average award.

The ~~Principal and~~ Vice-Principal of the College constitutes a PTR Committee to advise ~~them/her or him~~ on ~~Faculty-faculty members'~~ performance in teaching, research, and service. Members will typically include both tenure and teaching ~~-stream~~ faculty ~~members and appropriate representation from the Mark S. Bonham Centre for Sexual Diversity Studies.~~

The ~~Principal and~~ Vice-Principal consults with the PTR Committee ~~and determines and comes up with~~ a score out of 10 for each faculty member based on ~~their/her or his~~ teaching, research ~~and/or~~ creative, professional, or pedagogical achievement, and service, using the ~~scoring~~ method described below. The total points awarded for faculty members in a given pool (separated by stream and breakpoint) are added together, and the pool is divided by

the total points, yielding a dollar-per-point figure. ~~Each faculty member's PTR is determined by multiplying her or his score by the appropriate per-point amount.~~

~~For example, suppose that the breakpoint for the tenure stream is \$120,000; that there are 20 tenure stream faculty members below the breakpoint and 10 above it; and that the allotment for those below the breakpoint is \$2500 and for those above it is \$1500. Then the pool to be used for merit increases for those above the breakpoint is \$15,000; for those below the breakpoint, \$50,000.~~

~~If the 20 faculty members below the breakpoint each received scores that totaled to 120, then the per-point amount for those below the breakpoint would be:~~

$$\text{\$50,000} \div 120 = \text{\$416.67 per point.}$$

~~If Professor Y received a 5/10 PTR score and had a salary below the breakpoint, then he would receive a PTR increase of:~~

$$5 \times \text{\$416.67} = \text{\$2083.33.}$$

~~If the 10 faculty members above the breakpoint received scores totaling 60, then the per-point value for members of this pool is:~~

$$\text{\$15,000} \div 60 = \text{\$250 per point.}$$

~~If Professor Z received a 7/10 score and had a salary above the breakpoint, then she would receive a PTR increase of:~~

$$7 \times \text{\$250} = \text{\$1750.}$$

In addition to the money from the pool, PTR increases can also take the form of Dean's Excellence Awards, which top up the merit increases in cases of special achievement, and Small Group Awards, which allows for the repair of anomalies that can occur in a relatively less populated PTR pool.

In the case of cross-appointed faculty members, both their the amount contribution contributed to their pool and their PTR increases are pro-rated by the percentage of their appointment to the College. ~~For example, suppose that Professor X is in the tenure stream and has an appointment that is 60% University College and 40% Swedish Studies; that her salary is above the breakpoint; and that she was given a 8/10 PTR score for her work at UC.~~

~~Professor X's contribution to the above the breakpoint tenure stream pool in UC would be:~~

$$0.6 \times \text{\$1500} = \text{\$900.}$$

~~Her PTR award in UC would be:~~

~~8 x \$250 x 0.6 = \$1200.~~

~~The remaining 40% of her PTR would be determined by Swedish Studies.~~

ii. The Annual Activity Report

The Annual Activity Report is the primary means by which the PTR Committee assesses faculty members' yearly activities in teaching, research, and service. It is important that the AAR be as clear and as thorough as possible.

Note that the AAR has separate categories for Accepted-accepted and Published-published works. Given that the College gives primary credit for work when it is accepted ~~(see below)~~, it should be listed in that category for one year only – even if it remains accepted but not published for several years. If a work is accepted and published in the same year, faculty members should be sure to make that fact clear in their Reports by including it in both categories. The default assumption for works in the Published category will be that the professor has already received credit for it in a previous year's PTR. However, as detailed below, PTR credit for major works, such as books, may be spread over more than just the year of acceptance.

Faculty members ~~have the option of including~~ are encouraged to include a cover letter with their AAR. This is ~~an especially good idea~~ important if a Report contains ambiguities or items that are not self-explanatory.

All ~~professorial~~ tenure-stream faculty members with cross-appointments (whether or not they are budgetary) should provide copies of their CVs and AARs ~~annual Activity Reports to their graduate units, in addition to the College. Those with cross-appointments should provide an AAR and a CV~~ to all the relevant undergraduate and graduate units.

iii. Criteria for Assigning Marks/Scores

~~The criteria for awarding PTR are outlined in guidelines available on the Provost's website. University College interprets these criteria in the following manner.~~

Research and Creative, Professional, and Pedagogical Achievement: Publications, scholarly addresses, grants, and work in progress all count as evidence of research activity. Colleagues who wish work in progress to be taken into account will be expected to provide copies or descriptions of such the work undertaken. In the case of successive drafts of the same work submitted in different years the faculty member will be expected to indicate how the work has changed from that taken into account earlier. *Ordinarily the major credit for work will be given in the year of its acceptance for publication.* However, PTR awards for lengthy and major projects may, ~~if drafts are submitted~~, be spread out over more than one

year. PTR increases are supposed to reflect the quality as well as the quantity of research, and the PTR Committee will take into account such factors as acceptance by major publishers and journals when determining quality. ~~Some effort will be made to smooth out precipitous drops in research marks which sometimes occur when a faculty member has completed a major work and is “gearing up” for another, by spreading credit for the work over more than one year.~~

Creative and Professional achievements include new works of art (productions or publication of a play, contributing to or curating a show at a gallery), the development of a report for a professional organization, presentations at professional meetings, and ~~the like~~ comparable achievements and activities.

Pedagogical achievement includes such things as innovations in teaching practice that are shared within and beyond U of T, publications on teaching, the development of new textbooks and/or other teaching tools.

In the case of those faculty members with split or graduate appointments, the Principal or Vice-Principal will solicit input from the head of the other relevant unit on the significance of their research accomplishments.

Teaching: Student course evaluations ~~scores~~ and the number of students taught are important measures in determining the teaching ~~mark~~ score. ~~The committee will be mindful of potential gender and racialized biases in student course evaluations. Instructors may provide additional context for course evaluations scores and comments on improvements made since previous iterations of the course~~ Other factors which play a role include whether one has undertaken especially difficult time-consuming teaching tasks in the year in question (such as the creation of new courses, or undergraduate thesis supervision), and, if the faculty member has a graduate appointment, the amount of graduate supervision being done and comments by graduate students on graduate instruction (where available). PTR evaluations of teaching are also based on the annual activity report, including documentation of new course preparations, of teaching innovation and research, of involvement in curricular reform and planning, of teaching innovations, and of professional development in teaching and pedagogy. The committee reviews all course materials provided. Attention will also be paid to teaching innovation and research where this is brought to the College’s attention. ~~Addresses and lectures which do not report original research or pedagogical innovation but educate a professional or public audience will normally be considered teaching activity.~~ Faculty members are encouraged to document ~~unusual~~ the full scope of their teaching contributions, including extraordinary ones, when submitting an Annual Activity Report.

In the case of those College members with split appointments, only their teaching at UC will be considered. Courses taught on paid overload will not normally be considered for PTR purposes. In the case of tenure stream faculty members with non-budgetary graduate appointments, the Principal or Vice-Principal will consult with the graduate unit head about the significance of their graduate teaching and supervision for their teaching score.

Service: Service to the University means primarily administrative or committee work within the University, including service to the Faculty Association and to Colleges and Departments, but it also includes such evidence of collegiality as attendance at College meetings, colloquia, and other such events, and a general willingness to perform the many small (and large!) tasks necessary to the academic enterprise. Other factors which will be given consideration, ~~but less weight~~, include service to professional organizations and societies, community outreach, public knowledge mobilization, and editorial work for journals or publishers. In the case of those with graduate appointments, the Principal or Vice-Principal will consult with the unit head to determine the significance of their service to the graduate unit.

In the case of those College members with cross-appointments, their service for the College will be pro-rated so that it can be compared appropriately with others in their pool.

iv. Scoring

In the tenure stream, each faculty member is assigned a ~~mark~~ score on a scale of 0 through 5 for each of the categories of work: teaching; research and creative, professional, ~~practice or pedagogical achievement~~; and service. In the teaching stream, each faculty member is assigned a mark ~~score~~ of 0 through 5 for each of the categories of teaching, ~~creative and research and pedagogical~~/professional development; and service. A score of 3 will be given when the professor in question meets expectations in the relevant area. The Committee will try to use the whole scale, though a mark ~~score~~ of 0 – indicating a failure to meet basic expectations – will be rare.

For example, Professor Y is in the ~~tenure~~ professorial stream and is evaluated as follows:

	0	1	2	3	4	5
Teaching				✓		
Research, etc.		✓				
Service			✓			

Each category is then assigned a weight. For ~~tenure~~ tenure -stream faculty members, teaching will normally have a weight of 4; and research and creative professional practice will normally have a weight of 4; and service will normally have a weight of 2. For ~~teaching~~ teaching -stream faculty members, teaching will normally have a weight of 6; ~~creative, professional, and pedagogical achievement will~~ research and pedagogical/professional development will normally have a weight of 2; and service will normally have a weight of 2. These weights are adjusted when professors have taken on a heavy service load; ~~where~~ although? the total weight must equal 10. The weight is then multiplied by the score for each component and the results added together. Professor Y's weighted aggregate would thus be:

	Mark Score		Weight		
Teaching	3	x	4	=	12
Research	1	x	4	=	4
Service	2	x	2	=	4
Weighted Aggregate				=	20

This aggregate is then divided by 5 to yield the final score on a 10-point scale. Professor Y's final mark-score is thus 4.

v. Leaves

Faculty members on regular research and study (RS) leave will be evaluated solely on the basis of research or creative, pedagogical, and professional activity (as described in their application for leave) during the leave ~~(i.e., the research category will be weighted as 10).~~ Continuing graduate supervision or service will be taken into consideration when determining the PTR score for faculty members on RS leave. In case of partial RS leaves, the weighting of the faculty member's teaching, research, and service scores will be pro-rated accordingly. ~~in such a way that the time on leave is evaluated solely on research activity.~~

The principle of no professional disadvantage applies for those on maternity/ parental/ adoption leave. Calculations for PTR will be based on the faculty member's work prior to ~~and after the leave, with allowances for a longer term review to ensure no anomalies occurred. The faculty member's performance prior to the leave and, where applicable, after their return. may be a good indication of the PTR for the leave period, although in some~~ cases, where the faculty member was ill or unable to function at full capacity prior to the leave, it may be necessary to extrapolate over a longer period of time.

Where possible, Faculty-faculty members taking ~~other types of~~ leaves other than RS leaves are urged to consult with the Principal or Vice-Principal before their leave to settle how their PTR for the leave period will be calculated.

Appendix 5

UC Curriculum Changes 2022-2023

CDN

Two changes are being made to Canadian Studies (CDN).

1. In conversation with Caribbean Studies, CDN is adding two courses to its list of possible completion requirements for the Specialist, Major, Minor in Canadian Studies—these two CAR courses will be added to the list of Canadian Studies approved courses on the website. They are also being added to the list of courses available for the Certificate in Black Canadian Studies—attached is a form that lists this change. The two courses are:

- CAR220H1 Comparative Caribbean Literature
- CAR221H1 Comparative Caribbean Literature and Visual Culture

2. Three new Special Topics courses are being created in CDN. Currently, there are Special Topics courses at each year, but we are adding one more, to ensure greater flexibility. Two of the three Special Topics are currently being used, and there is a new faculty member joining the program next academic year, which will require more Special Topics shells to be available.

- CDN270H1: Special Topics in Canadian Studies
- CDN370H1: Special Topics in Canadian Studies
- CDN470H1: Special Topics in Canadian Studies

COG

Four new Special Topics courses are being created in Cognitive Science. Currently, there are no such courses on the books in the program: creating these new courses will add greater flexibility in terms of course offerings. Two Special Topics shells are being created at the fourth year, as it is anticipated that there will be more interest in teaching special topics courses at the upper level.

- COG270H1: Special Topics in Cognitive Science
- COG370H1: Special Topics in Cognitive Science
- COG470H1: Special Topics in Cognitive Science
- COG471H1: Special Topics in Cognitive Science

HST

The only change for Health Studies is that two additional prerequisite options are being added for **HST405H1: Global Migration and Health**. The added prerequisites are HMB203H1: Introduction to Global Health and HMB303H1: Global Health and Human Rights. Students will now be able to take HST405H1 with either HMB203H1, HMB303H1, or the current prerequisite, HST209H1: Introduction to Health. This will enable more students from HMB who are interested in global health will be able to take HST405H1, and the change is being made at the request of HMB.

Certificate in Black Canadian Studies - ASCER0828

The Certificate in Black Canadian Studies will provide students with an opportunity to study and research the social construction of race in Canada, with a focus on Black Canada and Black Canadians, past and present. This will include attending to structural and systemic discrimination in areas including politics, judicial systems, and the arts, as well as considering counter-narratives and forms of resistance and empowerment enacted by Black Canadian communities. This certificate also offers a specialization that considers the historical roots and contemporary implications of anti-Black racism, as well as movements that are building towards social equity, and future imaginings. While this certificate addresses local and national contexts, it also situates diasporic and transnational frameworks for understanding Blackness in Canada. As a result, the certificate also examines a comparative approach to meaning-making and belonging in solidarity with other forms of racism and oppression.

Enrolment Requirements:

This is an open enrolment Certificate. A student who has completed 4.0 credits may enrol in the Certificate.

Completion Requirements:

(2.5 credits)

1. [HIS265Y1](#)
2. 0.5 credit from [CAR429H1](#), [CDN335H1](#), [CSE347H1](#), [ENG356Y1](#), [WGS390H1](#)
3. 1.0 additional credit, either from courses not already taken to fulfill Requirement 2, or from any of the following:
 - African Studies: [AFR150Y1](#), [AFR353H1](#)
 - Caribbean Studies: [CAR120Y1](#), [CAR220H1](#), [CAR221H1](#), [CAR315H1](#), [CAR316H1](#), [CAR428H1](#)
 - Cinema Studies: [CIN337H1](#)
 - Criminology and Sociolegal Studies: [CRI210H1](#), [CRI322H1](#), [CRI383H1](#)
 - Critical Studies in Equity and Solidarity: [CSE240H1](#), [CSE340H1](#), [CSE341H1](#), [CSE344H1](#), [CSE344Y1](#), [CSE447H1](#)
 - Drama, Theatre and Performance Studies: [DRM462H1](#)
 - Diaspora and Transnational Studies: [DTS200Y1](#)
 - Geography and Planning: [GGR456H1](#)
 - History: [HIS106Y1](#), [HIS312H1](#), [HIS391Y1](#), [HIS429H1](#), [HIS446H1](#)

- Joint Course: [JQR360H1](#)
- Political Science: [POL467H1](#)
- Sexual Diversity Studies: [SDS382H1](#)
- Sociology: [SOC210H1](#), [SOC311H1](#)/ [SOC347H1](#), [SOC367H1](#), [SOC484H1](#)
- Urban Studies: [URB339H1](#)
- Women and Gender Studies: [WGS463H1](#), [WGS481H1](#)

Notes:

- An elective course (maximum of 1.0 credit) dealing with some aspect of Black Canadian Studies not captured in the above list may be accepted with approval of the Canadian Studies program director at University College.
- Where applicable, students may also count up to 0.5 credit from courses at UTM and UTSC towards the certificate, in accordance with the regulations of the Faculty of Arts & Science and those at UTM and UTSC, and with approval of the Canadian Studies program director at University College.
- Effective Fall 2021, courses associated with New (NEW) College's African Studies, Caribbean Studies, and Critical Studies in Equity and Solidarity programs will have the new "AFR," "CAR," and "CSE" designators respectively. In addition, courses associated with Innis (INI) College's Urban Studies program will have the new "URB" designator.

Faculty of Arts & Science

New Course Development Form

Designator	Number ⁱ	Title	Abbrev. Title (Max 30 Characters)							
CDN	270	Special Topics in Canadian Studies	Special Topics in Cdn Stud							
Previous Course Code (<i>reweighted or renumbered courses</i>)										
Division		Associated with (Division)ⁱⁱ								
Arts & Science		University College								
Unit (<i>for joint courses, list both sponsoring units</i>)		Associated with (Unit)								
Fixed Credit Value (<i>0.5 or 1.0</i>)		Jointly Offered with Course(s)								
0.5										
Calendar Description (<i>50-100 words</i>)										
An in-depth study of selected questions in contemporary Canadian culture and society. Content will vary from year to year. Specific course information will be available on the Canadian Studies website at www.uc.utoronto.ca/canadianstudies/ .										
URL		www.uc.utoronto.ca/canadianstudies/								
Prerequisites		None								
Corequisites		None								
Exclusions		None								
Recommended Preparation		None								
Breadth Requirementsⁱⁱⁱ			Distribution Requirements Humanities, Social Science							
Total Instructional Hours (<i>usually multiples of 12</i>)		Lecture	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td>#</td><td>Practical</td><td>#</td><td>Tutorial</td><td>#</td><td>Seminar</td><td>24</td></tr> </table>	#	Practical	#	Tutorial	#	Seminar	24
#	Practical	#	Tutorial	#	Seminar	24				
Available for CR/NCR status^{iv}		Yes (default)								
Competency Levels (none, slightly, notably or extensively)	Critical and Creative Thinking		Notably		Quantitative Reasoning		Slightly			
	Communication		Notably		Social and Ethical Responsibility		Notably			
	Information Literacy		Slightly							
Experiential Learning (none, notably or extensively)	Research	None			Other	Choose				
	Nature of "Other" Experiential Learning^v									
Proposal Questions – General (<i>Complete all fields in this section</i>)										
Topics Covered										
Varies year by year.										
Methods of Assessment										
Varies year by year.										
Rationale and Academic Relevance										
This Special Topics shell is being created in Canadian Studies to give the program more flexibility around curriculum innovation, and one-off teaching opportunities that arise from time-to-time.										

Overlap of course content with current courses offered by other departments/programs			
N/A			
Consultation Undertaken^{vi} <i>(Do not leave blank – indicate date of sign-off from external unit, or none required.)</i>			
None required			
Resources Required			
None			
Resources - Budget	Academic unit will provide these resources from existing budget.		
Proposal Questions - Undergraduate			
Programs of study for which this course might be suitable			
N/A			
Estimated Enrolment	50	Instructor <i>(Do not leave blank)</i>	TBD

ⁱ E.g., “120H1” or “320Y1” or “295Y0” – include the three digit code, the weight (Y/H), and the number representing the campus (1 = St. George, 0 = Off-campus, for summer abroad/field offerings).

ⁱⁱ Use “Associated With” fields if your unit is outside Arts & Science; normally only “Associated With (Unit)” is used.

ⁱⁱⁱ Full credit courses may have one breadth category (counting as 1.0 in that category) or two (counting 0.5 in two categories); half-credit courses may only have one breadth category.

^{iv} All courses normally may be made credit/no-credit by students. Policy only allows exception for: “courses where an individual student works on independent study or individual research supervised by a professor; First Year Seminars (199s)/Research Opportunity Program (299s)/Research Excursions (399s); Foundational Year Program courses (College Ones, Munk One); Rotman Commerce (RSM) courses; field courses; courses evaluated on a Pass/Fail basis.” (2017-18 Calendar)

^v Indicates an experience that is unusual, unique, or distinctive; this includes community involvement, distinctive practicals or laboratories, field work, internships, international experience or exchange, ROP or REP courses, service learning, or studio. Leave blank for courses including laboratories, term papers, short trips, team projects or self-directed study.

^{vi} If your course would affect other programs in terms of their program requirements, prerequisites/exclusions, it is essential to indicate such consultation has happened. Otherwise, indicate relevant internal or external consultation as needed (e.g., unit governance, student demand, success as topics course, etc.).

Faculty of Arts & Science

New Course Development Form

Designator	Number ⁱ	Title	Abbrev. Title (Max 30 Characters)							
CDN	370	Special Topics in Canadian Studies	Special Topics in Cdn Stud							
Previous Course Code (<i>reweighted or renumbered courses</i>)										
Division		Associated with (Division)ⁱⁱ								
Arts & Science		University College								
Unit (<i>for joint courses, list both sponsoring units</i>)		Associated with (Unit)								
Fixed Credit Value (<i>0.5 or 1.0</i>)		Jointly Offered with Course(s)								
0.5										
Calendar Description (<i>50-100 words</i>)										
An in-depth study of selected questions in contemporary Canadian culture and society. Content will vary from year to year. Specific course information will be available on the Canadian Studies website at www.uc.utoronto.ca/canadianstudies/ .										
URL		www.uc.utoronto.ca/canadianstudies/								
Prerequisites		None								
Corequisites		None								
Exclusions		None								
Recommended Preparation		None								
Breadth Requirementsⁱⁱⁱ		Distribution Requirements Humanities, Social Science								
Total Instructional Hours (<i>usually multiples of 12</i>)		Lecture	#	Practical	#	Tutorial	#	Seminar	24	
Available for CR/NCR status^{iv}		Yes (default)								
Competency Levels (none, slightly, notably or extensively)	Critical and Creative Thinking		Notably		Quantitative Reasoning		Slightly			
	Communication		Notably		Social and Ethical Responsibility		Notably			
	Information Literacy		Slightly							
Experiential Learning (none, notably or extensively)	Research	None				Other	Choose			
	Nature of "Other" Experiential Learning^v									
Proposal Questions – General (<i>Complete all fields in this section</i>)										
Topics Covered										
Varies year by year.										
Methods of Assessment										
Varies year by year.										
Rationale and Academic Relevance										
This Special Topics shell is being created in Canadian Studies to give the program more flexibility around curriculum innovation, and one-off teaching opportunities that arise from time-to-time.										

Overlap of course content with current courses offered by other departments/programs			
N/A			
Consultation Undertaken^{vi} <i>(Do not leave blank – indicate date of sign-off from external unit, or none required.)</i>			
None required			
Resources Required			
None			
Resources - Budget	Academic unit will provide these resources from existing budget.		
Proposal Questions - Undergraduate			
Programs of study for which this course might be suitable			
N/A			
Estimated Enrolment	50	Instructor <i>(Do not leave blank)</i>	TBD

ⁱ E.g., “120H1” or “320Y1” or “295Y0” – include the three digit code, the weight (Y/H), and the number representing the campus (1 = St. George, 0 = Off-campus, for summer abroad/field offerings).

ⁱⁱ Use “Associated With” fields if your unit is outside Arts & Science; normally only “Associated With (Unit)” is used.

ⁱⁱⁱ Full credit courses may have one breadth category (counting as 1.0 in that category) or two (counting 0.5 in two categories); half-credit courses may only have one breadth category.

^{iv} All courses normally may be made credit/no-credit by students. Policy only allows exception for: “courses where an individual student works on independent study or individual research supervised by a professor; First Year Seminars (199s)/Research Opportunity Program (299s)/Research Excursions (399s); Foundational Year Program courses (College Ones, Munk One); Rotman Commerce (RSM) courses; field courses; courses evaluated on a Pass/Fail basis.” (2017-18 Calendar)

^v Indicates an experience that is unusual, unique, or distinctive; this includes community involvement, distinctive practicals or laboratories, field work, internships, international experience or exchange, ROP or REP courses, service learning, or studio. Leave blank for courses including laboratories, term papers, short trips, team projects or self-directed study.

^{vi} If your course would affect other programs in terms of their program requirements, prerequisites/exclusions, it is essential to indicate such consultation has happened. Otherwise, indicate relevant internal or external consultation as needed (e.g., unit governance, student demand, success as topics course, etc.).

Faculty of Arts & Science

New Course Development Form

Designator	Number ⁱ	Title	Abbrev. Title (Max 30 Characters)							
CDN	470	Special Topics in Canadian Studies	Special Topics in Cdn Stud							
Previous Course Code (<i>reweighted or renumbered courses</i>)										
Division					Associated with (Division)ⁱⁱ					
Arts & Science					University College					
Unit (<i>for joint courses, list both sponsoring units</i>)					Associated with (Unit)					
Fixed Credit Value (<i>0.5 or 1.0</i>)			Jointly Offered with Course(s)							
0.5										
Calendar Description (<i>50-100 words</i>)										
An in-depth study of selected questions in contemporary Canadian culture and society. Content will vary from year to year. Specific course information will be available on the Canadian Studies website at www.uc.utoronto.ca/canadianstudies/ .										
URL		www.uc.utoronto.ca/canadianstudies/								
Prerequisites		None								
Corequisites		None								
Exclusions		None								
Recommended Preparation		None								
Breadth Requirementsⁱⁱⁱ					Distribution Requirements Humanities, Social Science					
Total Instructional Hours (<i>usually multiples of 12</i>)			Lecture	#	Practical	#	Tutorial	#	Seminar	24
Available for CR/NCR status^{iv}			Yes (default)							
Competency Levels (none, slightly, notably or extensively)	Critical and Creative Thinking		Notably		Quantitative Reasoning		Slightly			
	Communication		Notably		Social and Ethical Responsibility		Notably			
	Information Literacy		Slightly		Social and Ethical Responsibility		Notably			
Experiential Learning (none, notably or extensively)	Research	None				Other	Choose			
	Nature of "Other" Experiential Learning^v									
Proposal Questions – General (<i>Complete all fields in this section</i>)										
Topics Covered										
Varies year by year.										
Methods of Assessment										
Varies year by year.										
Rationale and Academic Relevance										
This Special Topics shell is being created in Canadian Studies to give the program more flexibility around curriculum innovation, and one-off teaching opportunities that arise from time-to-time.										

Overlap of course content with current courses offered by other departments/programs			
N/A			
Consultation Undertaken^{vi} <i>(Do not leave blank – indicate date of sign-off from external unit, or none required.)</i>			
None required			
Resources Required			
None			
Resources - Budget	Academic unit will provide these resources from existing budget.		
Proposal Questions - Undergraduate			
Programs of study for which this course might be suitable			
N/A			
Estimated Enrolment	50	Instructor <i>(Do not leave blank)</i>	TBD

ⁱ E.g., “120H1” or “320Y1” or “295Y0” – include the three digit code, the weight (Y/H), and the number representing the campus (1 = St. George, 0 = Off-campus, for summer abroad/field offerings).

ⁱⁱ Use “Associated With” fields if your unit is outside Arts & Science; normally only “Associated With (Unit)” is used.

ⁱⁱⁱ Full credit courses may have one breadth category (counting as 1.0 in that category) or two (counting 0.5 in two categories); half-credit courses may only have one breadth category.

^{iv} All courses normally may be made credit/no-credit by students. Policy only allows exception for: “courses where an individual student works on independent study or individual research supervised by a professor; First Year Seminars (199s)/Research Opportunity Program (299s)/Research Excursions (399s); Foundational Year Program courses (College Ones, Munk One); Rotman Commerce (RSM) courses; field courses; courses evaluated on a Pass/Fail basis.” (2017-18 Calendar)

^v Indicates an experience that is unusual, unique, or distinctive; this includes community involvement, distinctive practicals or laboratories, field work, internships, international experience or exchange, ROP or REP courses, service learning, or studio. Leave blank for courses including laboratories, term papers, short trips, team projects or self-directed study.

^{vi} If your course would affect other programs in terms of their program requirements, prerequisites/exclusions, it is essential to indicate such consultation has happened. Otherwise, indicate relevant internal or external consultation as needed (e.g., unit governance, student demand, success as topics course, etc.).

Faculty of Arts & Science

New Course Development Form

Designator	Number ⁱ	Title	Abbrev. Title (Max 30 Characters)						
COG	270	Special Topics in Cognitive Science	Special Topics in Cog Sci						
Previous Course Code (<i>reweighted or renumbered courses</i>)									
Division		Associated with (Division)ⁱⁱ							
Arts & Science		University College							
Unit (<i>for joint courses, list both sponsoring units</i>)		Associated with (Unit)							
Fixed Credit Value (<i>0.5 or 1.0</i>)		Jointly Offered with Course(s)							
0.5									
Calendar Description (<i>50-100 words</i>)									
An in-depth study of selected questions in the field of Cognitive Science. Content will vary from year to year. Specific course information will be available on the Cognitive Science website at https://www.uc.utoronto.ca/cognitive-science									
URL		https://www.uc.utoronto.ca/cognitive-science							
Prerequisites		None							
Corequisites		None							
Exclusions		None							
Recommended Preparation		None							
Breadth Requirementsⁱⁱⁱ		Distribution Requirements Humanities, Social Science, Science							
Total Instructional Hours (<i>usually multiples of 12</i>)		Lecture	#	Practical	#	Tutorial	#	Seminar	24
Available for CR/NCR status^{iv}		Yes (default)							
Competency Levels (none, slightly, notably or extensively)	Critical and Creative Thinking		Notably		Quantitative Reasoning		Slightly		
	Communication		Notably		Social and Ethical Responsibility		Slightly		
	Information Literacy		Slightly						
Experiential Learning (none, notably or extensively)	Research	None				Other	Choose		
	Nature of "Other" Experiential Learning^v								
Proposal Questions – General (<i>Complete all fields in this section</i>)									
Topics Covered									
Varies year by year.									
Methods of Assessment									
Varies year by year.									
Rationale and Academic Relevance									

This Special Topics shell is being created in Cognitive Science as there are currently no special topics courses on the books. Having Special Topics shells available will give the program more flexibility around curriculum innovation, and one-off teaching opportunities that arise from time-to-time.			
Overlap of course content with current courses offered by other departments/programs			
N/A			
Consultation Undertaken^{vi} <i>(Do not leave blank – indicate date of sign-off from external unit, or none required.)</i>			
None required			
Resources Required			
None			
Resources - Budget	Academic unit will provide these resources from existing budget.		
Proposal Questions - Undergraduate			
Programs of study for which this course might be suitable			
N/A			
Estimated Enrolment	50	Instructor <i>(Do not leave blank)</i>	TBD

ⁱ E.g., “120H1” or “320Y1” or “295Y0” – include the three digit code, the weight (Y/H), and the number representing the campus (1 = St. George, 0 = Off-campus, for summer abroad/field offerings).

ⁱⁱ Use “Associated With” fields if your unit is outside Arts & Science; normally only “Associated With (Unit)” is used.

ⁱⁱⁱ Full credit courses may have one breadth category (counting as 1.0 in that category) or two (counting 0.5 in two categories); half-credit courses may only have one breadth category.

^{iv} All courses normally may be made credit/no-credit by students. Policy only allows exception for: “courses where an individual student works on independent study or individual research supervised by a professor; First Year Seminars (199s)/Research Opportunity Program (299s)/Research Excursions (399s); Foundational Year Program courses (College Ones, Munk One); Rotman Commerce (RSM) courses; field courses; courses evaluated on a Pass/Fail basis.” (2017-18 Calendar)

^v Indicates an experience that is unusual, unique, or distinctive; this includes community involvement, distinctive practicals or laboratories, field work, internships, international experience or exchange, ROP or REP courses,

service learning, or studio. Leave blank for courses including laboratories, term papers, short trips, team projects or self-directed study.

^{vi} If your course would affect other programs in terms of their program requirements, prerequisites/exclusions, it is essential to indicate such consultation has happened. Otherwise, indicate relevant internal or external consultation as needed (e.g., unit governance, student demand, success as topics course, etc.).

Faculty of Arts & Science

New Course Development Form

Designator	Number ⁱ	Title	Abbrev. Title (Max 30 Characters)						
COG	370	Special Topics in Cognitive Science	Special Topics in Cog Sci						
Previous Course Code (<i>reweighted or renumbered courses</i>)									
Division		Associated with (Division)ⁱⁱ							
Arts & Science		University College							
Unit (<i>for joint courses, list both sponsoring units</i>)		Associated with (Unit)							
Fixed Credit Value (<i>0.5 or 1.0</i>)		Jointly Offered with Course(s)							
0.5									
Calendar Description (<i>50-100 words</i>)									
An in-depth study of selected questions in the field of Cognitive Science. Content will vary from year to year. Specific course information will be available on the Cognitive Science website at https://www.uc.utoronto.ca/cognitive-science									
URL		https://www.uc.utoronto.ca/cognitive-science							
Prerequisites		None							
Corequisites		None							
Exclusions		None							
Recommended Preparation		None							
Breadth Requirementsⁱⁱⁱ		Distribution Requirements Humanities, Social Science, Science							
Total Instructional Hours (<i>usually multiples of 12</i>)		Lecture	#	Practical	#	Tutorial	#	Seminar	24
Available for CR/NCR status^{iv}		Yes (default)							
Competency Levels (none, slightly, notably or extensively)	Critical and Creative Thinking		Notably		Quantitative Reasoning		Slightly		
	Communication		Notably		Social and Ethical Responsibility		Slightly		
	Information Literacy		Slightly						
Experiential Learning (none, notably or extensively)	Research	None				Other	Choose		
	Nature of "Other" Experiential Learning^v								
Proposal Questions – General (<i>Complete all fields in this section</i>)									
Topics Covered									
Varies year by year.									
Methods of Assessment									
Varies year by year.									
Rationale and Academic Relevance									

This Special Topics shell is being created in Cognitive Science as there are currently no special topics courses on the books. Having Special Topics shells available will give the program more flexibility around curriculum innovation, and one-off teaching opportunities that arise from time-to-time.			
Overlap of course content with current courses offered by other departments/programs			
N/A			
Consultation Undertaken^{vi} <i>(Do not leave blank – indicate date of sign-off from external unit, or none required.)</i>			
None required			
Resources Required			
None			
Resources - Budget	Academic unit will provide these resources from existing budget.		
Proposal Questions - Undergraduate			
Programs of study for which this course might be suitable			
N/A			
Estimated Enrolment	50	Instructor <i>(Do not leave blank)</i>	TBD

ⁱ E.g., “120H1” or “320Y1” or “295Y0” – include the three digit code, the weight (Y/H), and the number representing the campus (1 = St. George, 0 = Off-campus, for summer abroad/field offerings).

ⁱⁱ Use “Associated With” fields if your unit is outside Arts & Science; normally only “Associated With (Unit)” is used.

ⁱⁱⁱ Full credit courses may have one breadth category (counting as 1.0 in that category) or two (counting 0.5 in two categories); half-credit courses may only have one breadth category.

^{iv} All courses normally may be made credit/no-credit by students. Policy only allows exception for: “courses where an individual student works on independent study or individual research supervised by a professor; First Year Seminars (199s)/Research Opportunity Program (299s)/Research Excursions (399s); Foundational Year Program courses (College Ones, Munk One); Rotman Commerce (RSM) courses; field courses; courses evaluated on a Pass/Fail basis.” (2017-18 Calendar)

^v Indicates an experience that is unusual, unique, or distinctive; this includes community involvement, distinctive practicals or laboratories, field work, internships, international experience or exchange, ROP or REP courses,

service learning, or studio. Leave blank for courses including laboratories, term papers, short trips, team projects or self-directed study.

^{vi} If your course would affect other programs in terms of their program requirements, prerequisites/exclusions, it is essential to indicate such consultation has happened. Otherwise, indicate relevant internal or external consultation as needed (e.g., unit governance, student demand, success as topics course, etc.).

Faculty of Arts & Science

New Course Development Form

Designator	Number ⁱ	Title	Abbrev. Title (Max 30 Characters)						
COG	470	Special Topics in Cognitive Science	Special Topics in Cog Sci						
Previous Course Code (<i>reweighted or renumbered courses</i>)									
Division		Associated with (Division)ⁱⁱ							
Arts & Science		University College							
Unit (<i>for joint courses, list both sponsoring units</i>)		Associated with (Unit)							
Fixed Credit Value (<i>0.5 or 1.0</i>)		Jointly Offered with Course(s)							
0.5									
Calendar Description (<i>50-100 words</i>)									
An in-depth study of selected questions in the field of Cognitive Science. Content will vary from year to year. Specific course information will be available on the Cognitive Science website at https://www.uc.utoronto.ca/cognitive-science									
URL		https://www.uc.utoronto.ca/cognitive-science							
Prerequisites		None							
Corequisites		None							
Exclusions		None							
Recommended Preparation		None							
Breadth Requirementsⁱⁱⁱ		Distribution Requirements Humanities, Social Science, Science							
Total Instructional Hours (<i>usually multiples of 12</i>)		Lecture	#	Practical	#	Tutorial	#	Seminar	24
Available for CR/NCR status^{iv}		Yes (default)							
Competency Levels (none, slightly, notably or extensively)	Critical and Creative Thinking		Notably		Quantitative Reasoning		Slightly		
	Communication		Notably		Social and Ethical Responsibility		Slightly		
	Information Literacy		Slightly						
Experiential Learning (none, notably or extensively)	Research	None				Other	Choose		
	Nature of "Other" Experiential Learning^v								
Proposal Questions – General (<i>Complete all fields in this section</i>)									
Topics Covered									
Varies year by year.									
Methods of Assessment									
Varies year by year.									
Rationale and Academic Relevance									

This Special Topics shell is being created in Cognitive Science as there are currently no special topics courses on the books. Having Special Topics shells available will give the program more flexibility around curriculum innovation, and one-off teaching opportunities that arise from time-to-time.			
Overlap of course content with current courses offered by other departments/programs			
N/A			
Consultation Undertaken^{vi} <i>(Do not leave blank – indicate date of sign-off from external unit, or none required.)</i>			
None required			
Resources Required			
None			
Resources - Budget	Academic unit will provide these resources from existing budget.		
Proposal Questions - Undergraduate			
Programs of study for which this course might be suitable			
N/A			
Estimated Enrolment	50	Instructor <i>(Do not leave blank)</i>	TBD

ⁱ E.g., “120H1” or “320Y1” or “295Y0” – include the three digit code, the weight (Y/H), and the number representing the campus (1 = St. George, 0 = Off-campus, for summer abroad/field offerings).

ⁱⁱ Use “Associated With” fields if your unit is outside Arts & Science; normally only “Associated With (Unit)” is used.

ⁱⁱⁱ Full credit courses may have one breadth category (counting as 1.0 in that category) or two (counting 0.5 in two categories); half-credit courses may only have one breadth category.

^{iv} All courses normally may be made credit/no-credit by students. Policy only allows exception for: “courses where an individual student works on independent study or individual research supervised by a professor; First Year Seminars (199s)/Research Opportunity Program (299s)/Research Excursions (399s); Foundational Year Program courses (College Ones, Munk One); Rotman Commerce (RSM) courses; field courses; courses evaluated on a Pass/Fail basis.” (2017-18 Calendar)

^v Indicates an experience that is unusual, unique, or distinctive; this includes community involvement, distinctive practicals or laboratories, field work, internships, international experience or exchange, ROP or REP courses,

service learning, or studio. Leave blank for courses including laboratories, term papers, short trips, team projects or self-directed study.

^{vi} If your course would affect other programs in terms of their program requirements, prerequisites/exclusions, it is essential to indicate such consultation has happened. Otherwise, indicate relevant internal or external consultation as needed (e.g., unit governance, student demand, success as topics course, etc.).

Faculty of Arts & Science

New Course Development Form

Designator	Number ⁱ	Title	Abbrev. Title (Max 30 Characters)						
COG	471	Special Topics in Cognitive Science	Special Topics in Cog Sci						
Previous Course Code (<i>reweighted or renumbered courses</i>)									
Division		Associated with (Division)ⁱⁱ							
Arts & Science		University College							
Unit (<i>for joint courses, list both sponsoring units</i>)		Associated with (Unit)							
Fixed Credit Value (<i>0.5 or 1.0</i>)		Jointly Offered with Course(s)							
0.5									
Calendar Description (<i>50-100 words</i>)									
An in-depth study of selected questions in the field of Cognitive Science. Content will vary from year to year. Specific course information will be available on the Cognitive Science website at https://www.uc.utoronto.ca/cognitive-science									
URL		https://www.uc.utoronto.ca/cognitive-science							
Prerequisites		None							
Corequisites		None							
Exclusions		None							
Recommended Preparation		None							
Breadth Requirementsⁱⁱⁱ		Distribution Requirements Humanities, Social Science, Science							
Total Instructional Hours (<i>usually multiples of 12</i>)		Lecture	#	Practical	#	Tutorial	#	Seminar	24
Available for CR/NCR status^{iv}		Yes (default)							
Competency Levels (none, slightly, notably or extensively)	Critical and Creative Thinking		Notably		Quantitative Reasoning		Slightly		
	Communication		Notably		Social and Ethical Responsibility		Slightly		
	Information Literacy		Slightly						
Experiential Learning (none, notably or extensively)	Research	None				Other	Choose		
	Nature of "Other" Experiential Learning^v								
Proposal Questions – General (<i>Complete all fields in this section</i>)									
Topics Covered									
Varies year by year.									
Methods of Assessment									
Varies year by year.									
Rationale and Academic Relevance									

This Special Topics shell is being created in Cognitive Science as there are currently no special topics courses on the books. Having Special Topics shells available will give the program more flexibility around curriculum innovation, and one-off teaching opportunities that arise from time-to-time.			
Overlap of course content with current courses offered by other departments/programs			
N/A			
Consultation Undertaken^{vi} <i>(Do not leave blank – indicate date of sign-off from external unit, or none required.)</i>			
None required			
Resources Required			
None			
Resources - Budget	Academic unit will provide these resources from existing budget.		
Proposal Questions - Undergraduate			
Programs of study for which this course might be suitable			
N/A			
Estimated Enrolment	50	Instructor <i>(Do not leave blank)</i>	TBD

ⁱ E.g., “120H1” or “320Y1” or “295Y0” – include the three digit code, the weight (Y/H), and the number representing the campus (1 = St. George, 0 = Off-campus, for summer abroad/field offerings).

ⁱⁱ Use “Associated With” fields if your unit is outside Arts & Science; normally only “Associated With (Unit)” is used.

ⁱⁱⁱ Full credit courses may have one breadth category (counting as 1.0 in that category) or two (counting 0.5 in two categories); half-credit courses may only have one breadth category.

^{iv} All courses normally may be made credit/no-credit by students. Policy only allows exception for: “courses where an individual student works on independent study or individual research supervised by a professor; First Year Seminars (199s)/Research Opportunity Program (299s)/Research Excursions (399s); Foundational Year Program courses (College Ones, Munk One); Rotman Commerce (RSM) courses; field courses; courses evaluated on a Pass/Fail basis.” (2017-18 Calendar)

^v Indicates an experience that is unusual, unique, or distinctive; this includes community involvement, distinctive practicals or laboratories, field work, internships, international experience or exchange, ROP or REP courses,

service learning, or studio. Leave blank for courses including laboratories, term papers, short trips, team projects or self-directed study.

^{vi} If your course would affect other programs in terms of their program requirements, prerequisites/exclusions, it is essential to indicate such consultation has happened. Otherwise, indicate relevant internal or external consultation as needed (e.g., unit governance, student demand, success as topics course, etc.).

Health Studies courses

HST209H1 - Introduction to Health: Determinants of Health & Health Care

Hours: 24L

A multidisciplinary approach to understanding perspectives in health, health equity, and primary health care. Themes include critical discussion of the measurements of health outcomes and the socioeconomic and political factors that affect health, including neglected and marginalized populations in Canada and globally.

Distribution Requirements: Social Science

Breadth Requirements: Society and its Institutions (3)

Mode of Delivery: In Class

HST211H1 - Health Policy in Canada

Hours: 24L

Introduces students to health policy in Canada, with a particular focus on the social determinants of health, and on how to improve health through policy advocacy. Examines the policy making process in the Canadian context, and the development of health policy in Canada. Explores current debates about health issues.

Distribution Requirements: Social Science

Breadth Requirements: Society and its Institutions (3)

Mode of Delivery: In Class

HST250H1 - Introduction to Research Methods in Health Studies

Hours: 36L

Offers students in Health Studies a basic understanding of the logic of research methods, including research design and data collection on health topics as well as means for assessing validity, generalizability, and representativeness of data.

Distribution Requirements: Social Science

Breadth Requirements: Society and its Institutions (3)

Mode of Delivery: In Class

HST305H1 - Perspectives in Health, Gender, Ethnicity and Race

Hours: 24L

This course will examine historical and contemporary health disparities with respect to gender, ethnicity, and race. Other intersectional issues such as Colonialism, class, sexuality, and the urban/rural divide will also be considered as they relate to social determinants of health. Attention will be focused on examples of disparities that perpetuate and exacerbate current epidemiological challenges for underrepresented populations in Canada and globally.

Prerequisite: [HST250H1](#)/ [STA220H1](#)/ [STA288H1](#)/ [GGR207H1](#)/ [EEB225H1](#), or other equivalent

Recommended Preparation: [HST209H1](#)

Distribution Requirements: Social Science

Breadth Requirements: Society and its Institutions (3)

Mode of Delivery: In Class

HST306H1 - Health, Nutrition and Food Security

Hours: 24L

This course examines the antecedents (for example: social structure, environments, human development and behaviour) that underlie nutrition-mediated aspects to human health and disease. This will include review and analysis of seminal, primary, and current research as well as contemporary issues surrounding nutritional literacy and deficits, food insecurity and access, as these relate to morbidity and pre-mature mortality. The course will also examine existing public health practices for health promotion and access, and population-level disease prevention and interventions.

Prerequisite: [HST250H1](#)/ [STA220H1](#)/ [STA288H1](#)/ [GGR207H1](#)/ [EEB225H1](#), or other equivalent

Recommended Preparation: [HST209H1](#)

Distribution Requirements: Social Science

Breadth Requirements: Society and its Institutions (3)

Mode of Delivery: In Class

HST307H1 - Special Topics in Health Studies I

Hours: 24L

The specific content of this course will vary from one year to another, depending on the availability of particular health researchers and scholars. Specific course information will be available on the Health Studies website at www.utoronto.ca/healthstudies/.

Distribution Requirements: Social Science

Mode of Delivery: In Class

HST308H1 - Aging and Health

Hours: 24L

Provides an understanding of the interface between health and aging, and how to maintain wellness in a rapidly aging population. Examines theories of aging, the meaning of health in old age, myths about the health of Canada's older people, and emerging national and international responses to aging populations.

Prerequisite: [HST209H1](#), [HST211H1](#)

Distribution Requirements: Social Science

Breadth Requirements: Society and its Institutions (3)

Mode of Delivery: In Class

HST309H1 - Special Topics in Health Studies II

Hours: 24L

The specific content of this course will vary from one year to another, depending on the availability of particular health researchers and scholars. Specific course information will be available on the Health Studies website at www.uc.utoronto.ca/healthstudies/.

Distribution Requirements: Social Science

Mode of Delivery: In Class

HST310H1 - Critical Health Policy

Hours: 24L

A critical, in-depth exploration of contemporary health and social issues. Political, social and economic forces at play in Canadian society are examined in relation to specific health issues and policies, in order to understand general societal and system dynamics of evolution and change, and to identify implications for reform efforts.

Prerequisite: [HST211H1](#)

Distribution Requirements: Social Science

Breadth Requirements: Society and its Institutions (3)

Mode of Delivery: In Class

HST330H1 - Population Health

Hours: 24L

Extends students' understanding of population-based strategies of health promotion in Canada. Topics include: variations in health status as affected by population patterns, class, gender, ethnicity, employment, and family composition; major causes of morbidity and mortality; the concept of "community health", opportunities and constraints facing public policy.

Prerequisite: [HST209H1](#)

Recommended Preparation: [HST250H1](#)

Distribution Requirements: Social Science

Breadth Requirements: Society and its Institutions (3)

Mode of Delivery: In Class

HST350H1 - Health Research & Practice

Hours: 36S

For students enrolled in the Health Studies Specialist and Major programs. Students engage in career-planning, presentation, and workshop activities that will prepare them for independent research and practicum projects as well as potential graduate-school applications. Includes, but not limited to, sessions on topic selection and project development, finding a supervisor, ethics and professionalism.

Prerequisite: [HST250H1](#)

Distribution Requirements: Social Science

Mode of Delivery: In Class

HST373H1 - Epidemiology

Hours: 36L

Introduces students to the principles and methods of epidemiology. Emphasis on descriptive methods and study design. Computational techniques, measurement problems, and issues that surround the drawing of inferences from area-level or other aggregate data will be discussed.

Prerequisite: [STA220H1](#) or equivalent

Exclusion: [HMB342H1](#)

Distribution Requirements: Social Science

Breadth Requirements: The Physical and Mathematical Universes (5)

Mode of Delivery: In Class

HST400Y1 - Health Studies Practicum

Hours: 172P/24S

For students enrolled in the Health Studies Specialist and Major programs. Individual field placement with a health-related institution or organization, in which the student applies theory and skills to specific projects and/or tasks. Culminates in an oral and written report. Not eligible for CR/NCR option.

Prerequisite: [HST350H1](#)/ [HST350Y1](#) or permission of the Director

Mode of Delivery: In Class

HST405H1 - Global Migration and Health

Previous Course Number: HST307H1

Hours: 24L

Over the past decades, economic globalization, widening socio-economic inequities, conflict, natural disasters, environmental degradation, and, more recently, climate change have combined to become increasingly significant forces shaping global migration fluxes. This course analyzes the impact of migration on the health of those who move and of individuals, communities and entire societies in countries of origin, transit, arrival, and resettlement. It adopts an interdisciplinary approach, incorporating scholarly work from the fields of public health, the social sciences, law, and human rights.

Prerequisite: [HST209H1](#) or [HMB203H1](#) or [HMB303H1](#)

Exclusion: [HST307H1](#) (Special Topics in Health Studies I: Globalization, Migration and Health), offered in Winter 2017, Winter 2018, and Winter 2019

Distribution Requirements: Social Science

Breadth Requirements: Society and its Institutions (3)

Mode of Delivery: In Class

HST407H1 - Special Topics in Advanced Health Studies I

Hours: 24L

The specific content of this course will vary from one year to another, depending on the availability of particular health researchers and scholars. Specific course information will be available on the Health Studies website at www.utoronto.ca/healthstudies/.

Mode of Delivery: In Class

HST409H1 - Special Topics in Advanced Health Studies II

Hours: 24S

The specific content of this course will vary from one year to another, depending on the availability of particular health researchers and scholars. Specific course information will be available on the Health Studies website at www.utoronto.ca/healthstudies/.

Mode of Delivery: In Class

HST410H1 - Case Studies in Health Policy

Hours: 36S

Analyses the formation and implementation of health policy through the use of case studies. Each case deals with a substantive health policy issue. Using case studies, students will learn to understand and analyze the processes by which public policies are formed, and perform comparisons of policy alternatives.

Prerequisite: [HST211H1](#)

Recommended Preparation: [HST310H1](#)

Distribution Requirements: Social Science

Breadth Requirements: Society and its Institutions (3)

Mode of Delivery: In Class

HST411H1 - Political Economy of Health

Hours: 36S

Examines the production and distribution of health and illness within and across populations. A political economy approach is used to better understand the fundamental origins of health inequalities, the political action that is required to tackle them, and the obstacles that hinder the possibilities for such action.

Prerequisite: [HST209H1](#)

Distribution Requirements: Social Science

Breadth Requirements: Society and its Institutions (3)

Mode of Delivery: In Class

HST440H1 - Health & Pharmaceuticals

Hours: 24L

A critical examination of drug development, including the role of health professionals and the pharmaceutical industry in researching, testing, marketing, licensing, and evaluating pharmaceutical drugs. Topics include the differing needs for drug development, evaluation and dispensing in lower income countries, and potential conflicts of interest in drug development.

Prerequisite: [HST209H1](#)/ [HMB303H1](#)

Distribution Requirements: Social Science

Breadth Requirements: Society and its Institutions (3)

Mode of Delivery: In Class

HST450Y1 - Undergraduate Health Research Project

Final culminating project for students in the Health Studies Specialist. Students will prepare an undergraduate thesis by the end of the course under the supervision of a University of Toronto faculty member. Students must submit an Independent Research Course Proposal form confirming a faculty supervisor has agreed to participate and describing the content of the project by the end of August. This form is available on the University College Health Studies Program website at <https://www.uc.utoronto.ca/health-studies/courses>. Not eligible for CR/NCR option.

Prerequisite: [HST250H1](#), [STA220H1](#), [HST350Y1](#) and an Independent Research Course Proposal form

Distribution Requirements: Social Science

Mode of Delivery: In Class

HST451Y1 - Independent Research in Health Studies

This two-semester course designation will permit students to gain academic credit for health studies pursued independently, or to participate in an ongoing health research project, under the supervision of a University of Toronto faculty member. Students must submit an Independent Research Course Proposal form confirming a faculty supervisor has agreed to participate and describing the content of the project by the end of August. This form is available on the University College Health Studies Program website at <https://www.uc.utoronto.ca/health-studies/courses>. Not eligible for CR/NCR option.

Prerequisite: [HST209H1](#), [HST250H1](#), and an Independent Research Course Proposal form

Recommended Preparation: [HST350Y1](#)

Distribution Requirements: Social Science

Mode of Delivery: In Class

HST464H1 - The Nature of Global Health

Hours: 24L

Explores the historical, ideological, economic, political, and organizational factors that shape the theory and practice of international health (IH). Students will be encouraged to critically examine some of the central tensions embedded in this field.

Prerequisite: [HST209H1](#)/ [HMB303H1](#)

Distribution Requirements: Social Science

Breadth Requirements: Society and its Institutions (3)

Mode of Delivery: In Class

HST480H1 - Independent Research in Health Studies

This one-semester course will permit students to gain academic credit for health studies pursued independently, or to participate in an ongoing health research project, under the supervision of a University of Toronto faculty member. Students must submit an Independent Research Course Proposal form confirming a faculty supervisor has agreed to participate and describing the content of the project at least two weeks prior to the first day of term. This form is available on the University College Health Studies Program website at <https://www.uc.utoronto.ca/health-studies/courses>. Not eligible for CR/NCR option.

Prerequisite: [HST209H1](#), [HST250H1](#), and an Independent Research Course Proposal form

Recommended Preparation: [HST350Y1](#)

Distribution Requirements: Social Science

Mode of Delivery: In Class

JSU237H1 - Introduction to HIV/AIDS: Health, Sexuality and Gender

Hours: 24L

A critical examination of the HIV/AIDS global pandemic from a multidisciplinary perspective and with an emphasis on sexuality. The course examines the basic biology of HIV/AIDS and then covers social, historical, political, cultural, gender, and public health aspects of HIV/AIDS. Attention is given to the distinct features of vulnerable and marginalized populations, prevention, treatment, drug development, and access to medicines.

[JSU237H1](#) is particularly intended for students in the Health Studies and/or Sexual Diversity Studies programs.

Distribution Requirements: Social Science

Breadth Requirements: Society and its Institutions (3)

Mode of Delivery: In Class

PHS100H1 - Discovering Global Health

Hours: 24L/24T

This course introduces students to basic public health-related concepts, significant aspects of the historical development of global health, and a selection of topics illustrating the broad and evolving nature of this field. In addition, it helps students explore the contributions that various disciplines/fields offer to global health.

Distribution Requirements: Social Science

Breadth Requirements: Society and its Institutions (3)

Mode of Delivery: In Class

PHS300H1 - HIV Prevention Research

Hours: 24L

This course examines HIV prevention research across the full spectrum of sciences concerned with prevention of HIV and sexual health, including basic science, clinical science, epidemiology, behavioural science, social science, and legal, policy, economic analysis, and cultural theory. Examples are borrowed from efforts across the globe.

The course highlights prevention research related to key populations at risk of HIV infection and transmission. The course focuses on challenges and issues, with the goal of stimulating critical thinking and engagement with topics. Some material will be presented by Guest Lecturers who are experts in the areas, allowing students to learn from and interact with these experts and to hear about their current research as well as their career paths.

It is expected that at the end of this course students will have an advanced appreciation of the history and future and underlying values and ethics of effective HIV prevention research, including future possibilities and challenges. One ancillary aim is to encourage students to compare and contrast HIV Prevention with prevention research in adjacent areas (e.g., HCV, HPV).

Recommended Preparation: [STA220H1](#) or equivalent

Distribution Requirements: Science, Social Science

Breadth Requirements: Society and its Institutions (3)

Mode of Delivery: In Class

Appendix 6

Centre for Drama, Theatre, and Performance Studies (CDTPS) Renovation at UC Laidlaw

Presented by: Luca Babici, Project Manager – UPDC



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What is CDTPS?

**Multidisciplinary, multi-divisional
and multi-departmental unit
formed in 2012**



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Where is CDTPS currently located?

Drama is located at Koffler, UC Union theatre (studios, offices), University College (faculty offices) 4 Glen Morris Street (theatre, workshop), Morrison Hall (studio)



Why is CDTPS coming to UC?

Health and Wellness program
expansion at Koffler

Opportunity to consolidate the
program



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Why is CDTPS coming to UC?

Vacant 2nd floor provides excellent double height space needed for theatre



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SCOPE OF WORK

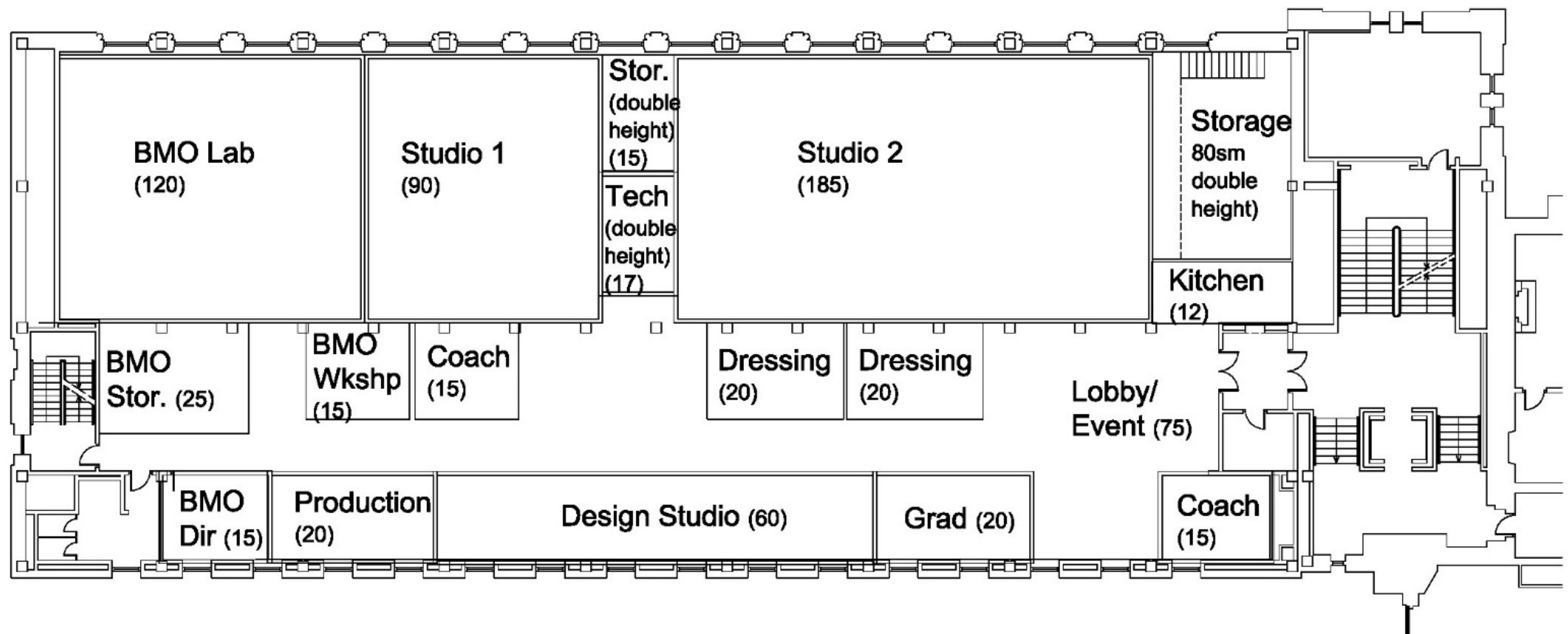
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SCOPE OF WORK



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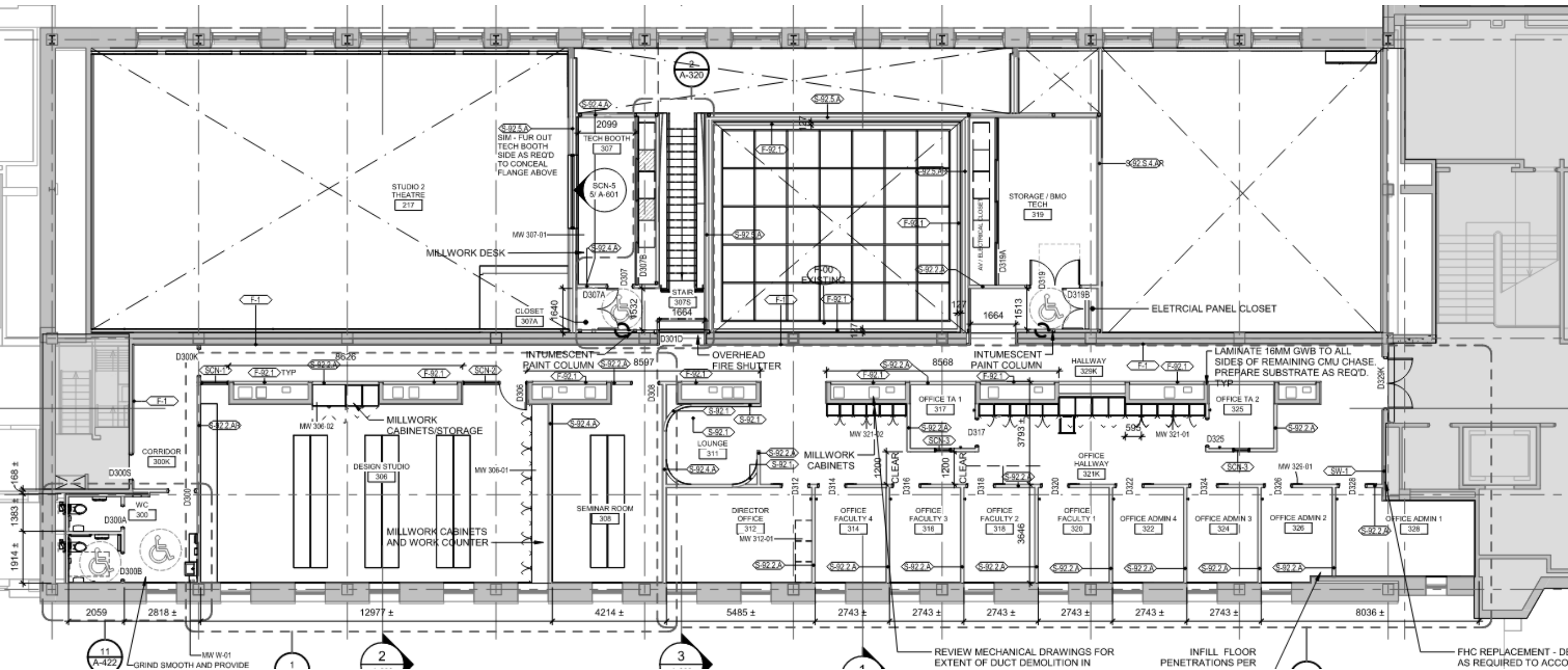
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Architectural floor plan of a building, likely a school or community center, showing various rooms and spaces. The plan includes a large auditorium (STUDIO 1 THEATRE) with bleacher seating, a student lounge, a kitchenette, a research office, a modern drama office, an informal meeting room, an office admin space, a seminar room, a janitor room, an electrical room, and a public restroom. The plan also shows corridors, stairs, and various mechanical and electrical details. Dimensions and elevations are provided throughout the drawing.

Key rooms and spaces include:

- STUDIO 1 THEATRE (225)
- STUDIO 2 THEATRE (217)
- STUDENT LOUNGE SPACE (225L)
- KITCHENETTE LOUNGE (212)
- BMO RESEARCH OFFICE (214)
- MODERN DRAMA SHARED OFFICE (216)
- INFORMAL MEETING (218)
- OFFICE ADMIN 1 (220)
- OFFICE ADMIN 2 (222)
- INFORMAL MEETING (224)
- SEMINAR ROOM (226)
- JANITOR RM (228)
- ELECTRICAL ROOM (228A)
- BF PUBLIC WC (228W)
- COACHING STUDIO 1 (211)
- COACHING STUDIO 2 (215)
- CHANGE ROOMS (213)
- BMO OFFICE DIRECTOR (227A)
- BMO STORAGE (227B)
- BMO LAB (227)
- ENTRANCE (200)
- STAIR (219S)
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SCOPE OF WORK



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UC 314

UC 314

SCOPE OF WORK

Work in the attic includes upgrade to mechanical and electrical systems



Project Timelines

Design start October 2021

Currently in Tender Phase

Planned completion – July 2023



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Key Considerations

Adjacency to Art Museum

Accessibility

Coordination during construction



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Thank you!

Any Questions?



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