



UNIVERSITY COLLEGE

UNIVERSITY OF TORONTO
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College Council | Friday, September 27, 2024 | 1:30-3:30pm | Hybrid: PCCC & Zoom

Present:

| | | | |
|------------------|------------------------|----------------|-------------------|
| Sali Tagliamonte | Gabrielle Fournier | Stacey Upton | Ary Kwun |
| Naeem Ordóñez | Dirk Bernhardt-Walther | Dominic Le | Kristina Cồ-Đoàn |
| Yvonne MacNeil | Colleen Dockstader | Tiffany Kwong | Sebastian Sobecki |
| Adam Hess | Siobhan O'Flynn | Yamini Coomar | Michael Cobb |
| Ryan Woolfrey | Seika Boye | Katelyn Nguyen | Leanne de Souza |
| Emily Gilbert | Philip Sohm | Behram Hathi | Jared Boland |
| Divi Gupta | Paul Hamel | Dominic Le | |

Regrets:

| | | | |
|------------------|-----------------------|-----------------|---------------|
| Smaro Kamboureli | Jane Wolff | James Szabo | Kartikey Jain |
| Margaret Fulford | Suzanne Stevenson | Hillary Sunberg | Dayna Waltman |
| Barbara Fischer | George Elliott Clarke | John Marshall | Cynthia Goh |
| Walid Saleh | Sania Ahmad | | |

Officers:

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|------------------|------------------|--|--|
| Christina Kramer | Abigayhil Aponte | | |
|------------------|------------------|--|--|

Guests:

| | | | |
|---------------|-----------------|-----------------|------------------|
| Bonnie Huang | Andrew Bomberry | Timothy Cherian | Jonathan Blaize |
| Trish Bunnett | Lydia Ghide | Nia Morrison | Arabelle Arcaina |
| Selen Bayram | Danielle Meade | Larissa Lai | Cody Stipleman |

| | | | |
|-------------|-------------------|------------------|--|
| Ysha Santos | Isabelle Cochelin | Timonthy Cherian | |
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Quorum (1/3 of College Council Voting Members) – Met

1. COLLEGE COUNCIL ZOOM/VOTING PROTOCOL

(By: Sali Tagliamonte)

- If joining virtually via Zoom:
 - Please ensure microphone remains muted unless speaking
 - ‘Raise hand’ function for seconding motions, and signaling comment or question
 - Motions voted upon by using ‘yes’ and ‘no’ buttons, with ‘go slower’ as abstention
 - Chat comments monitored by the Secretary
- If joining in person:
 - Speak into microphone so those joining via Zoom can hear reports and questions

Welcome and Land Acknowledgement

(By: Sali Tagliamonte)

- Thank you everyone for attending the first meeting of academic year.
- We would like to come together with positive spirit and constructive intent while being mindful of the natural world that sustain us.
- One of things that aligns our purpose and responsibilities at UC is that wherever our ancestries are rooted, we work together in one of the best institutions of higher education in the world on this land at the University of Toronto. Let us acknowledge that for thousands of years this place has been the traditional land of the Huron-Wendat, the Seneca, and the Mississaugas of the Credit. Today, this meeting place is still the home to many indigenous people from across North and Central America, a region of our earth called Turtle Island.
Let us take a moment to express gratitude toward the Indigenous people who have and will continue to steward this land.

2. INTRODUCTION FROM UC ACTING PRINCIPAL, SALI TAGLIAMONTE

- Honoured and thrilled to be Acting Principal of UC while Principal Markus Stock is on leave.
- Impressed with sense of ‘peopleness’ and commitment to college felt since first visit to UC and. Feels like a place I really want to support and belong to.
- Focusing on thoughtful and restorative practice to strive for civil discourse where sometimes irreconcilable differences are opportunities for enrichment.

- Working on unified approach to communications with Senior Management Team and Communications Officer.
- Passionate about advancing Indigenous initiatives and Indigenous practices. Will be working on making UC larger force in U of T mosaic.
- Keen to provide supporting role to newly reconfigured Advancement Team as they make scholarships and awards, restoration projects, endowed lectures and faculty positions at UC possible.
- Willing to make a difference learning from UC stakeholders as well as many offices and activities of the College.
- Keen to know and talk to people, hearing about their ideas and putting them into practice.

Other introductions

- All meeting attendees briefly introduce themselves as directed by Acting Principal.

3. MOTION: To approve minutes of meeting held on March 1, 2024

Motion called by Sali Tagliamonte

Motion seconded by Emily Gilbert

Motion approved unanimously

4. REPORTS

I. Update from the Acting Principal, Sali Tagliamonte

1. Updates and proposed amendment to UC By-Laws

(Suggested Amendments to By-Laws attached – See Appendix 1)

- Discussion prompted last year by need of 3 seats for Course Unions.
 - Need to maintain number of 10 elected appointed voting student members on council to avoid changes to constitution.
- Markus consulted UC Lit to find out if they were prepared to move one of 8 elected appointed voting members to course unions.
- Unions would be provided with one seat per each program.
- Ex-officio student members will not be affected to counterbalance adjustment.
 - One student to be added to Curriculum Committee ensuring three course unions are represented.
- UC Lit discussed proposal during summer which was unanimously approved on June 15, 2024.

- Sali and Kristina Cồ-Đoàn (UC Lit President) met in September to go through amendment details. UC Lit was informed that motion would be brought to first council meeting.
2. **MOTION:** Be it resolved that University College Council approves the amendment to the constitution, which has been reviewed and approved by UC Lit.

Motion called by Sali Tagliamonte

Motion seconded by Sali Tagliamonte

Motion approved unanimously

II. Update from the Lit President, Kristina Cồ-Đoàn

Events

- UC Lit supported 4 orientation programs: Black Student Orientation, Commuter Orientation, Thrive and UC Orientation.
 - Programs had chairs who formally met weekly to bi-weekly in Orientation board.
 - Chairs reported updates and found ways to collaborate on orders, events and more
 - Programs were very successful with improvement in enthusiastic participation from students.
 - Feedback from 1st year students and orientation leaders was positive.
- Vice President Divi organized UC Club's Fair and participation during UC Orientation was outstanding.
 - Student groups introduced themselves to incoming students and UC during busy Quad events held in the Quad.
 - Fun and charitable activity was held with students raising money for mental health research.

Elections

- Election coordinator Tricia who will take part in fall election season is welcomed for the year.
- Fiver first year representatives and formals commissioner are welcomed. They arrange event for Council to be introduced to Principal Tagliamonte, Vice Principal Gilbert, office of the Dean of Students and other UC staff.

Finance

- Finance Commissioner Behram Hathi has worked tirelessly to complete 1st audit which has been difficult. There are two more audits to be completed.
- Special thanks to Jared and Naeem for supporting UC Lit through the audit process.
- UC Lit Council will discuss how to responsibly manage funds left after paying outstanding costs/debts from previous years.
- Commissioners and groups looking forward to putting newly distributed funds into beneficial programming for UC students. Behram Hathi can be contacted for questions.

Other Projects

- Steady supply of menstrual products throughout UC washrooms will be put in place.
- Care packages for unhoused in Toronto will be created in collaboration with other student groups to prepare for cold months ahead.
- Possibilities to extend eat-after-eight program, an anti-food waste program operating with Victoria College are being considered. Working with other leaders to implement program to UC and campus wide.
- UC Lit will collaborate with other college councils to fundraise for countries struggling during humanitarian crisis (Lebanon, Gaza, Sudan, and Congo are included).
- Taking data from UTSU student needs survey and census to adjust programming to needs of students.

III. Update from the Chief Administrative Officer, Yvonne MacNeil *(Event's chart attached – See Appendix 2)*

Administrative Updates

- Events Team has moved to UC59:
 - Yulia Belavina is Acting Events Manager in place of Marly Rosen who is currently on leave.
 - Bonnie Huang is AV and Infrastructure Coordinator.
 - Cyanne Chun recently joined as Events Assistant.
 - Approximately 10 students were hired to be on call for Events Team.
- Program Coordination at main office UC173:
 - Timothy Cherian is Program Coordinator for Canadian Studies/Health Studies.
 - Danielle Meade is Program Coordinator for Cognitive Science/UC One.
 - Take care of all program activities, student program events, contacts and program director support.
 - Khamla Senthavy is Assistant to Vice Principal and Academic Liaison with Faculty of Arts & Science.

- Schedules classroom spaces, policy and practice, advise, sessional/teaching assistant postings, hiring policies and procedures and all program and writing center support.
 - Liaises with work-study hiring for all departments in the college.
- CAO Facilities also at UC173:
 - Joe Abrego, Facilities Coordinator.
 - Responsible for facilities calls (cleaning, washing, etc.), moves, painting, general facility needs and coordinating with Property Manager, who is a great help.
- Finance and HR moved to UC45:
 - Maricar Velasco is Financial Services Officer.
 - Gives HR Policy and Practice advice and services to all HR Groups within College and ancillary operations including Academic HR, PM, USW Appointed and Casual, CUPE.
 - Has financial responsibility for operating and ancillary budgets and forecasting processes.
 - Susan Dick (former Receptionist) is now Finance and Payroll Assistant.
 - Provides HR Processing Policy and Practice advise on various financial activities (personal expense claims, invoices, credit card reconciliations).
 - Does accounting for Operating and Ancillary budgets.
 - New administrative and financial assistant who will sit at front desk of UC173 to be hired within next days.
 - New assistant to support Susan/Maricar with overload and will have financial component to job as well as taking care of packages, answering questions, etc.
- Office of the Principal in UC165:
 - Abigayhil Aponte is Executive Assistant to the Principal.
 - Georgia Laidlaw moved into UC Communications Coordinator position after working various contracts.

Projects

- UC Laidlaw Project was moving along but currently delayed with estimated completion time in June 2025.
- UC Landmark Project complete with opening ceremony being held this weekend at Convocation Hall.
- UC Book Sale going well. Landmark Project's opening ceremony could generate extra business for book sale over the weekend.

Events

- Soft opening took place between January 2023 to August 2023.
- Full opening from September 2023 to August 2024.
- Clark Reading Room is only being used for student events (17 total).
- Events team busy making good use of spaces especially Clark Reading Room.

Financials

- Original expense budget for 2023/2024 went over due to salary and retroactive payments in all employee areas and additional expenses incurred by people returning to offices.
- Offices upgraded to higher wiring and almost everyone has been moved to using laptops and docking stations.
- Covered shortfall with discretionary funds and income from events rentals.
- Investments with event rental funds to cover costs of upcoming upgrades to PCC/SCR. No updates made to equipment (10 years old) due to Covid.
- Next Budget process starts in January 2025.
- Recovery from trust is designated at standard 250K. Overhead support coming back from pandemic recovery from ancillary operations with approximate transfer of 150K.
- Residency Operations continues to recover from pandemic deficit and is currently ahead of forecast. Year ended with positive 418K below forecasted outcome due to removal of block of rooms from inventory 2023/2024.
- Repairs, upgrades and salary retroactive pay for all salary groups were substantial.
- Summer business has returned to pre-pandemic numbers and will help with recovery.
- Mortgage payment went up for 2023/2024 due to increase in interest rates.
- Capital reserves of 2.7 million are anticipated for long range budget planning into 2028/2029.
- Operating budget is at 703 million and unrestricted at 7.4 million, still on track.
- Food services recovery slower but currently ahead of 5-year plan. Year ended with 233K from originally forecasted lost of 142K.
- Large increase in food and rooms removed from plan/meal plan lowered income.
- Catering and cash sales income 2023-2024 ended at double original budget. UC catering use policy, space rental, increased cash business/resident cups at Owlery contributed to it.
- Forecasted recovery for 2024/2025 started with unrestricted surplus. Deficit continues to be challenge with break-even for 2028/2029 being forecasted.

IV. Update from the Advancement Director, Adam Hess

Fundraising

- UC Advancement raised 30% more fundraising revenue than this time last year. This is a great achievement for students.

- Special Campaign to UC Alumni (1980) was ran and it outperformed what was expected.
- Dana Seidler secured a significant gift to Queer and Trans Research Lab.
- Recent gifts that were closed in current fiscal year include:
 - 250K to support student scholarships secured by Nia Morrison.
 - 200K enhancement by Shanley Lee and family to expand Jane Lee Student Award.
 - Two estate gifts totalling 200K and 100K to support black and Indigenous student scholarships.
- Event held in March recognized donors to library alcove (part of revitalization campaign) an opportunity for front facing fundraisers to reconnect with donors.
- Team will partner with A&S on faculty wide leadership donor event where UC and UC Lit will have presence.
- Achieved significant results during U of T's Giving Day featuring Indigenous Academic Excellence Award, UC Annual Fund and University College Alumni Scholarships and Bursaries Fund.
 - Raised 36K in donations through phone bank strategy (126 donors reached), 20k in pledges and 18k in matching U of T funds.
 - Team invited to present case on approach/results with other University Advancement teams.

Alumni

- June Convocation reception had ~ 600 attendees, a first opportunity to engage with alumni.
- 150% increase in new alumni engagement (individuals who have never interacted/engaged with UC) during 2023-2024 fiscal year.

Events

- Trish Bunnett contributed to Advancement Events and efforts to target unengaged alumni.
- Trivia night was held in Jr Common Room, Puppy Yoga in Clark Quad and Haunted UC Tour to take place upcoming weeks.
- Rosalie Abella to present biographical film "Without Precedent" in upcoming Influential Voices series. Event currently sold out and waitlisted expecting livestream attendance of 200 guests.
- UC Mentorship Program kickoff to be held on October 23rd.

Human Resources

- Donor Relations Officer role vacant with Benjamin Wood joining next week.

- Recruitment for Alumni Relations position closed with someone expected to join team soon.
- Nia Morrison thanked for working with Student Engagement Officer Program.
- Principal's Advisory Committee meeting to review campaign priorities/advancement held with Markus Stock last June.
- Upcoming meeting will be held with Sali Tagliamonte and senior volunteer group on October 24th.

V. Update from the Registrar, Ryan Woolfrey
(New Awards list attached – See Appendix 3)

Human Resources

- Angela Hansen retired after 20 years and selected recipient of A&S Dean's Outstanding Long Service Award last June. Marta Heppomaki filled her role.
- May Deanthi Fernando took a 1-year leave as an academic advisor at Victoria College.
- Mandy Nelson joined the team as a frontline advisor after working at UC Dean of Student's office.

Advising

- High demand for in-person advising services (back to pre-pandemic levels).
- Virtual welcome sessions and course selection workshops were offered to newly admitted students.
- Financial Aid, Scholarships and Awards, Accessibility Services and Learning Strategy Supports sessions offered to new students on UC101.
- New proactive advising initiative for newly admitted students was introduced where Advisors worked on identifying and troubleshooting issues before term begins.
- Increased online drop-in availability during first 3 weeks of classes, which proved to be successful with short wait time for students.
- Piloted new certificate program for Upper Year students called "Crafting Effective Graduate and Professional School Applications".

Administrative

- Sessional dates harmonized for all first entry divisions across all U of T campuses.
- Orientation started a week earlier with increase in advising and drop-in appointments for month of August.

- December exam period may result in need to run exams on Sunday due to increase in number of projected in-person final exams (fall term courses). Currently being reviewed by LSM.
- Last exam day for A&S division set for December 21st, 2024.
- June deferred exam period removed due to low attendance.

Admissions & Enrollment

- Early concerns around international yield due to new IRCC requirements limiting number of study permit approvals for international applicants.
- Full update on new student intake and overall 2024-25 enrollment data to be provided in November.

Graduation

- 932 UC students graduated at two spring convocation ceremonies with well attended Convocation Receptions.
- Fall convocation to be held on October 28th due to revised sessional dates.
- 160 UC students to receive degrees in ceremony with fellow graduates from Innis, New, St. Mike's and Trinity Colleges.

Financial Aid & Awards

- Over 4 major central admission scholarships awarded to newly admitted students (including a National Scholar, Arbor Award recipient, and David Naylor Scholar).
- Over 250 international or international merit scholarships of 50K or 100K awarded.
- 2 UC students nominated for Global and Prairies Competition of Rhodes Scholarship.
- Renewable admission and in-course scholarship assessments and disbursement underway (notifications in 2-3 weeks).
- Harcourt Brown Travel Fellowship applications open and due by December 1st.
- Breakdown of UC's 2023-24 award expenditures to be presented in November.
- Motion to approve new 2024-25 UofT Scholarship Committee membership to be presented in November.

MOTION: Be it resolved that University College Council approve the following new scholarships that have been reviewed by the 2023-24 UC Scholarship Committee:

- University College Books Bursary at the University of Toronto
- Stanley Griffin Award at the University of Toronto
- The Bing and Jane Lee Academic Excellence Award at University College
- The Laleh Bighash Award at the University of Toronto
- The Pamela Gravestock Memorial Fund
- The Sila Michael Memorial Bursary at the University of Toronto

Motion Called by Ryan Woolfrey

Motion seconded by Yvonne McNeil

Motion carried

VI. Update from the Dean of Students, Naeem Ordóñez

Summer Programs

- E-mentorship program successfully ran with active Discord servers between mentors and incoming students.

Residences and Move-in

- 180 U of T students supported by 7 dons stayed in residences during summer, despite decrease in student population.
- Generated close to \$800,000 from summer groups which helps us keep fees for residences/increases in manageable state.
- Orientation and start of classes moved to the Tuesday after Labor Day weekend.
- Staff pre-service training moved up by a week and took place over 2 weeks (40+ training sessions across U of T).
- 28 student staff working at residence desks.
- 2 move-in weekends: 504 first year students moving in from August 25-27 and 160 upper year students moved during Labor Day weekend.
- Aiming for 80% first year and 20% upper year students in residence.

Other projects

- Adding fob access to Whitney Hall to improve safety and security to residency access.
- Installation of wireless access points in residence buildings to improve connectivity and Wi-Fi access for students has begun.
- Completion of wireless access points across three residences expected for this year.

Orientation and Transition

- Commuter Orientation had 35 student participants and 15 leaders who stayed in residences.
- Thrive Orientation (2 day academically focused event) had 120 students registered.
- UC orientation returned to full 7-day programming schedule and 620 incoming students registered.

- Pre-U of T Academic Orientation (5 academic panels) had estimated attendance of 1,900 students and first-time participation from other colleges.
- Black Student Orientation (intercollegiate program) was hosted and led by UC this year.
- International Student Welcome event was held in SCR and coordinated in partnership with AARO.
- Special thanks to Chef Mike and his team for supporting catering/food needs for student participants and programmers, student leaders and staff's attention to off-campus students.

Human Resources

- Arabella Arcaina joined as Coordinator of Student Life Programs to support academic recovery intervention and support program (Strive) and student engagement and transitions programs.
- Vidhi Kochhar joined as Coordinator of Student Community Development to support off-campus students and commuter student experience.
- Lauren Shaw joined as Residence Operations Coordinator and supports admissions and day-to-day operational needs of residents and student residence experience.
- Recruiting for an assistant to begin Community Wellness.

MOTION

Motions of Gratitude:

- Motion of gratitude to the 2023-2024 UC Literary and Athletic Society for their hard work and service to the College and our communities.
- Motion of gratitude to the 2024 UC Orientation Leadership, in particular Harris Johnston and Golsa Sebti, for their hard work and service to the College and ensuring a successful UC Orientation.
- Motion of gratitude to the 2024 Thrive Orientation and Black Student Orientation teams, particularly Akshita Sangha and Muzn Osman for their hard work and service to the College and for support to their respective cohorts of students in their transitions to university.

Motion called by Naeem Ordóñez

Motion seconded by Ryan Woolfrey

Motion carried

Comment from Sali Tagliamonte: I just came back from a meeting with A&S Dean and wanted you to know that she made comment that front facing people from Dean of Students and Registrars offices are critical because individual contact for students is more important than we could ever realize so congratulations and really appreciating the work that is done in College.

VII. Update from Vice Principal, Emily Gilbert

New Faculty Appointments

- Simon Lewsen appointed as Assistant Professor and Acting Director of the University College Writing Centre, filling in for Jerry Plotnick during research leave. Lewsen has extensive experience teaching in Writing Centre and is renowned writer who recently received Canadian Association of Journalists award for work on university experience.
- Dr. Leanne De Souza Kenny joined college Assistant Professor Teaching Stream in joint appointment between Health Studies and Human Biology & Global Health Programs. She has taught in Health Studies Program for three years and holds prestigious academic positions.
- Dr. Tope Adefarakan joined as Assistant Professor Teaching Stream in Canadian Studies, with a joint appointment with the Transitional Year Program. She has taught at U of T since 2004 and brings valuable experience to college.
- Six new faculty members were appointed as fellows to college: Funké Aladejebi, Dirk Bernhardt-Walther, Colleen Dockstader, Lance McCready, Sali Tagliamonte, and Alan Verskin. Each fellow brings unique expertise and contributions to respective fields.

Barker Fairley Distinguished Visitor

- Award-winning artist, writer, and educator Richard Fung was announced as Barker Fairley Distinguished Visitor 2024-2025 and has made significant contributions to college sharing insights on various social and cultural issues.
- Screening of Richard Fung's latest film "The Enigma of Harold Sonny Ladu" scheduled for October 23rd at Innis Town Hall.

Program Updates

- **UC One:**
 - First-year suite of courses at near full capacity: 95 students enrolled. Incoming students are enthusiastic and engaged as evidenced by participation in Orientation and UC One class.

- **Health Studies:**
 - Program will be renamed to Public Health next academic year, reflecting curriculum changes approved last year.
 - New courses introduced in 2024-2025 providing students with additional learning opportunities.
- **Cognitive Science:**
 - Program is undergoing UTQAP process (comprehensive review of academic programs at U of T). New Director Dirk Bernhardt-Walther is leading the process.
 - Special thanks to John Vervaeke who led Cognitive Science program for the last several years.
- **Canadian Studies:**
 - Program is undergoing UTQAP process and is reviewing its curriculum due to recent appointments of Larissa Lai and Tope Adefarakan.
 - New courses are being added to program offerings.

MOTION: Be it resolved that UC College Council approve the 2024-2025 Curriculum Committee

(motion amendment: to add a third student to represent the Health Studies program to committee)

- **Vice-Principal (ex-officio):** Emily Gilbert
- **Registrar (ex-officio):** Ryan Woolfrey
- **All Program Directors from College Programs (ex-officio):** Siobhan O’Flynn (CDN); Colleen Dockstader (HST); Dirk Bernhardt-Walther (COG)
- **3 Teaching Staff:** Jonathan Bayer, Can Mekik, Raza Mizra
- **2 students appointed by Program Course Unions:** Cody Stipelman (CDN) and Patricia (Ysha) Santos (COG)
- **1 Undergraduate Student appointed by the College’s Literary and Athletic Society:** Selen Bayram

Motion called by Emily Gilbert

Motion seconded by Dirk Bernhardt-Walther

Motion approved unanimously*

***Comment from Christina Kramer:** Moved that council approves the motion including the newly added position.

Current Initiatives:

- Equity Committee's membership currently being constituted. Jared Boland and Nia Morrison will continue work started last year.
- Faculty, staff and students from college programs and UC Lit members will also be on this committee.
- "Gathering our Little Shoes" followed by Round Dance in Quad was hosted by UC on September 24. Event was reflection of members of Indigenous Research and Learning Committee.
- College to participate on Orange Shirt Day (National Day of Truth and Reconciliation) on September 30
- UC Staff and academic leaders will be participating on Indigenous Walking Tours organized by UC's Vice- Principal.
- Organizing Indigenizing the Curriculum Workshop will take place on October 15 and is targeted to UC Program Instructors.

PRESENTATION: Indigenizing the Curriculum in A&S

Presenter: Andrew Bomberly, Haudenosaunee, Mohawk from the 6 Nations of the Grand River Territory from University of Toronto's Office of Indigenous Initiatives.

Indigenous Initiatives and the University of Toronto

- Office of Indigenous Initiatives created in 2017 to fulfill commitments of Truth and Reconciliation Commission.
- Wichitoan report contains calls to action that University has committed to.
- Focus on curricular goals and cultural competency training (done by Andrea Johnson and John Crouch).

Cultural Competency Training

- Two broad categories of training: one workshop and a suite of workshops.
- Workshop on indigenizing curriculum for all 3 campuses, departments, and faculties.
- Challenges in providing deep background in every possible discipline.
- Goal of workshop is to provide practical tools and knowledge to participants.
- Three components to workshop:
 - Defining indigenization, decolonization, and reconciliation in context of curriculum.
 - Exploring indigenous epistemologies and interaction with disciplines.
 - Working through indigenous curriculum framework.

Cultural Competency Workshop Series

- Four workshops: Allyship, Journey Towards Reconciliation (parts 1 and 2), and Land Acknowledgements.
- Focus on providing essential background knowledge and practical tools.
- Workshop goal is to help participants understand history of Indigenous Peoples and Canada contextualize present issues and creating meaningful land acknowledgements.

Question from Isabelle Cochelin: Will there be any announcements and how will registration for the workshops work?

Answer from Andrew Bomberry: *The curriculum workshop will be conducted internally, and I will lead the session on cultural competency at the scheduled time, while participants will need to register individually. We may consider organizing a separate workshop specifically for teachers, but due to high demand and limited trainer availability, we have set a guideline that requires a minimum of 25 participants for such arrangements. If this number isn't met, instructors are encouraged to direct their students to register independently. I will follow up with an email containing direct links to the workshop, as the OII website is currently undergoing accessibility updates and isn't user-friendly. Librarians are welcome and encouraged to join. I have done 2 workshops for librarians who support the faculties and that specific liaison role.*

Comment from Emily Gilbert: Although the workshop is primarily intended for college program instructors, I'm open to including others if space allows, and we are already discussing the possibility of offering another session next term. Currently, we are aiming for a maximum of around 25 participants to maintain an effective learning environment, and I will keep anyone interested on a waitlist for future opportunities.

Question from Christina Kramer: Has there been any thought of not having a certificate but potentially livestreaming it so people could listen and gain knowledge from hearing the discussion due to its potential broad interest across the college? I am retired but I think this could be of broad interest if streamed online

Answer from Andrew Bomberry: *Sorry but there is no certificate for indigenizing curriculum workshop, that's more for the cultural competency.*

Comment from Emily Gilbert: We did two of the workshops during Covid online that were open to all staff and faculty, but you might not have been included in that list.

Question from Sali Tagliamonte: Could you give us a couple of tasters or your top tips for beginning this process?

Answer from Andrew Bomberry: *There's going to be a concept we talk about called 'two-eyed' which is the idea that Western knowledge does not go out the window when talking about indigenizing the curriculum. Instead, people hopefully become aware that Indigenous*

people are heavily engaged in Western knowledges and employing it for their own benefit and values. This often changes the nature of what we're doing with Western knowledge, but it stays in the room. One thing to consider if you are having a difficult time seeing how your discipline could connect that two-eyed seeing is an area worth pursuing where people engage with the discipline where it might seem alike. An example would be cognitive behavioural therapy which is very effective in providing mental health treatments for a variety of issues. So many indigenous communities engage in a combination of cognitive behavioural therapy and land-based teaching and then they put the two together they get much better results than if they only did cognitive behavioural therapy or if they only did land-based teaching. Thinking about the reconciliation aspect there can be a pathway from your discipline and from your curriculum to think about how you can be engaged in that process of reconciliation.

Question from Emily Gilbert: A few years back Gabrielle and I were having a conversation and looking at some literatures on land-based learnings and some of them suggested that Indigenous peoples and Indigenous elders should be the ones who lead land-based learnings. What are your thoughts on that? Who should be doing land-based learnings?

Answer from Andrew Bomberry: *It depends on how you're defining land-based teachings and what you are trying to do. If there's a ceremony involved, that ceremony should be done by a ceremonial leader who is typically an indigenous person. There are also other ways of engaging with the land with important relevance for Indigenous peoples but it's not necessarily something that is a ceremony which opens a larger conversation on how we are defining the term land-based teaching and what are we trying to do about it and it also depends. The short answer is that if there's a ceremonial component, then it's probably best handled by a ceremonial leader.*

Question from Sali Tagliamonte: Hopefully in the workshop we will learn what is ceremony in land-based learning is that correct?

Answer from Andrew Bomberry: *I would not say that you'll walk out with a clear answer on that, but you'll have principles that will help guide you. The curriculum framework has specific guidance for how to be engaged in indigenous materials and it helps to avoid things like appropriation. This will be addressed in the workshop, yes.*

Question from Sali Tagliamonte: That would be something individuals would learn from doing the workshops in the Center correct? And we'll have to wait for the website to work to enroll or can we do it now?

Answer from Andrew Bomberry: *This is the one that's coming up the day after Thanksgiving which is a Tuesday and I am happy to do more sessions, there are many in need but ideally this is a relationship and as discussed there might be a better time to come back especially at the start of the next semester as more people are here.*

Comment from Kristina Cồ-Đoàn: This is such an interesting and amazing initiative from the student perspective. I might not be here by the time we see this implemented by other professors, but I am sure that the impact on it will be very positive for classes ahead. The cultural competency series could even be beneficial for student leadership because at the Lit we try to play an active role within Truth and Reconciliation and some of these would be great not only for Student Council but other groups as well, if that's something the office would ever want to do.

Comment from Andrew Bomberry: *We offer cultural competency training all year round and students are strongly encouraged to come, register, experience, learn and discuss.*

OTHER BUSINESS

- **F.E.L. Priestley Lectures in History**

Matthew J. Smith, Professor of History, FRHistS and Director, Centre for the Study of the Legacies of British Slavery, University College London

1st Lecture Title: *"Chance and Discordance in 1950s Haiti."*

Tues. November 12, 2024 at 4:30pm - In-person and online

2nd Lecture Title: *"Caribbean Freedom From Slavery: The First Five Decades."*

Wed. November 13, 2024 at 4:30 pm – In person and online

3rd Lecture Title: *"Five Years of Revolutionary Time in Jamaica (1971/1976)."*

- **Barker Fairley Distinguished Visitor Event**

Richard Fung, award-winning artist, writer and educator

Film screening and panel discussion: *"The Enigma of Harold Sonny Ladoo."*

Wed. October 23, 2024 at 7pm —in person at Innis Town Hall, Innis College

- **W.J. Alexander Lecture in English**

Warren Cariou, Professor, Department of English, Theatre, Film and Media, Faculty of Arts, University of Manitoba

Title: *"Petromimesis: Carbon Kinship and Reflections in Stone."*

Thurs. November 21, 2024 at 4:30 pm – In-person and online

- **UC Library Survey:**

Currently ongoing. Students strongly encouraged to support the library by sharing why do they love it and why is it important to them.

ADJOURNMENT

Council adjourned at 1:25 pm.

APPENDIX 1



UNIVERSITY COLLEGE

UNIVERSITY OF TORONTO
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UNIVERSITY COLLEGE BY-LAWS OF COUNCIL

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| I. | Rules of Procedure for the Election and Appointment of Members to Council |
| I-1. | Elections and appointments for all constituencies will be completed and reported to the Secretary of Council by the end of September of each year (though an exception will be made for the appointment of Undergraduate Student representatives in their first year, where some extra time might be required for appointment). |
| I-2. <i>Election/Appointment Procedures</i> | <p>8 Undergraduate Student representatives will be appointed by the Council of the College's Literary and Athletic Society for a one-year term.</p> <p>2 Undergraduate Student representatives will be appointed by the Presidents of the Course Unions of the programs that the College sponsors for a one-year term.</p> <p>1 Senior Don, preferably a UC member, will be appointed by the residence dons for a one-year term.</p> <p>1 Graduate Student representative will be nominated and elected by and from among the Graduate Students for a one-year term.</p> <p>2 Administrative Staff representatives will be nominated and elected by and from among the Administrative Staff for a two-year term, with the terms staggered so that one new Administrative Staff representative joins Council each year.</p> <p>13 Teaching Staff and Other Academic Appointees. All Teaching Staff not holding major administrative roles (those governed by the "<i>Policy on Appointment of Academic Administrators</i>") and any Other Academic Appointees who opt to be included, not already on Council, and not having just finished a term on Council shall be listed on a ballot and all Teaching Staff and Other Academic Appointees shall have the opportunity to vote for up to as many members as vacancies in the complement of at-large Teaching Staff and Other Academic Appointees on Council. Those receiving the highest number of votes shall be appointed to a two-year term to fill all vacancies, with the appointments staggered so that half of the Teaching Staff and Other Academic Appointee representatives are new each year. If a member of the Teaching Staff or Other Academic Appointee on Council must vacate his or her seat after one year, the seat will be filled on an interim basis by the member of the Teaching Staff or</p> |

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| | <p>Other Academic Appointee receiving the most votes after the two-year terms have been filled. In no case shall more than four Teaching Staff or Other Academic Appointees with primary appointments in a given Department or EDU:A be elected to Council in at-large positions. Tie votes will be broken by drawing names from a hat.</p> <p>1 Alumnus/Alumna , appointed by the Principal in consultation with the Executive Committee.</p> |
| I-3. <i>Terms of Office for Ex Officio Undergraduate Student members</i> | Incoming ex-officio Undergraduate Student members shall join Council on July 1; the outgoing ex-officio Undergraduate Student members shall serve throughout the academic year of their terms in office. |
| II. | Rules of Order |
| | The Speaker shall conduct the proceedings in conformity with Robert's Rules of Order. |
| III. | Committees of Council |
| III.1. <i>Standing Committees</i> | <p>The Standing Committees of Council are:</p> <p>Appointments Committee Writing Awards Committee Curriculum Committee Executive Committee Scholarship Committee</p> |
| III.2. <i>Special Committees</i> | <p>From time to time Council may find it useful to establish Special Committees to consider particular issues. Special Committees are normally formed on the recommendation of the Executive Committee, when one or more of the following conditions exist:</p> <ul style="list-style-type: none"> a) An issue cannot be accommodated easily within a Standing Committee's schedule – either intense scrutiny is required in a relatively short time or thorough examination of complex issues is necessary over a relatively long period of time; b) An issue does not fall readily under an existing Standing Committee; or c) There is need for the participation of experts not represented on the relevant committee. <p>A recommendation from the Executive Committee to establish a Special Committee shall include terms of reference, an outline of membership, the anticipated reporting date, and the proposed date of disestablishment.</p> |
| III.3. | General Procedures |
| III.3.1. | Rules and regulations that guide Council shall also apply to committees of Council. |

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| III.3.2. | The term of membership of all Standing Committees shall normally be one year renewable. |
| III.3.4. | All Standing Committees shall report to Council on their deliberations, recommendations, and decisions. |
| III.3.5. | Records of all Standing Committees shall be maintained by the College Secretary. |
| III.3.6. | Each Standing Committee shall meet at the call of its Chair. |
| III.3.7. | Unless otherwise stated, one-third of the members shall constitute a quorum for Standing Committees. |
| III.4. | Executive Committee |
| III.4.1. | <p><u>Membership</u></p> <p>Council shall approve the membership of the Executive Committee composed of the following:</p> <ol style="list-style-type: none"> 1 Undergraduate Student member appointed by the Council of the College's Literary and Athletic Society from among the students on Council. 2 Teaching Staff or Other Academic Appointee members. Each year the Teaching Staff or Other Academic Appointee member receiving the most votes in that year's election for Council shall serve on the Executive Committee for two years; if he or she is unable to serve the second year of her or his term, the two Teaching Staff or Other Academic Appointee members receiving the highest number of votes in that year shall serve, with the recipient of the highest number of votes serving for a two-year term, the next highest in a one-year term. Tie votes will be broken by drawing names from a hat. <p>Ex-officio members:</p> <ul style="list-style-type: none"> The Principal (Chair) The Vice-Principal (Vice-Chair) The Dean of Students The Director of the College's Office of Advancement The College Registrar The Chief Administrative Officer of the College President of the College's Literary and Athletic Society President of the College Alumni Association The Secretary of Council |
| III.4.2. | <u>Function</u> |

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| | To set the agenda for each Council meeting. |
| | To ensure that adequate documentation is provided for consideration of each |

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| | agenda item and to refer back to the originating administrator/governance body for further preparation any item deemed not ready for submission to Council. |
| | To direct specific issues to Council or committees, or to recommend to Council the creation of special committees. |
| | To consider notices of motion given to Council. |
| | During the summer months (i.e. following the last meeting of Council of one academic year and until the first meeting in the subsequent academic year), to have authority to make decisions on behalf of Council on matters of urgency which do not permit their deferral until the next regular meeting of Council. |
| | To review and advise Council on all proposed Constitution and By-Law changes, whether these be brought to Council or initiated by Council. |
| | At periodic intervals of not more than five years, to establish a review of the Constitution and By-Laws and recommend to Council any changes deemed appropriate. |
| | To monitor the functioning of Council and its Committees. |
| | To advise the Principal and other College officers on College business, including the College budget. |
| | To report to Council on its deliberations, recommendations, and decisions. |
| III.4.3. | <u>Procedures</u> |
| | The Committee shall meet in closed session. |
| III.5. | Appointments Committee |
| III.5.1. | <p><u>Membership</u></p> <p>Council shall approve the membership of the Appointments Committee composed of the following:</p> <ul style="list-style-type: none"> 2 Undergraduate Student members appointed by the Council of the College's Literary and Athletic Society. 4 Teaching Staff or Other Academic Appointee members, no two of which are from the same Department or EDU:A or from the home unit of the Vice-Principal, appointed by the Principal in consultation with the Executive Committee. 1 Program Director (to be rotated between the College programs from year to year), appointed by the Principal in consultation with the Executive Committee. <p>Ex-officio members:</p> |

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| | The Vice-Principal or designate (chair) The College Registrar or designate |
| III.5.2. | <u>Function</u> |
| | To make recommendations for the College on the potential membership of Teaching Staff, Other Academic Appointees, and Graduate Students. |
| | To make recommendations to Council on policies relating to the membership of Teaching Staff, Other Academic Appointees, and Graduate Students. |
| | To report to Council its deliberations, recommendations, and decisions. |
| III.5.3. | <u>Procedures</u> |
| | The Committee shall meet <i>in camera</i> . |
| III.6. | Writing Awards Committee |
| III.6.1. | <u>Membership</u> Council shall approve the membership of the Writing Awards Committee composed of the following: 2 Undergraduate Student members appointed by the Council of the College's Literary and Athletic Society. 4 to 6 Teaching Staff or Other Academic Appointee members appointed by the Principal (in consultation with the Executive Committee), one of whom shall serve as Chair. Ex-officio members: The Barker Fairley Distinguished Visitor, if willing to serve Director of the College Writing Centre The College Librarian |
| III.6.2. | <u>Function</u> |
| | To select winners of the College's writing prizes and to determine the sizes of those prizes within the parameters of the relevant endowments. |
| | To recommend to Council changes to policies and procedures with respect to the administration of writing prizes. |
| | To report to the Council at least annually on its decisions. |
| III.6.3. | <u>Procedures</u> |
| | The Committee shall meet <i>in camera</i> . |

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| III.7. | Curriculum Committee |
| III.7.1. | <p><u>Membership</u></p> <p>Council shall approve the membership of the Curriculum Committee composed of the following:</p> <ul style="list-style-type: none"> 2 Undergraduate Student members from College Programs, appointed by the Principal in consultation with the Presidents of the Program Course Unions 1 Undergraduate Student appointed by the College's Literary and Athletic Society 3 Teaching Staff or Other Academic Appointee members appointed by the Vice-Principal in consultation with the Executive Committee. <p>The Program Directors from the College Programs.</p> <p>Ex- officio members: The Vice-Principal (chair) The College Registrar</p> |
| III.7.2. | <u>Function</u> |
| | To advise Council on matters relating to curriculum including courses and the content, quality, and requirements of the College's academic programs and offerings. |
| | To advise Council on proposals for the establishment and closure of academic programs, the establishment and closure of Category 1 ¹ and Category 2 ² certificates, and major and minor modifications ³ to existing academic programs, diplomas, and certificates. |
| | To report to Council its deliberations, recommendations, and decisions. |
| III.7.3. | <u>Procedures</u> |
| | The Committee shall meet in open session |

¹ Proposals for creation or closure of Category 1 certificates will follow the protocol for major modifications, as stated in the [Policy on Certificates \(For Credit and Not-for-Credit\)](#).

² Proposals for creation or closure of Category 2 certificates will follow the protocol for minor modifications, as stated in the [Policy on Certificates \(For Credit and Not-for-Credit\)](#).

³ Definitions of major modifications of existing programs, minor modifications, and new academic programs are provided in the University of Toronto Quality Assurance Process and are subject to change. Guidance from the Office of the Vice-Provost, Academic Programs, should be sought prior to the development of any such proposal.

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| III.8. | Scholarship Committee |
| III.8.1. | <p><u>Membership</u></p> <p>Council shall approve the membership of the Scholarship Committee composed of the following:</p> <ul style="list-style-type: none"> 3 Undergraduate Student members appointed by the Council of the College's Literary and Athletic Society. 5 Teaching Staff or Other Academic Appointee members appointed by the Principal (in consultation with the Executive Committee) to be broadly representative of the disciplines in the Faculty of Arts and Science <p>Ex-officio members:</p> <ul style="list-style-type: none"> The College Registrar or designate (chair) The Dean of Students or designate The Assistant to the College Registrar (non-voting) |
| III.8.2 | <u>Function</u> |
| | To review and recommend to Council the terms and conditions of new awards and award policies as proposed by the Registrar or his/her designate. |
| | To approve on behalf of Council minor changes to the terms and conditions of awards and award policies, within the constraints set by gifts that established the awards. All such changes shall be reported for information to Council. |
| | To approve decisions regarding recipients of individual awards. |
| III.8.3. | <u>Procedures</u> |
| | The Committee shall meet in closed session. Student members shall remain eligible for all appropriate awards though they shall recuse themselves in the event of a conflict of interest. |
| IV. | Dates of Amendment |
| | <p>Amendments approved by University College Council on April 27, 2012; further amendments approved by University College Council on March 27, 2015 and on November 15, 2019.</p> <p>Required amendments made to reflect approved updates to the <i>Policy and Procedures on Academic Appointments</i> and the <i>Policy on Certificates (For Credit and Not-for-Credit)</i> on Mar 31, 2017.</p> |

APPENDIX 2

Events

Quick update on our event activities since we opened our spaces fully in January 2023.

Soft Opening – January 2023 – August 2023

Full Opening – September 2023 – August 2024

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| PCCC/SCR | | |
| Group | Total # events Jan23-Aug23 | Total # events Sept 23 – Aug 24 |
| Office Pres/vphr/gov council | 9 | 12 |
| VP Advancement Office | 3 | 3 |
| FAS/Deans Office | 4 | 6 |
| External Departments | 18 | 25 |
| External Student Events | 2 | 4 |
| UC Lecture Series | 4 | 5 |
| UC Program/Teaching | 6 | 8 |
| UC Student Events | 7 | 13 |
| UC Student Life/Registrar | 2 | 10 |
| UC Advancement | 2 | 4 |
| UC Faculty/Staff | 4 | 7 |
| Total Events | 59 | 97 |
| CRR | | |
| UC Student Events | | 17 |
| Clark Quad | | |
| UC Student | 2 | 3 |
| UC Advancement | 2 | 2 |
| External Departments | 7 | 4 |

APPENDIX 3

UC Scholarship Committee

New Awards for University College Council Approval

September 2024

The following new awards have been reviewed and approved by the 2023-24 UC Scholarship Committee and are now being presented to College Council for further approval.

University College Books Bursary at the University of Toronto

Awarded to University College students enrolled full-time in and year of undergraduate studies on the basis of financial need and good academic standing. Preference will be given to Indigenous students.

Stanley Griffin Award at the University of Toronto

To be awarded on the basis of financial need to second or third year students at University College, with preference given to Black and/or Indigenous students.

The Bing & Jane Lee Academic Excellence Award at University College

To be awarded to University College students entering their second, third, or fourth year of study from the Arts, Science, or Commerce programs on the basis of academic merit.

Laleh Bighash Award at University of Toronto

To be awarded to students registered at University College on the basis of financial need.

Pamela Gravestock Memorial Fund

To be awarded to Canadian Studies students on the basis of academic merit. Preference for students who completed "CDN405 – The University in Canada".

Saila Michael Memorial Bursary at the University of Toronto

To be awarded to an undergraduate Indigenous student registered at University College on the basis of financial need.