



UCAA Constitution

(August 30, 2019)

1. Name

The name of the Association shall be the "University College Alumni Association," also known as the "UCAA."

2. Mission

The mission of the University College Alumni Association shall be to promote and strengthen community among the alumni, between alumni and students, and between alumni and University College for their mutual benefit and for the good of the College, and to serve as a resource for the College in advancing the College's mission.

3. Interpretation

3.1 In this Constitution, words and expressions have the same meaning as defined in "The University of Toronto Act, 1971" as amended, including the following.

"Alumni" means 'persons who have received degrees or post-secondary diplomas or certificates from the University, or persons who have completed one year of full-time studies, or the equivalent thereof as determined by the Governing Council, towards such a degree, diploma, or certificate and are no longer registered at the University.'

4. Membership

4.1 All University College alumni, subject to continued good standing, are members of the UCAA and shall be eligible to participate in all public UCAA activities, including;

- 4.1.1 Attending the UCAA Annual General Meeting.
- 4.1.2 Attending UCAA sponsored events.
- 4.1.3 Nominating alumni for the annual UC Alumni of Influence (AOI) and Young Alumni of Influence (YAOI) awards.

- 4.1.4 Nominating alumni to serve on the UCAA Executive Committee.
 - 4.1.5 Volunteering for the UC Career Mentorship Program.
 - 4.1.6 Volunteering to be members of working groups for special projects.
- 4.2 UCAA and its Executive Committee (the “Committee”) shall represent all UC Alumni and conduct all UCAA business. The Executive Committee shall be composed as follows:
- 4.2.1 Six (6) elected UC Alumni who shall, to the extent reasonably possible, reflect the College’s diversity, including but not limited to, equity-seeking alumni from diverse ethnic, faith, gender, generation, and sexual orientation identities.
 - 4.2.2 The President or Vice-President of the University College Literary and Athletic Society (The Lit), or student designated by the President of The Lit.
 - 4.2.3 The Principal of the College (ex-officio)
 - 4.2.4 The Director of Advancement (ex-officio)
 - 4.2.5 The University College Alumni Relations Officer (or designate) who shall be a non-voting member and act as Committee Secretary.
- 4.3 Term duration:
- 4.3.1 The total duration of service for all alumni members on the UCAA Executive Committee shall not exceed the maximum of 6 years.
 - 4.3.2 Alumni Executive Committee members shall serve a 3-year term, renewable once.
 - 4.3.3 The Chair shall be elected from and by the Executive Committee and serve as Chair for 1-year, 2-years or a maximum of 3-years, depending on the candidate’s eligible years remaining in the total cap of 6 years maximum on the Committee.
 - 4.3.4 The Chair, upon completing their term, shall serve any remaining balance of the original 3-year term as a Committee member from prior to being elected as Chair.
 - 4.3.5 The Chair must have served at least one year on the Committee prior to the start of their term as Chair.

5. Roles and Responsibilities

- 5.1 The Executive Committee shall have the power to make and amend UCAA By-Laws.
- 5.2 The Chair shall;
 - 5.2.1 Set the agenda for meetings, in consultation with the Committee and UC’s Office of Advancement.
 - 5.2.2 Chair all meetings of the Committee.
 - 5.2.3 Attend UC and U of T events, when appropriate, to bring greetings on behalf of the UCAA.
 - 5.2.4 Attend (or designate a representative to attend) all meetings of the University College Council, the University of Toronto Council of Presidents, and key events at UC and U of T, when appropriate.

- 5.3 Committee members, including the Chair, shall;
 - 5.3.1 Commit to a minimum of 20-30 hours per year.
 - 5.3.2 Serve as UC ambassadors at University College and University of Toronto events and bring greetings.
 - 5.3.3 Recommend UC alumni activities and advise on alumni programming and joint programming for alumni and students.
 - 5.3.4 Help recruit alumni to serve on the Committee and participate in alumni-related activities;
 - 5.3.5 Serve on the selection committee for the Alumni of Influence Award (AOI).
 - 5.3.6 Select the recipient for the Young Alumni of Influence Award (YAOI).
 - 5.3.7 Program the UC Salon Series, and select speakers.
 - 5.3.8 Undertake other activities or duties that may arise related to the Mission of the UCAA.

6. Amendments to the Constitution

- 6.1 This Constitution may be reviewed and amended from time to time.
- 6.2 Any member of the University College Alumni Association may submit a petition (the "Petition") to the Executive Committee to request amendment(s) to the Constitution.
- 6.3 Petitions shall be discussed and considered at a regular or specially convened business meeting.
- 6.4 Acceptance by a minimum of 2/3 of all voting members of the Executive Committee shall be required for acceptance of the petition(s) to amend the Constitution.
- 6.5 All amendments to the Constitution shall require final approval at the Annual General Meeting (AGM).